

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**June 14, 2017 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:15 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Snyder, Ontano, Monath, Gooch, Colby

**VISITORS:** None

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 05.17.17.
  - o Chairman Monath would like a correction to be made on page 2 to change name from Chairman Gooch to Chairman Monath.
  - o Director Gooch made motion to approve minutes as amended. Director Colby seconded and motion was passed unanimously with a vote of 5 ayes. (Snyder, Ontano, Monath, Gooch, Colby)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**REPORTS:**

**Chairmans Report:**

- o Chairman Monath had a phone meeting with GM Johnson, Alan Driscoll and 2 of his associates, and Bow from the State Water Resources Council in regards to the grant for the tanks. Alan said that he had allowed for 6 months to approve but Bow said she needs at least 9-12 months so it will likely be 2019 before we get the tank and the pumps put in.
- o GM Johnson got the easement to put in the water line at the airport so as soon as it gets dried out we can get started on that project.
- o GM Johnson talked with Bow from the State about transitioning our tanks from bolted to welded and if that would be a possibility. She said that it would be a possibility as the state looks for the best value and not just the lowest price.
- o Chairman Monath will be out of the area from June 18<sup>th</sup> to July 10<sup>th</sup> but will available by phone if needed.

**Operations Report:**

- o The main points for May were:
  - Coliform samples for May were clear of any bacteria.
  - Got the samples back for the lead test for the school. Took 13 samples in total and everything came back good.
  - Got started on the hydrant project at the county yard but the one we had was too small so we had to swap it out for a taller one.
  - We are mowing and spraying for weeds at the sewer ponds.

- Will be sending the backflow device in for calibration as the state now requires it to be calibrated annually rather than once every 3 years as before.
- Still putting in new meters and are now able to read all the meters in about a day or a day and a half. We still have some of the bigger meters to swap out but are trying to focus on getting all of the 5/8" meters replaced first.
- Purchased a pressure washer to help keep the equipment clean.
- Getting ready to start on Long St., materials have been ordered.
- Chairman Monath suggested that we discontinue spraying for a bit as we have ducks nesting out there. Casey responded that they already had stopped and were not mowing near the nesting sites.

#### **Parks & Rec:**

- Director Snyder
  - Waiting for PG&E to complete the baseline report then the Shasta Land Trust, ourselves, and PG&E will sign it. We have a new PG&E representative, Troy Kelly, as well as a new representative at the Shasta Land Trust so we are working to get them up to speed on the park project.
  - GM Johnson is going to email Andrew Braugh at Cal-Trout and ask him to contact PG&E. Director Gooch has also been trying to reach someone at PG&E to no avail. She is going to go to their Burney office and see if she can find someone to speak with.

#### **Manager Report:**

- Bill Johnson
  - GM Johnson received further reports in regards to the water tank inspection. They are suggesting the interior of tank #2 should be recoated. GM Johnson asked for bids from 3 companies. Only 1 has responded thus far with a bid of \$42,850.00.
  - PG&E will be getting power to the motor operated valve in the next month or two. They will also be upgrading the power at the wells which we have already paid for with a sum of \$20,000 that is refundable.
  - The exterminator came and treated for the subterranean termites that were found in the conference room.
  - GM Johnson met with a USDA compliance officer. She found that we were in compliance with the exception of needing to add an Equal Opportunity Provider clause to our public documents which has already been completed.
  - Revenue and labor were both below budget for the month of May.
  - The operating account on the balance shows a negative balance, this a matter of the checks being written with a May date but that weren't actually mailed out until June.
  - Caleb Johnson has offered to help Martina to learn the accounting system.
  - We had a 23% water loss for the month of May, down from 27% in May of 2016. Chairman Monath commented that perhaps the leak at the Fairgrounds that has been fixed had probably contributed to this decrease.

#### **Treasurer Reports:**

- Bill Johnson
  - Financial Report:
    - We have a significant payment coming from the state within the next 4 weeks. We will also be paying off Hat Creek and Forsgren so they will be off of our payables.
    - Chairman Monath has spoken with Stacy and we have around \$130,000 approved right now and will be able to pay Hat Creek and Forsgren with these funds.
    - GM Johnson recommended that we created some financial reports in graph form for a simpler view. Chairman Monath requested that we also provide a graph charting water loss.

- Approve Financials:
  - Chairman Monath noticed that the Ed Staub bill for May was considerably higher. GM Johnson responded that Casey had to make 2 trips to Redding last month. Director Snyder asked if we were keeping a mileage log and GM Johnson said that he would look into it.
  - Director Ontano made a motion to approve the invoices for payment. Director Colby seconded the motion and it was passed unanimously by 5 ayes. (Snyder, Monath, Gooch, Ontano, Colby)

## **NEW BUSINESS:**

- Consideration of purchasing a tractor with a 3 point hitch.
  - The tractor at the sewer ponds is in very poor shape and we are in need of a newer machine.
  - We have gotten 2 quotes: 1) A John Deere purchased from the local Pape dealer for \$29,000 not including taxes. 2) An LS purchased from a dealership in Los Molinos for \$21,000 which does include taxes.
  - There was a lot of discussion in regards to where we could get a tractor serviced if we purchased from an out of town dealer and whether it would be better to purchase a tractor locally.
  - Director Snyder suggested that we give GM Johnson an amount of \$35,000 to purchase a tractor and Chairman Monath agreed. GM Johnson will investigate further on these 2 options and decide which is the best fit for the service district.
- Director Ontano made the motion to allow GM Johnson a budget of \$35,000 to purchase a tractor. Director Snyder seconded and the motion was passed unanimously by 5 ayes. (Monath, Colby, Gooch, Ontano, Snyder)
- Consideration of writing a letter of support for ACWA who would like to put pressure on the State Water Resources Council not to adopt the new ruling of keeping a minimum of 30-50% of historical flow in the San Joaquin River.
  - The Bella Vista water district is in support of ACWA and reached out to GM Johnson to also offer our support.
  - There was a lengthy discussion amongst the board members in regards to this regulation. One concern was that if this regulation came to pass that it would result in more groundwater being pumped out. There were also comments that if it passed, there would be more water available to support the salmon fisheries. Another question was that if it was necessary to enact another regulation when there were already so many regulations in place. The board also questioned if this regulation could affect our surface water here. Some members felt that the passing of this regulation would give too much power to the State Water Board.
  - It was decided by the board to table this item until the next board meeting to allow the members more time to research this issue. The general feeling was that they were not well enough informed at this time to make a decision. Director Snyder offered to email the members some of the information that he had found on-line on this proposed regulation.

## **OLD BUSINESS:**

- Annexation of various properties that received CSD service but are not in the district.
  - GM Johnson was unaware that he had to agendaize this issue for public comment so we will need postpone this item until the next board meeting after we have had a chance to have a public hearing and then create a resolution.

- Approval of the 2017/18 budget
  - The board would like to make the following changes to the 2017/18 budget:
    - Add the purchase of a tractor for \$35,000.
    - Create an Operating Reserve account that will have accumulated \$300,000 in it in ten years' time. We would put \$30,000/ year into this account for the next 10 years.
  - Director Colby motioned to set aside \$30,000 each year for the next 10 fiscal years. Director Snyder seconded and the motion was passed unanimously by 5 ayes. (Monath, Colby, Gooch, Ontano, Snyder)
  - Director Gooch asked where the monies for the Parks and Recreation were reflected on the financial statements. GM Johnson confirmed that there was \$8,000 set aside for the Parks fund at this time. Martina will look into this and get it corrected.
  - Director Ontano motioned to approve the 2017/18 budget as amended. Director Colby seconded and the motion was passed unanimously by 5 ayes. (Monath, Colby, Gooch, Ontano, Snyder)

**Meeting adjourned at 8:36 pm**

**The next board meeting is 07-12-17**

Respectfully Submitted,

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Bill Johnson, General Manager

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Date

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Jerry Monath, Chairman of the Board

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Date