

AGENDA

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

September 14, 2022, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

APPROVAL OF MINUTES: Approval of Regular and Special Meetings from 8/17/2022 (D) (A)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman Report:	Tyler DeWitt
Parks & Rec Report:	Amber Beck
Financial Report:	Amber Beck
Approve Invoices (I) (D) (A)	
Operations Report:	Bill Rodeski
Manager Report:	Cecil Ray

OLD BUSINESS:

- None

NEW BUSINESS:

- Discuss USDA Grant Application (D) (A) (I)
- Resolution 2022-11 Authorizing Resolution for the FRM #1 Primary Well Infrastructure (D) (A) (I)
- Resolution 2022-12 District Bank Account Signatories (D) (A) (I)

ADJOURNMENT

Next Regular Board Meeting October 12, 2022

DRAFT

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

August 17, 2022

CALL TO ORDER:

Director DeWitt called the Regular Board Meeting to Order at 6:03 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Kunkel / Colby

VISITORS: Sky Snyder

PUBLIC COMMENT: none

APPROVAL OF MINUTES:

- A motion was made by Director Kunkel to approve the Regular Meeting Minutes from **July 13, 2022**. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Kunkel)

APPROVAL OF EXPENSES:

- Director Kunkel made a motion to Approve and pay the invoices for the month of July. Director Colby seconded, and the motion was passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Colby, Kunkel)

REPORTS:

a. Parks

- ❖ Two Rivers Park
 - Green Infrastructure Grant
 - The engineering and design for Two Rivers is being worked on by Nick Riddle at Mt. Shasta Engineering.
 - OGALS Per Capita Grant (*Nothing has changed since last month's report*)
 - Will start planning after Green Infrastructure Bid Docs are submitted
- ❖ Fall River Lake Trail
 - The grant has been completed and the trail is open to the public
 - Will be continuing with community engagement to encourage involvement with upkeep and monitoring.
- ❖ Fall River Lions Park
 - The District was awarded a \$6,500 grant from the Burney Regional Community Fund to purchase new playground mulch and picnic tables to go in the gazebo.
 - The playground mulch is being enjoyed by the community
 - The picnic tables have been ordered
 - The McConnell Fund granted the District \$37,000 for Playground equipment, new mower and ballpark improvements. Details at our website www.frvcsd.org
 - The new mower is in use by the Lions. I am told that it is working out great.
 - The musical symbols have arrived, and we are still waiting for the spring riders
 - Working on fitting the ballpark lighting into the remaining budget because of rising costs.
 - The Improvements paid for by the Burney/Fall River Rotary are being completed.
 - Painting of the bathrooms and signs to encourage people to keep them clean
 - New door and trim on concession stand

- Removed the cable blocking entrance to the park. Putting up signs to deter entry by vehicles
- New sign is being designed

b. The Financial Report

❖ Reports

- The end of fiscal year actual/budget report is included on page

❖ Revenue

- For July, the total revenue was almost \$85,000 which is more than \$5,000 over budget. This is due to the Outside/Container revenue from Turn-key Construction and the golf course, which was \$12,458 from the Glenburn intake. Turn-key has stopped irrigation, so a small final bill will be the last of this revenue stream. The golf course continues to get water for irrigation from the intake.

❖ Employee Expenses

- Employee expenses were almost \$49,000, which is about \$2,000 under budget for the month. There were three paydays in July.

❖ Operating Expenses

- The operating expenses were about \$17,000 which is \$12,000 under budget for the month. Notably, the power bill was over \$3,000 less than budgeted, because of less customer water usage than expected.

❖ Net Income

- Net income for the month was \$23,029, which includes the final reimbursement for the Fall River Lake Trail Grant in the amount of \$17,656. That amount only passes through to Lomakatsi.

❖ Accounts Payable

- There are invoices from Woodssong and Pace Engineering that are showing as past due. We just received the Woodssong invoices from work done before the end of the fiscal year.

c. Operations Report

- Inventory in the shop and within the district is progressing forward
- Backflow testing is continuing to be done and is currently about 2/3 complete
- SCADA back-up batteries at all our water stations have been tested and changed out if necessary
- The generators at the well and at LS #1 have been tested and checked
- The leak at the elementary school is currently on hold until we can get use of the vac trailer from Packway Materials, presently being repaired
- Operations crew is currently preparing for water treatment licenses, Joe is scheduled to sit for his license later next month
- Bill's WW OIT time is complete and will now take over for Mike Skelly (Burney Water Dist.) as the new WW CPO for the District Joe will now be able to start his OIT time
- Our water loss for the month is 8% (17gpm) This is a 0% decrease from last month of 15gpm
- Bacti samples for the month were negative

d. Manager's Report: *Following text copied from Manager's written report*

General Comments:

Continuing Education: Today Bill Rodeski, Joseph Huston, and I along with two men from Burney Water District attended an Electrical Training Class we hosted at our office. Class was conducted by Michael Busse, California Rural Water Association. This class will have several sessions spaced over the next few months. Staff will receive

Continuing Education units for attending. In addition, Bill and Joseph are scheduled to attend a Confined Space Entry (i.e. – Lift Stations/Manholes) class in Alturas later this month. We will continue to seek appropriate training for staff.

Bill and Joseph have been attending to safety needs with new signage and fire extinguisher recertification throughout the district.

Grants:

1. Airport Test Well Project @ Curve Street:

Well contract bidding goal of 9 August 2022 did not materialize. During our last Project Team zoom conference the need to use American steel in the well bid spec became an issue and exactly how it was to be defined is not presently available due to definition being changed by EPA. Also, a question came up whether our environmental filing as categorically exempt needs to be reviewed even though preliminary basic environmental indicated no issues. We will continue to resolve these issues as soon as possible to try to be drilling before winter. I have requested Don Burk, Enplan, to reach out to State as to if they have made an environmental decision or when it may happen.

2. Wastewater System Expansion (McArthur) Project:

Slight delay on Environmental field work prior to submittal of this portion of package to State. Environmental package should be fully complete with all comments addressed by the end of October at which time it can be submitted to State to complete construction grant application.

Bow Reilly our State Wastewater Construction Grant review person and I have been in communication. Her expected initial application review was to begin in July. She emailed to me it would be a “few months” until she started her review. By that time, our environmental package should have been completed and submitted.

3. Water System Improvement Project: On Track.

4. McArthur Well – “Well No. 1 Improvements”:

This Department of Water Resources Multi-Benefit Drought Relief Grant of \$785K is being facilitated by Sierra Institute. They package several of these grants for the Integrated Regional Water Management program of which we are a portion of the Upper Pit River region/area. In the future I will avoid using IRWM, Upper Pit IRWMP and just use DWR, Sierra, and/or Well No.1 Improvements when referring to this grant/project.

Sierra will include our portion in their overall grant “package.” I have provided them with Paul Reuter’s assistance the Tasks to be accomplished to complete the project which will be a portion of our agreement with DWR. I am waiting for an agreement to present to you.

We will be directly managing all the contracting, contract management, invoicing DWR and financing same. I will need to find bridge loan financing.

At present, we cannot hire PACE directly to do the design and construction management. I am communicating with Sierra (Zoe Watson) to find a path thru the maze to hire PACE.

Thus, I cannot give you a timeline for this project.

The challenges continue to build infrastructure.

5. Backup Generator Funding Program:

RCAC has received a signed MOU from us which added a provision we would take ownership of generator provided by this grant which will be purchased by them. Although PACE has been selected as the engineer for the project, they have yet to consummate a contract with RCAC. I hopeful we will begin soon. Sarah Krohn is the lead person with RCAC for our project.

6. Technical Assistance – Pine Grove Mobile Home Park: No Change:

This project will be delayed as the State funding during this cycle is depleted. It may be a few months until new funds from bonds allow the project to continue.

Projects:

1. Solar/McArthur Backup Well:

With input from me CSD attorney, James Ciampa, has drafted two agreements which I have edited for Jim to finalize before presentation to Maher. One is a lease from Maher to Chico Electric for land to construct a solar array. The second is an Option/Purchase for land to drill a redundant well close to the existing McArthur Well of an area larger than and including the proposed solar array. Once I have a firm commitment from Maher as to price and terms, I will have Pace prepare written land descriptions for each which will be recorded as an attachment to the agreements. I am hopeful I can have an agreement in principle with Maher within two weeks immediately followed by recording.

2. **Diamond Mapping:** This last month 20% of meter box locations have been mapped.

3. **Blueprints/Record Plans/Documents:** Staff and I continue to work this effort.

4. **Office/Shop Upgrades:** Office printers have been upgraded with leased units. This decision was based on our need to purchase a failed replacement unit, our historical cost of ink and printer replacement. The leased units will reduce our cost per sheet with immediate tech support should we have operational issues. To date we have had no problems with these units.

5. **Engineering Support: Various communication with Paul Reuter, PACE, regarding ongoing projects.**

OLD BUSINESS: None

NEW BUSINESS:

- Consider Resignation of Jerry Monath-Board President

- A motion was made by Director Kunkel to accept the resignation of Chairman Monath. Director Colby seconded, and the motion was passed with a vote of 4 ayes, (DeWitt, Hendrix, Colby, Kunkel)

- Appoint a New Board President and Vice President

Directors discussed appointments

- A motion was made by Director Colby to appoint Director DeWitt as Board President and Director Kunkel as Vice President. Director Hendrix seconded, and the motion was passed with a vote of 4 ayes, (DeWitt, Hendrix, Colby, Kunkel)

- Appoint a New Signatory for the Bank and Accounts Payable

- A motion was made by Director DeWitt to appoint Director Kunkel as New Signatory for the Plumas Bank Accounts and Accounts Payable. Director Colby seconded, and the motion was passed with a vote of 4 ayes, (DeWitt, Hendrix, Colby, Kunkel)

- Consider Applications for Vacant Director Position.

Sky Snyder presented to the Board his application for the vacant Director position; tabled until next month

- Consider Loan for purchasing a Vac Trailer

- A motion was made by Director Hendrix to approve the application for a USDA Loan for a Vac Trailer. Director Kunkel seconded, and the motion was passed with a vote of 4 ayes, (DeWitt, Hendrix, Colby, Kunkel)

- Resolution 2022-08 District Secretary

- A motion was made by Director Kunkel to accept Cecil Ray as District Secretary. Director Hendrix seconded, and the motion was passed with a vote of 4 ayes, (DeWitt, Hendrix, Colby, Kunkel)

- Resolution 2022-09 District Treasurer

- A motion was made by Director Hendrix to accept Amber Beck as District Treasurer. Director Colby seconded, and the motion was passed with a vote of 4 ayes, (DeWitt, Hendrix, Colby, Kunkel)

- Resolution 2022-10 Solar Array Loan

- A motion was made by Director Colby to approve the application for a Solar Array Loan. Director Hendrix seconded, and the motion was passed with a vote of 4 ayes, (DeWitt, Hendrix, Colby, Kunkel)

Closed Session:

- Discuss lease agreement for parcel 018-450-019 between CSD negotiator Cecil Ray and Carl Maher, landowner. California Government Code sections 54956.8 and 54954.5

- Board agreed to continue with negotiations

- Consider the Evaluation of Performance of the General Manager. California Government Code section 54957

- Board expressed their confidence in the General Manager

Adjourned at 8:30 pm

Date of Approval: September 14, 2022

Board Secretary

Board President

Parks Report

September 14, 2022
Amber Beck

❖ Two Rivers Park

- Green Infrastructure Grant
 - The engineering and design for Two Rivers is complete and will be submitted this week.
 - The plan is to put the construction of the road at the end of Grand Rapids out to bid early 2023 to be completed by summer 2023.
 - Nick Riddle will be overseeing engineering, but Jess Gregory of Gregory Engineering out of Cottonwood will be taking the lead on the project. Nick has taken a job with Caltrans, but will continue to oversee his engineering company.
- OGALS Per Capita Grant (*Nothing has changed since last month's report*)
 - Will start planning after Green Infrastructure Bid Docs are submitted
 - The hope is to construct the pavilion in Spring/Summer 2023 in coordination with the planting of trees/shrubs/grasses in the Green Infrastructure Grant.
- Shasta Land Trust
 - Performing the annual monitoring on September 14th

❖ Fall River Lions Park

- Quick Silver Electric and Big Dog Electric out of Alturas are submitting bids for installation of the new ballpark lighting
- Intermountain youth soccer has signed an agreement with the District to use the park for September and October.
 - Will pay any excess electricity costs
 - Repair irrigation in the field that needed some work
 - Re-seed areas that suffer excessive wear and tear
- Waiting on delivery of new play equipment, tables, and door for concession stand
- Bill Smith is removing the willow trees this week. The District will put up caution tape and signs notifying the public that the park area is closed for the week. Stump grinding will be a separate expense following his work.

Treasurers Report

For August 2022

❖ *General*

- The auditors will not be available to perform our annual audit until late 2022

❖ *Revenue*

- August Operating revenue was almost \$76,000 which was about \$3,000 over the budgeted amount.

❖ *Employee Expenses*

- Employee expenses were \$35,486 which was just under budget. The work comp amount for August was \$1,000 over budget because of an adjustment to last year's payments after submitting our final payroll report.

❖ *Operating Expenses*

- The operating expenses were almost \$7,000 under budget at about \$19,000.

❖ *Net Income*

- Net income for the month was \$8,646 and for the year it is \$31,675

September 14, 2022

Amber Beck

Amber Beck, FRVCSD Treasurer

Cecil Ray, FRVCSD General Manager

Invoices for Approval

Vendor	Description	Amount Paid
Hiway Garage	Oil Change for Generator	\$172.50
Lagerlof, LLP	Legal	\$227.50
Mike Skelly	Backflow Testing	\$420.00
Amazon	Tablet for Ops, Office Supplies, Shop Supplies	\$1,056.95
Pace Analytical (Basic Lab)	Water Testing - replaces FGL for monthly testing	\$126.84
Pace Engineering	McArthur Sewer Improvements - Well #1	\$6,686.38
JPIA	Cyber Liability Insurance for 2023	\$682.20
Valley Hardware	Shop Supplies	\$61.62
William Rodeski	Mileage and Lunch for training in Alturas	\$123.78
Total		\$9,557.77
PAID AS OF 08/31/2022		\$8,690.17
TO BE PAID		\$867.60

Pre-Approved Invoices

VENDOR	FOR	AMOUNT	PAID
Frontier - Internet/Telephone	August-22	\$363.53	\$363.53
Joseph Huston - Cell Phone	August-22	\$35.00	\$35.00
JPIA - Dental/Vision/Life	August-22	\$633.50	\$633.50
Pers - Employee Health	August-22	\$6,045.66	\$6,045.66
Pers Retirement	August-22	\$2,794.08	\$2,794.08
Pers Unfunded Liability	August-22	\$3,134.33	\$3,134.33
PG&E	August-22	\$7,782.73	\$7,782.73
Starlink	August-22	\$110.00	\$110.00
State Fund	August-22	\$1,729.09	\$1,729.09
Streamline - Web services	August-22	\$200.00	\$200.00
William Rodeski - Cell Phone	August-22	\$35.00	\$35.00
Zoom	August-22	\$14.99	\$14.99
Total			\$22,877.91
PAID AS OF 08/31/2022			\$22,877.91
			\$0.00

GRANT ACTIVITY - Reimbursable

Vendor	Invoice	Grant	Amount
Mt Shasta Engineering	1333	Green Infrastructure Grant	\$3,957.50
Due as of 08/31/2022			\$0.00

Unapproved	\$867.60
Pre approved	\$0.00
Grant Reimb.	\$0.00
Accounts Payable	\$867.60

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Budget vs Actual
From 8/1/2022 Through 8/31/2022

	August 2022 Actual	August 2022 Budget	YTD Actual (07/01/2022 - 08/31/2022)	Total Budget	YTD Percent Used
Revenue					
Operating Revenue					
Revenue-Utilities	73,282.54	69,536.67	141,266.74	715,701.00	19.73%
Outside/Container Revenue	2,076.15	2,500.00	14,534.39	12,750.00	113.99%
Utility Fees	519.57	575.00	1,113.25	7,000.00	15.90%
Total Operating Revenue	<u>75,878.26</u>	<u>72,611.67</u>	<u>156,914.38</u>	<u>735,451.00</u>	21.34%
Non Operating Revenue					
Taxes Revenue	0.00	0.00	3,588.40	48,850.00	7.34%
Interest Revenue	15.89	0.00	31.25	0.00	0.00%
Total Non Operating Revenue	<u>15.89</u>	<u>0.00</u>	<u>3,619.65</u>	<u>48,850.00</u>	7.41%
Total Revenue	<u>75,894.15</u>	<u>72,611.67</u>	<u>160,534.03</u>	<u>784,301.00</u>	20.47%
Expenses					
Employee Expense					
Wages	24,887.16	26,047.84	62,007.27	333,270.89	18.60%
Payroll Taxes	1,737.55	1,927.54	4,360.18	24,662.06	17.67%
Employee Health Insurance	5,314.52	5,309.00	10,624.24	69,708.00	15.24%
PERS- Retirement Compensation Insurance	1,817.78	1,889.75	5,619.52	25,654.10	21.90%
	1,729.09	600.00	2,239.58	7,200.00	31.10%
Total Employee Expense	<u>35,486.10</u>	<u>35,774.13</u>	<u>84,850.79</u>	<u>460,495.05</u>	18.43%
Operating Expense					
PERS Unfunded Liability 1595	2,784.33	2,473.00	5,218.66	29,676.00	17.58%
Legal & Accounting	227.50	600.00	747.50	23,200.00	3.22%
Outside Services	1,636.63	2,796.00	1,936.63	33,604.00	5.76%
Advertising & Promotions	0.00	40.00	0.00	480.00	0.00%
Permit Fees	0.00	696.00	1,657.46	19,375.00	8.55%
Dues & Subscriptions	0.00	0.00	1,352.00	8,877.00	15.23%
Insurance	1,519.00	1,519.00	3,038.00	18,228.00	16.66%
Office Supplies	65.30	250.00	314.42	4,250.00	7.39%
Shop Supplies	364.13	375.00	526.08	4,500.00	11.69%
Postage	202.95	227.00	739.79	3,241.00	22.82%
Printing	0.00	150.00	0.00	1,800.00	0.00%
Bank Fees	0.00	20.00	0.00	240.00	0.00%
Equipment Rental	0.00	350.00	0.00	4,200.00	0.00%
Equipment/Tools	689.14	450.00	689.14	5,400.00	12.76%
Water Tests	126.84	80.00	210.24	1,600.00	13.14%
Truck Expense	0.00	600.00	117.86	7,200.00	1.63%
Maintenance & Repairs	832.10	2,711.00	890.39	32,520.00	2.73%
Garbage Fees	0.00	120.00	91.75	810.00	11.32%
Interest Expense	0.00	0.00	0.00	11,950.00	0.00%
Software License & Hardware Maint	1,406.97	490.00	2,171.94	9,400.00	23.10%
Education	125.03	100.00	125.03	1,200.00	10.41%

Fall River Valley Community Services District

Statement of Revenues and Expenditures - BM Budget vs Actual

From 8/1/2022 Through 8/31/2022

	August 2022 Actual	August 2022 Budget	YTD Actual (07/01/2022 - 08/31/2022)	Total Budget	YTD Percent Used
Mileage	181.25	250.00	212.37	3,000.00	7.07%
Fuel	401.34	850.00	757.86	9,300.00	8.14%
Telephone/Internet	543.53	540.00	1,087.06	6,605.00	16.45%
Utilities	7,782.73	9,515.00	13,615.28	69,749.00	19.52%
Miscellaneous Expense	0.00	400.00	418.64	4,800.00	8.72%
Total Operating Expense	<u>18,888.77</u>	<u>25,602.00</u>	<u>35,918.10</u>	<u>315,205.00</u>	11.40%
Total Expenses	<u>54,374.87</u>	<u>61,376.13</u>	<u>120,768.89</u>	<u>775,700.05</u>	15.57%
Net Income	<u>21,519.28</u>	<u>11,235.54</u>	<u>39,765.14</u>	<u>8,600.95</u>	462.33%
Asset Expense					
Depreciation					
Depreciation Expense	<u>12,231.00</u>	<u>0.00</u>	<u>24,462.00</u>	<u>0.00</u>	0.00%
Total Depreciation	<u>12,231.00</u>	<u>0.00</u>	<u>24,462.00</u>	<u>0.00</u>	0.00%
Amortization					
Amortized Expense	<u>642.00</u>	<u>0.00</u>	<u>1,284.00</u>	<u>0.00</u>	0.00%
Total Amortization	<u>642.00</u>	<u>0.00</u>	<u>1,284.00</u>	<u>0.00</u>	0.00%
Total Asset Expense	<u>12,873.00</u>	<u>0.00</u>	<u>25,746.00</u>	<u>0.00</u>	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	<u>0.00</u>	<u>0.00</u>	<u>17,655.89</u>	<u>0.00</u>	0.00%
Total Grant Revenue	<u>0.00</u>	<u>0.00</u>	<u>17,655.89</u>	<u>0.00</u>	0.00%
Total Capital Activities	<u>0.00</u>	<u>0.00</u>	<u>17,655.89</u>	<u>0.00</u>	0.00%
Net Income Including Grant Activities	<u>8,646.28</u>	<u>11,235.54</u>	<u>31,675.03</u>	<u>8,600.95</u>	368.27%

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Current vs Last Year
From 8/1/2022 Through 8/31/2022

	August 2022 Actual	August 2021 Actual	YTD Actual (07/01/2022 - 06/30/2023)	Last Year Actual
Revenue				
Operating Revenue				
Revenue-Utilities	73,282.54	73,109.37	141,266.74	147,359.09
Outside/Container Revenue	2,076.15	11,556.81	14,534.39	25,034.79
Utility Fees	519.57	496.05	1,113.25	844.84
New Connection	0.00	28,800.00	0.00	31,568.74
Total Operating Revenue	75,878.26	113,962.23	156,914.38	204,807.46
Non Operating Revenue				
Taxes Revenue	0.00	0.00	3,588.40	1,902.88
Interest Revenue	15.89	16.98	31.25	33.46
Total Non Operating Revenue	15.89	16.98	3,619.65	1,936.34
Total Revenue	75,894.15	113,979.21	160,534.03	206,743.80
Expenses				
Employee Expense				
Wages	24,887.16	23,386.41	62,007.27	57,719.68
Payroll Taxes	1,737.55	1,644.26	4,360.18	4,032.54
Employee Health Insurance	5,314.52	4,389.92	10,624.24	8,739.28
PERS- Retirement	1,817.78	1,666.83	5,619.52	5,478.35
Compensation Insurance	1,729.09	752.92	2,239.58	1,326.42
Total Employee Expense	35,486.10	31,840.34	84,850.79	77,296.27
Operating Expense				
PERS Unfunded Liability 1595	2,784.33	2,664.50	5,218.66	4,979.00
Legal & Accounting	227.50	2,122.50	747.50	2,577.50
Outside Services	1,636.63	2,049.75	1,936.63	5,046.46
Permit Fees	0.00	181.17	1,657.46	2,031.56
Dues & Subscriptions	0.00	191.98	1,352.00	818.06
Bad Debt Expense	0.00	4,154.00	0.00	4,154.00
Insurance	1,519.00	1,300.00	3,038.00	2,600.00
Office Supplies	65.30	0.00	314.42	1,443.26
Shop Supplies	364.13	0.00	526.08	495.51
Postage	202.95	187.95	739.79	339.15
Equipment Rental	0.00	0.00	0.00	550.00
Equipment/Tools	689.14	376.10	689.14	678.21
Water Tests	126.84	376.00	210.24	805.00
Truck Expense	0.00	2,218.71	117.86	2,218.71
Maintenance & Repairs	832.10	1,912.89	890.39	2,988.84
Garbage Fees	0.00	50.13	91.75	99.03
Shop Tools	0.00	0.00	0.00	101.60
Field Tools	0.00	376.00	0.00	636.32
Software License & Hardware Maint	1,406.97	524.99	2,171.94	1,469.98
Education	125.03	0.00	125.03	0.00
Mileage	181.25	240.35	212.37	240.35
Fuel	401.34	328.19	757.86	694.40
Telephone/Internet	543.53	428.11	1,157.06	856.22
Utilities	7,782.73	8,418.25	13,615.28	16,371.75
Miscellaneous Expense	0.00	0.00	418.64	0.00
Total Operating Expense	18,888.77	28,101.57	35,988.10	52,194.91
Total Expenses	54,374.87	59,941.91	120,838.89	129,491.18

Fall River Valley Community Services District
Statement of Revenues and Expenditures - BM Current vs Last Year
From 8/1/2022 Through 8/31/2022

	August 2022 Actual	August 2021 Actual	YTD Actual (07/01/2022 - 06/30/2023)	Last Year Actual
Net Income	<u>21,519.28</u>	<u>54,037.30</u>	<u>39,695.14</u>	77,252.62
Asset Expense				
Depreciation				
Depreciation Expense	<u>12,231.00</u>	<u>8,083.54</u>	<u>24,462.00</u>	16,167.08
Total Depreciation	<u>12,231.00</u>	<u>8,083.54</u>	<u>24,462.00</u>	16,167.08
Amortization				
Amortized Expense	<u>642.00</u>	<u>588.89</u>	<u>1,284.00</u>	1,177.78
Total Amortization	<u>642.00</u>	<u>588.89</u>	<u>1,284.00</u>	1,177.78
Total Asset Expense	<u>12,873.00</u>	<u>8,672.43</u>	<u>25,746.00</u>	17,344.86
Capital Activities				
Grant Revenue				
Grant/Loan Inflow	<u>0.00</u>	<u>0.00</u>	<u>17,655.89</u>	868.75
Total Grant Revenue	<u>0.00</u>	<u>0.00</u>	<u>17,655.89</u>	868.75
Total Capital Activities	<u>0.00</u>	<u>0.00</u>	<u>17,655.89</u>	868.75
Net Income Including Grant Activities	<u>8,646.28</u>	<u>45,364.87</u>	<u>31,605.03</u>	60,776.51

Fall River Valley Community Services District
Balance Sheet
As of 8/31/2022

Current Year

Savings Account

Water

Capital Reserve	45,722.99
Operating Reserve	81,579.95
	<u>127,302.94</u>

Sewer

Capital Reserve	9,494.24
Operating Reserve	27,252.11
	<u>36,746.35</u>

Parks & Recreation

Parks Savings	<u>8,245.88</u>
	<u>8,245.88</u>

Total Savings Asset **172,295.17**

Fall River Valley Community Services District

Balance Sheet

As of 8/31/2022

Current Year

Assets

Current Assets

Cash & Cash Equivalents

Petty Cash	300.00
Operating Account-Checking	126,711.10
Savings Account	172,295.17
USDA-Annual	19,349.95
USDA-Short Lived Assets	722.31
USDA-Debt Service	20,774.45
USDA Grant Account - Checking	2,500.00

Total Cash & Cash Equivalents 342,652.98

Accounts Receivable

Accounts Receivable Grants	6,381.63
Accounts Receivable Water	67,259.40
Accounts Receivable-Sewer	27,550.94

Total Accounts Receivable 101,191.97

Inventories

 Inventory 60,000.00

Total Inventories 60,000.00

Prepaid Expenses

Prepaid Insurance Expenses	2,719.49
Pre Paid Postage	1,924.26

Total Prepaid Expenses 4,643.75

Total Current Assets 508,488.70

Long-term Assets

Property & Equipment

Land	218,731.00
Building	114,591.28
Equipment	277,463.75
Parks System	378,518.26
Water System	3,588,095.97
Sewer System	1,658,220.09
Amortized Asset	74,946.35
Accumulated Depreciation	(3,473,098.40)
Accumulated Amortization	(63,512.66)

Total Property & Equipment 2,773,955.64

Long-term Investments

 Construction In Progress 614,840.69

Total Long-term Investments 614,840.69

Total Long-term Assets 3,388,796.33

Total Assets 3,897,285.03

Liabilities

Short-term Liabilities

Accounts Payable

Accounts Payable	867.60
AP Beginning Balance/Interim	(375.00)
Accrued Interest Payable	375.00

Total Accounts Payable 867.60

Other Short-term Liabilities

FICA Taxes Liabilities	(0.12)
Employee Portion of Health Ins	(0.02)
Customer Deposit Liabilities	5,690.70

Total Other Short-term Liabilities 5,690.56

Total Short-term Liabilities 6,558.16

Long-term Liabilities

Long-term Liabilities

 USDA Loan 417,147.21

Total Long-term Liabilities 417,147.21

Fall River Valley Community Services District

Balance Sheet

As of 8/31/2022

Current Year

Other Long-term Liabilities	
Pension Liability	240,152.00
Total Other Long-term Liabilities	240,152.00
Total Long-term Liabilities	657,299.21
Other Accounts	
Balancing Accounts	(139,017.14)
Total Balancing Accounts	(139,017.14)
Total Other Accounts	(139,017.14)
Total Liabilities	524,840.23
Net Assets	
Beginning Net Assets	
Net Assets	
Contributed Capital	2,231,357.36
Net Income	1,196,424.75
Building-Capital Expense	(12,718.85)
Construction In Progress-	(74,293.49)
Total Net Assets	3,340,769.77
Total Beginning Net Assets	3,340,769.77
Current YTD Net Income	
	31,675.03
Total Current YTD Net Income	31,675.03
Total Net Assets	3,372,444.80
Total Liabilities and Net Assets	3,897,285.03

Fall River Valley Community Services District

Statement of Cash Flows

As of 8/31/2022

	Current Period
Cash Flows from Operating & Non-Operating A...	
Changes in Accounts Receivables-Grants	17,655.89
Changes in Accounts receivable-Operations	7,401.44
Interest & Dividends Received	15.89
Sales	75,878.26
Miscellaneous Receipts	134.51
Payments to Employees & Suppliers	(96,801.44)
Total Cash Flows from Operating & Non-Opera...	<u>4,284.55</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	<u>0.00</u>
Beginning Cash & Cash Equivalents	338,368.43
Ending Cash & Cash Equivalents	<u><u>342,652.98</u></u>

Check/Voucher Register
1020 - Operating Account-Checking
From 8/1/2022 Through 8/31/2022

Check Number	Check Description	Vendor Name	Check Amount
2022.08.10 USPS	Return printer cord	US Postmaster	8.95
202291	Employee: Beck; Pay Date: 8/12/2022	Amber Beck	1,911.53
202292	Employee: Huston; Pay Date: 8/12/2022	Joseph M. Huston	1,801.90
202293	Employee: Perkins; Pay Date: 8/12/2022	Amy F. Perkins	1,085.68
202294	Employee: Ray; Pay Date: 8/12/2022	Cecil D. Ray	1,683.45
202295	Employee: Rodeski; Pay Date: 8/12/2022	William D. Rodeski	1,740.69
202296	Employee: Skelly; Pay Date: 8/12/2022	Michael A. Skelly	203.12
202297	Employee: Beck; Pay Date: 8/26/2022	Amber Beck	1,965.86
202298	Employee: Huston; Pay Date: 8/26/2022	Joseph M. Huston	1,834.91
202299	Employee: Perkins; Pay Date: 8/26/2022	Amy F. Perkins	1,132.52
202300	Employee: Ray; Pay Date: 8/26/2022	Cecil D. Ray	1,652.37
202301	Employee: Rodeski; Pay Date: 8/26/2022	William D. Rodeski	1,859.52
202302	Employee: Skelly; Pay Date: 8/26/2022	Michael A. Skelly	203.12
3951	System Generated Check/Voucher	FGL Environmental	81.00
3952	System Generated Check/Voucher	Jerry Monath	31.12
3953	System Generated Check/Voucher	Valley Best Hardware	151.24
3954	System Generated Check/Voucher	William Rodeski	0.00
3955	System Generated Check/Voucher	Lassen Air & Refrigerati...	7,073.85
3956	System Generated Check/Voucher	Pace Analytical Service...	210.24
3957	System Generated Check/Voucher	Lagerlof, LLP	747.50
3958	System Generated Check/Voucher	MT Shasta Engineering	3,957.50
3959	System Generated Check/Voucher	Napa Auto Parts	127.80
3960	System Generated Check/Voucher	Pace Engineering	7,028.00
3961	System Generated Check/Voucher	Petty Cash	45.09
3962	System Generated Check/Voucher	Underground Service Al...	300.00
3963	System Generated Check/Voucher	Woodssong Computing	574.50
3964	System Generated Check/Voucher	SWRCB	95.00
3965	System Generated Check/Voucher	Continental Utility Solut...	1,000.00
3966	System Generated Check/Voucher	Joseph Huston	35.00
3967	System Generated Check/Voucher	Safeguard Fire Protection	528.85
3968	System Generated Check/Voucher	William Rodeski	35.00
3969	System Generated Check/Voucher	Pace Engineering	6,686.38
3970	System Generated Check/Voucher	Highway Garage	0.00
3971	System Generated Check/Voucher	Mike Skelly	420.00
3972	System Generated Check/Voucher	Tyler DeWitt	87.50
3973	System Generated Check/Voucher	Intermountain Appraisa...	800.00
3974	System Generated Check/Voucher	Highway Garage	172.50
ACH 16	FRLT REQ 22	Lomakatsi Restoration ...	17,655.89
ACH 32169007	Printer Lease	Coastal Business Systems	416.63
BP 0689377	Employee Dental, Vision and Life	Joint Powers Insurance...	633.50
DEBIT 1130	Education - Books	ACR Publications Inc.	130.75
DEBIT 2022.08.10...	Wastewater License Certifications	US Postmaster	9.20
DEBIT C2089AE5-...	Website Service	Streamline	200.00
EFT 0-142-977-888	Payroll Liabilities for 2022.08.12	Employment Developm...	408.01
EFT 02650367	Payroll Liabilities for 2022.08.12	Internal Revenue Service	2,952.88
EFT 10000001686...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,421.51
EFT 10000001686...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,372.57
EFT 10000001687...	Health Insurance - All Employees	Public Employees Retir...	6,050.48
EFT 10000001688...	Unfunded Accrued Liability Plan - 1595	Public Employees Retir...	2,434.33
EFT 10000001688...	GASB-68 Annual Fees	Public Employees Retir...	700.00
EFT 1000994012	Coverage for 8.05.22-09.05.22	State Compensation In...	1,024.10
EFT 1000997950	Premium Difference for 2021-2022	State Compensation In...	704.99
EFT 161489835	Zoom Monthly Fee	Zoom	14.99
EFT 1MHD-QCVJ-...	Tablet for Ops, Safety, Office	Amazon.com	1,056.95
EFT 2-075-658-080	Payroll Liabilities for 2022.08.26	Employment Developm...	425.68
EFT 2022.08	Fuel Charges for August 2022	Ed Staub & Sons	401.34
EFT 2022.08.20 A...	Annual Prime Membership	Amazon.com	191.98
EFT 22998605597...	07.14.22-08.14.22	Pacific Gas & Electric	7,782.73
EFT 4212688-170...	Internet Service	Starlink	110.00
EFT 45887972	Payroll Liabilities for 2022.08.26	Internal Revenue Service	3,058.84
EFT August 2022	Telephone/Internet	Frontier Communications	363.53
Report Total			96,792.57

Resolution 2022-11

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE
FRM #1 Primary Well Infrastructure**

WHEREAS, the Fall River Valley Community Services District proposes to implement FRM #1 Primary Well Infrastructure;

WHEREAS, FRM #1 Primary Well Infrastructure is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, the Fall River Valley Community Services District has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, the Fall River Valley Community Services District intends to apply for grant funding from the California Department of Water Resources for the FRM #1 Primary Well Infrastructure

THEREFORE, BE IT RESOLVED by the Board of Directors of the Fall River Valley Community Services District as follows: 1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 240, § 80), the Fall River Valley Community Services District General Manager, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources and take such other actions as necessary or appropriate to obtain grant funding.

2. The Fall River Valley Community Services District General Manager or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.

3. The Fall River Valley Community Services District General Manager, or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

CERTIFICATION I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Fall River Valley Community Services District at the meeting held on September 14, 2022 motion by Director _____ and seconded by Director _____, motion passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

Tyler DeWitt
FRVCSO Board President

Cecil D. Ray
FRVCSO Board Secretary

Resolution 2022-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
DESIGNATING SIGNERS ON PLUMAS BANK ACCOUNTS

Resolved, by the Board of Directors of the Fall River Valley Community Services District, that:

WHEREAS, the Fall River Valley Community Services District has bank accounts with Plumas Bank; and

WHEREAS, the District wishes to remove certain signers and add certain other signers.

NOW THEREFORE BE IT RESOLVED that Jerry Monath and Ron Colby are to be removed from all bank accounts; and

NOW THEREFORE BE IT FURTHER RESOLVED that the authorized signatories for all bank accounts are as follows:

- Tyler DeWitt
- Cherie Kunkel
- Brett Hendrix

PASSED AND ADOPTED by the Board of Directors of the Fall River Valley Community Services District at regular monthly board meeting held on the 14th day of September 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: _____
Board Secretary

Board President