

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**August 14, 2019 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Colby, Gooch, DeWitt, Ontano, Monath

Directors Absent: none

**VISITORS:** Bill Johnson

**PUBLIC COMMENT:**

- None

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 07/17/2019
  - o Director Gooch made a motion to approve minutes from 07/17/2019 as written. Director Colby seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairman Report:**

- No Report this month

**Parks & Rec:**

- Bill Johnson
  - o The Community Park
    - The revised budget has been reviewed and approved by OGALS.
      - MT. Shasta Engineering is working on the final drawings.
      - An aerial view is included in this month's board packet.
      - The approved budget has also been included in the packet.
    - According the Ryan Revheim with PG&E, The District does not need a 3<sup>rd</sup> party use agreement, which has taken years and have still not gotten.
      - A licensing agreement to build a path on PG&E land will be adequate.
        - o Good for 10 years and renewable
        - o Can still pursue the use agreement but use the land as a pass through in the meantime with the licensing agreement.
      - Director Gooch is concerned that the overlook will not be available for use without the 3<sup>rd</sup> party use agreement.
      - It is agreed that the licensing agreement is a good idea, since the District will be in a better position to receive more grants for improving the park once it is built.
  - o The Trail Project
    - It is unknown when the 3<sup>rd</sup> party use agreement from PG&E will be completed.
      - This needs to be awarded before trail work can start.
    - Oak restoration and vegetation management is being directed by Lomakatsi.

## **Treasurer Report:**

- Amber Beck
  - o The final audit has been completed for the 2017/2018 fiscal year.
    - A copy will be available on the website and hard copies have been distributed to board members.
  - o Accounts payable are all current.
  - o Total operating revenue for July is approximately \$70,358.
  - o Tax revenue is \$1,398, which was allocated to the sewer fund.
  - o The operating reserve account has a balance of \$62,595 and the depreciation savings has a balance of \$60,231
  - o Total revenue is over budget by about \$3,000.
    - Expenses are about \$14,600 under budget
  - o The total cash balances for all accounts is \$325,165. Some of this money is already allocated for certain projects or expenses.
  - o Approve Financials:
    - Director Ontano made a motion to approve the invoices for payment. Director Colby seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)

## **Operations Report/Managers Report:**

- Stephen Rooklidge, GM
  - o Grants
    - Submitted a technical assistance request to CRWA for an emergency operations plan.
    - RCAC will pay for a district wide income survey.
      - This was a budgeted item on the water planning grant.
    - A revision to the test well grant makes it so the state will pay contractors directly instead of The District waiting for reimbursement.
    - Hope to complete the facilities grant for the office/shop repairs by the end of August. Still in need of roof and electrical quotes to support the \$85,000 estimate.
    - The state finally sent reimbursement for the wastewater grant invoices sent in April.
      - Sergio Guillen is working on the wastewater rate study.
      - Sewer rates are currently 68% of what is needed to operate and save for infrastructure replacement.
      - Sergio Guillen will come at the end of August to discuss the rate study and design plans for the McArthur sewer that must be completed this year.
    - The inactive state water grant application will be restarted in August to focus on construction of a storage tank and fire booster station at the airport location.
  - o System
    - The trailer-mounted generator was renovated and is being prepared for use.
    - A meter was installed on the McArthur Fire Hall fire hydrant for any use by the department or CalFire for out of district fires.
    - Samples were negative for bacteria.
      - New sampling station in FRM worked well
    - Three main bulk water contracts have earned the district about \$4500 in July.
      - Data indicated that water theft are down since locking the hydrants.
    - Golf course is pumping surface water 8 hours/night.

- Office
  - Operators are going to water training in Red Bluff.

**OLD BUSINESS:**

- Discuss possible replacement of the excavator with a backhoe (I) (D) (A)
  - Chairman Monath feels it is a good move because there wouldn't be an immediate need to get another 1-ton truck to haul the excavator.
    - As an alternative the District could purchase a 1/2-ton, since the 1-ton Ford is not in great shape.
    - A backhoe can do the jobs faster because of the time required for loading and unloading.
    - For the types of jobs the District will be doing, apart from the mobile home park, the backhoe will be a better tool.
    - Chairman Monath thinks it is a good idea to keep the John Deer tractor, as it serves other uses within the District.
  - The board would like to table the issue and have GM Rooklidge get more specific numbers on what we are selling and buying.
  - Director Ontano made a motion to table the decision on selling the excavator and replacing it with a backhoe until actual prices can be presented to the board. Director DeWitt seconded, and the motion was passed with a vote of 4 ayes and 1 nay.

**NEW BUSINESS:** None

**Regular Meeting adjourned at 7:40 pm**

- **The next board meeting is 09/11/2019**

Respectfully Submitted,

\_\_\_\_\_  
Stephen Rooklidge, General Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date