

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
January 15, 2020 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Gooch, DeWitt, Ontano, Monath, Colby

Directors Absent: none

VISITORS: None

PUBLIC COMMENT:

- None

APPROVAL OF MINUTES:

- Approval of Regular Meeting Minutes for 12/11/2019

Director Colby made a motion to approve minutes from 12/11/2019 as written. Director Ontano seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)

COMMUNICATIONS: None

CONSENT AGENDA: None

Chairman Report:

- Chairman Monath
 - o Annexation
 - Adding in parcels that are far from the District boundaries may stall or stop the process with the county.
 - George from Lafco says that residents who have water service but are outside the District may run for the board with a change of our Policies.
 - The District lawyer advised that a resident must be a voter within the district in order to be a member of the board.
 - The board feels that the wastewater ponds and the Knoch's should be annexed in and see if it stalls or stops the process.
 - o The budget is doing well and expenses are about \$28,000 under for the first six months of the fiscal year.

Parks & Rec:

- Bill Johnson
 - o Two Rivers Park
 - Mt. Shasta Engineering has delivered the plans and specification for phase one of the Two Rivers Park development.
 - Bids for work should coming in soon
 - Demolition, trail construction and fence relocation are phase one.
 - Have been invited to step 3 in grant evaluations by the California Resources Agency
 - Will be getting more information to them by the end of January
 - The District has been encouraged to reach out to the CCC for assistance with park construction.
 - o Fall River Lake Trail
 - Burning is complete and the improvement can be seen. Some piles were left to

encourage and provide wildlife habitat.

Treasurer Report:

- Amber Beck
 - o Accounts payable are all current.
 - o Total operating revenue for December is approximately \$47,176.
 - o The operating reserve account has a balance of \$75,131 and the depreciation savings has a balance of \$72,765
 - o Net Income was \$5,565
 - o Approve Financials:
 - o Director Ontano made a motion to approve the invoices for payment. Director DeWitt seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)

Operations Report/Managers Report:

- Stephen Rooklidge, GM
 - o Grants
 - Test well grant is in review at the state level.
 - The USDA facilities grant application is waiting for state review (application is complete).
 - Conversion of the parcel for the elevated tank is delayed while the owners review a new lot layout that does not require county easement restrictions.
 - Guillen Engineering has submitted the wastewater design for McArthur for District review, and I'll need to create the bid documents prior to submission.
 - McArthur sewer system environmental report is complete and submitted to the state for review.
 - Altec Engineering will conduct the surveys for both tank projects starting after Jan 1.
 - The Airport tank may switch funding sources with the McArthur tank due to the state not being interested in writing a letter of support for the McArthur project because an application has already been submitted for McArthur tank.
 - Two Rivers Park job walk was successful with 10 contractors attending. Bid opening date has been delayed until Thursday Jan 16 at 4 pm.
 - o System
 - Operators are going through all the old District plans to annotate the new plan sets made by Sergio.
 - Bacti samples were collected for January and prior month samples were negative for bacteria.
 - Water loss was ~0.8MG in Dec, which is less than Nov. A couple leaks were identified and repaired.
 - Power consumption is 17% more than last year at this time and may be because of the heaters at the buildings. Lift station heaters need repair.
 - Operators are locating valves in the system and replaced 8 old meters with new electronic meters.
 - A water leak was found at the high school and their staff was notified.
 - o Office
 - Purchases included shop tools and lighting fixtures to illuminate the third bay.
 - Server upgrade will be completed this month.

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider Park Resolution 2020-01
 - o Resolution to approve the application for grant funds for the Green Infrastructure Grant Program
 - o This is a grant for Three Rivers West, which has already been applied for
 - Director Gooch made a motion pass Resolution 2020-01. Director Colby seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Ontano, Monath, Colby)

- Appoint Standing Committees for 2020
 - o Committees are appointed as follows:
 - Budget Committee: Ron Colby and Tyler DeWitt
 - Finance Committee: Paulette Gooch and Jerry Monath
 - Policies and Procedures: Jerry Monath and Tyler DeWitt
 - Parks and Rec: Bill and Paulette

Regular Meeting adjourned at 7:18 pm

- **The next board meeting is 02/12/2020**

Respectfully Submitted,

Stephen Rooklidge, General Manager

Date

Jerry Monath, Chairman of the Board

Date