

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
November 14, 2018 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:10 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Monath, Gooch, Ontano

Directors absent: Colby

VISITORS: Diana Rogers, Tyler DeWitt, Sky Snyder

PUBLIC COMMENT:

- None

APPROVAL OF MINUTES:

- Approval of Regular Meeting Minutes for 10/17/2018
 - o Director Gooch made a motion to approve the minutes. Director Ontano seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, Monath, Ontano)
- Approval of Special Meeting Minutes for 10/24/2018
 - o Correction needed on the signature line. The name of the GM should be Stephen Rooklidge and not Bill Johnson.
 - o Chairman Monath made a motion to approve the minutes as corrected. Director Ontano seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, Monath, Ontano)

COMMUNICATIONS: None

CONSENT AGENDA: None

Chairman Report:

- Chairman Monath
 - o No Report this month

Operations Report:

- Larry Fowler
 - o GM Rooklidge will cover the operations report in his managers' report.

Parks & Rec:

- Bill Johnson
 - o GM Rooklidge had to sign all the papers relating to the transfer of the community park.
 - This slowed things down because new documents had to be drawn up with his name.
 - Escrow should close on November 27th
 - o The next steps for the Community Park project are:
 - Purchase the Stoltenberg property with grant funds
 - Obtain a third-party use agreement with PG&E
 - Complete engineering and design work
 - Hire a contractor
 - We have a new grant administrator at OGALS and she is up to speed on the project.

- The Trail Project
 - Still need to work out legal language of the Sub-Award Agreement with Lomakatsi.
 - There was a conference call on 11/13 regarding this
 - Waiting to here back from JPIA about insurance requirements associated with this.
 - GM Rooklidge wants to make sure that the District isn't carrying too much risk.
 - The next step will be getting CEQA requirements filled.
 - Needs to be started by December 1st.

Manager Report:

- Stephen Rooklidge
 - Grants
 - GM Rooklidge has been banned from discussing grants with the State Water Board because of prior employment.
 - All communications must be sent through another person
 - Work can still be done by GM Rooklidge
 - Forsgren Engineering has completed transfer of documentation so Sergio Guillen, PE can begin working for us.
 - Modifying the contract documents for state approval on the water tank and booster station project and wastewater extension design project.
 - GM Rooklidge has signed all the necessary park documents, mentioned above.
 - Additional well locations
 - Goal to have a well and storage tank for Fall River, and also an additional well and storage tank in McArthur.
 - Doing the work on locating and testing the areas ourselves so that the \$77,000 in grant money can spent on test drilling
 - All three potential sites have water suitable for drinking.
 - GM Rooklidge is writing a technical memorandum asking that test wells be drilled at those locations.
 - System
 - Tested positive for coliform in the month of November.
 - Precautionary chlorination at 1.5 mg per liter
 - Re-testing on Monday with the hopes of being clear of coliform
 - Two positive tests in one month puts the CSD in violation of the total coliform rule.
 - Have to take 5 samples in the next month.
 - No fine involved
 - The state has approved this and thanked the CSD for our diligence
 - Faint chlorine smell may occur in the residential taps but should be gone by the end of the month.
 - Ordered a chlorinator that will chlorinate the system at the well head if needed, per state recommendation.
 - A new 8-inch valve was installed on Hwy 299
 - This will serve as a bypass for repairs that need to be done in the distribution system.
 - The new connection for Pine Grove MHP has been postponed until valve work is complete.
 - This connection, along with Carpenter will be completed in December if the weather holds.
 - The NAPA lift station pump has been rebuilt and returned.
 - Trying to find a gasket the will fit the homemade volute plate.

- A suspected leak on the Hwy 299 pipe was not present when the pipe was exposed.
- Six new hydrant locks have been installed
- The well needs to be started manually, so a new solenoid for the pump has been ordered.
- Office
 - The woodstove has been repaired for winter use
 - Getting a cost estimate for computer towers and/or laptops that run by Wi-Fi
 - New on-call phone number 238-0489
 - Ordered an inexpensive cell phone and service for \$30 a month
 - GM Rooklidge won't be reimbursed for his cell phone usage, so this won't cost any extra.

Treasurer Reports:

- Promissory notes have been getting signed
- The hospital paid their water connection fee of \$57,600
- \$30,000 was put into the depreciation account this month, to bring the total to \$37,715 and the Operating reserve balance to \$40,036.
- Accounts payable are all current.
- Total cash and equivalents are \$221,060.73, up about \$39,000 from last month.
- Approve Financials:
 - Director Gooch made a motion to approve the invoices for payment. Director Ontano seconded the motion and it was passed unanimously by 3 ayes. (Gooch, Monath, Ontano)

OLD BUSINESS:

- Bulk Water sales
 - Tabled to be put into a resolution next month

NEW BUSINESS: NONE

Meeting adjourned at 6:45 pm

- **The next board meeting is 12/12/18**

Respectfully Submitted,

Stephen Rooklidge, General Manager

Date

Jerry Monath, Chairman of the Board

Date