

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
May 11, 2016 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Monath, Gooch, Ontano

Directors absent: Morton, Snyder

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

Approval of Regular Meeting Minutes for 04-20-16

Director Gooch made a motion to approve the minutes. Director Monath seconded the motion and was passed by a vote of 3 ayes. (Ontano, Monath, Gooch)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman's Report:

- Chairman Monath announced the passing of Randy Bassett. He was a "great individual" and will be missed.
- Cat Morton delivered a letter of resignation citing personal reasons. Chairman Monath stated she was a valuable board member and will be missed.

Water & Sewer: Casey Rodriguez

- There has been a problem at the McArthur Well (bad solenoid) and caused tanks to overflow. Casey would like to change the type of solenoid at the well. The one presently in place is a "dinosaur". A new one would cost approximately \$1,300. We still have the old solenoid from the Knoch Well which could be used.
- Hydrant located at the county yard will be fixed by the Fire Department.
- Cedarwood Apartments has another new 2" meter, leaving one more to install.
- A 2" meter replacement is planned for the Hi Mont Motel.
- Backflow testing is planned to start the end of May.
- Flushing of lines and exercising valves are ongoing.

Parks & Rec: Director Gooch

Director Gooch reported that she and Sandi Jensen attended a meeting of the Redding Rotary. She was requesting help from the Rotary for our Ducky Derby planned for August. They have clear parameters which are focused on the youth and she has not heard back from them yet.

Chris Cordova is planning a baseball tournament the day of the derby and offered proceeds of the tournament toward the Parks and Rec.

Manager Report: Bill Johnson

Bill Reported that the mandatory pre-bid meeting was held April 26, with four contractors present. Bid opening will be May 17th at 3:00 p.m.

Due diligence activities are taking place at the Stoltenberg property at the community park. On

May 3rd, samples from the debris in the mill basement and area of stained soil were taken by a representative from Vestra Resources. Richard Hathaway did the digging with a backhoe free of charge. At this time, the samples are at the lab for analysis and results should be available by the end of May.

Bill wanted to give a special thanks to Richard Hathaway from Packway, for doing the digging at no charge to the district.

Vestra Resources is creating a district map that will be a significant improvement over what we have now.

Carolyn and Bernice will be conducting an internal audit to prepare for our regular audit at the end of this fiscal year.

- April operating revenue was \$37,992.94, the budget for the month was \$34,725.
- Operating expenses totaled \$43,041, approx. 43% over budget. There were 2 pay periods in April, which was accounted for in the budget. (27 pay periods are included on an annual basis)
- The operating account has a balance of -\$1,587.89. The negative balance is a result of timing of deposits and checks written in relation to the ending date of the reporting period. The district was not put in a position of bouncing checks. Our checking account was diminished greatly by the need to pay PG&E over \$20,000 to upgrade conductors to the well site. According to our contract, PG&E will refund the whole amount in ten years.
- The savings account has a balance of \$1,344.65.
- The Capital Improvement Account has a balance of \$26,883.88.
- Accounts payable total, exclusive of grant reimbursable items is \$13,708.81.
- Water loss for the month of April was 30%.

Municipal Advisory Committee: None

Treasurer Report: Bill Johnson

– Financial Report

Bill informed the board that the drop in the district's cash flow is due to the \$20,000 payment to P&E which was discussed in his manager's report. There are significant bills from March due to parts ordered to repair the big leak that month. Materials not used were put in our inventory. Bernice asked board to write on the graphs any improvements they would like her to make on them.

– Approve Invoices

Director Ontano made a motion to approve invoices. Director Gooch seconded the motion and was passed by 3 ayes. (Monath, Ontano, Gooch)

OLD BUSINESS:

○ Present 2016-2017 Budget

Bill presented the budget for review. The board did not act on it as they want Director Snyder to review and then have a vote at the June regular meeting.

NEW BUSINESS: None

Meeting adjourned at 7:25 pm

The next board meeting is 06-15-16

Respectfully Submitted,

Bill Johnson, General Manager

Date

Jerry Monath, Chairman of the Board

Date