

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**December 11, 2019 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Gooch, DeWitt, Ontano, Monath, Colby

Directors Absent: none

**VISITORS:** None

**PUBLIC COMMENT:**

- None

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 11/13/2019

Director Colby made a motion to approve minutes from 11/13/2019 as written. Director Dewitt seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairman Report:**

- Chairman Monath
  - o Nothing to report this month

**Parks & Rec:**

- Bill Johnson
  - o Two Rivers Park
    - Mt. Shasta Engineering has submitted the bid and construction documents for CSD review.
      - Hope to get the project out for bid soon
      - Demolition work can be done, even if bad weather comes
    - Then tenant at the park moved out – not leaving a mess behind.
    - California Natural Resources Agency Green Infrastructure Program Grant for the proposed park at the end of Grand Rapids Ave.
      - The administrator, Melissa Jones, has asked about plans for a parking lot, which are not allowed in the conservation easement.
      - The CSD has provided Shasta Land trust with drawings and explained the need; the response so far is positive.
      - Prospects for receiving this grant seem positive
  - o Fall River Lake Trail
    - Pile burning will be done in December

**Treasurer Report:**

- Amber Beck
  - o Accounts payable are all current.
  - o Total operating revenue for November is approximately \$46,78.
  - o The operating reserve account has a balance of \$72,630 and the depreciation savings has a

- balance of \$70,265
- Operating revenue is over budget by about \$1,000.
  - Expenses are about \$10,000 under budget.
- Net Revenue was \$4,000
- Approve Financials:
  - Director Gooch made a motion to approve the invoices for payment. Director DeWitt seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)

**Operations Report/Managers Report:**

- Stephen Rooklidge, GM

- Grants
  - Conference call with DDW/DFA regarding the test well project ended up with Altec Engineering being required to increase the environmental sub-contract by \$8,000 and list Enplan as a sub-contractor. This may cause another delay and it is anticipated the grant may not be awarded until February.
  - The USDA facilities grant application has been stalled because the office/shop building needs to be verified by the historical office that it is not eligible for historical preservation. This delays the grant to re-roof the building by at least a month.
  - Conversion of the parcel for the elevated tank is delayed while the owners review a new lot layout that does not require county easement restrictions.
  - Guillen Engineering is moving forward on the wastewater design for McArthur.
  - Altec Engineering will conduct the surveys for both tank projects starting after Jan 1.
  - A grant consultant for the duration of these grants would speed some of this processing along.
- System
  - Operators are going through all the old District plans to annotate the new plan sets made by Sergio.
  - Water loss was ~1.1MG in Nov, which is more than Oct, but no leaks are evident. The hydrant locks were removed for the winter to avoid freezing locks and some water theft was recorded on the SCADA system.
  - The well backup engine is functioning correctly, and the portable generator will be delivered to Redding for its final switch repair when we have time to deliver it.
  - Removal and resetting of the Hospital LS pumps was completed but the available vac truck was not sufficient to reach to the bottom and a contract with a septic pumper will need to be made to finish the work. One pump has a hole in the volute so both volutes will be replaced. The pumps are running adequately.
  - The rebuilt Bridge St LS pump will be scheduled for installation with Quicksilver and Packway.
  - A resident has declared he will disconnect from the wastewater system and use an alternative waste system, but that is not allowed by county and state code, so the District will continue to charge the resident for service and inform the resident that he must work with the county if he decides to pursue disconnection.
- Office
  - Purchases included shop tools and lighting fixtures to illuminate the exterior of the back side of the office building.

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- Consider Lafco Annexation Resolution 2019-6
  - o It is unclear if the resolution can be passed or considered without a public meeting ahead of time.
    - Will contact George from Lafco to clear up any confusion about the process.
  - o Chairman Monath made a motion to table the resolution until clarification is given. The motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)
  
- Consider new Bulk Water Contract for 2020
  - o New bulk water contract takes all costs into consideration.
  - o Attached in the board packet.
  - o New rate of \$.03/gallon is the only major change
  - o Director Colby made a motion to approve the new Bulk Water Contract for 2020. Director Gooch seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)
  
- Consider Sealed bids for used and surplus equipment
  - o Excavator and Trailer
    - One bid received and accepted from Joseph Simones for \$57,000
    - Director Ontano made a motion to accept the bid of \$57,000 from Joseph Simones for the excavator and trailer. Director Colby seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)
  
  - o Lot #1 (backhoe, trucks, etc.)
    - One bid received and accepted from Jim Erickson for \$639
    - Director Colby made a motion to accept the bid of \$639 from Jim Erickson for Lot #1. Director Ontano seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)
  
  - o Lot #2 (Dump truck and compressor)
    - Two bids received; the high bid accepted from Pat Nelson for \$501
    - Director DeWitt made a motion to accept the bid of \$501 from Pat Nelson for Lot #2. Director Gooch seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)
  
- Consider hiring consultant for Grant Projects
  - o Stricken from new business because there is a line item in the budget if this becomes necessary.

**Regular Meeting adjourned at 7:04 pm**

- **The next board meeting is 01/15/2020**

Respectfully Submitted,

\_\_\_\_\_  
Stephen Rooklidge, General Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date