

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**February 12, 2020 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Gooch, DeWitt, Ontano, Monath

Directors Absent: Colby

**VISITORS:** None

**PUBLIC COMMENT:**

- None

**APPROVAL OF MINUTES:**

- Approval of Special Meeting Minutes for 02/05/2020
- SR noted that the items listed in the results of the closed session employee review were not the actual items that were to be put in the contract. There will have to be further discussion about it.

- o Chairman Monath said "OK".

Director DeWitt made a motion to approve minutes from 02/05/2020 as written. Director Ontano seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano, Monath)

- Approval of Regular Meeting Minutes for 01/15/2020

Director Gooch made a motion to approve minutes from 1/15/2020 as written. Director Ontano seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano, Monath)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairman Report:**

- Chairman Monath
  - o Annexation
    - Talked with George Williams and he's still not sure the large acreages will be approved because it divides the taxes between more districts.
    - In the past there didn't seem to be a problem with doing them, but it could be a problem now if George feels this way.
    - Director Gooch asked if the District could just annex the sewer ponds and forget about the rest. Chairman Monath said that this will be discussed more when the resolution is considered.

**Parks & Rec:**

- Bill Johnson
  - o Two Rivers Park
    - The board awarded the construction bid to Roy Allen King, Inc. for \$149,163.76 at a special meeting on 2/5/20.
      - Work will begin promptly.
    - The Green Infrastructure grant application is progressing.

- The grantor has been provided with all the required information, and a response is expected in March.
  - The California Conservation Corps has been contacted and responded with a rough estimate of \$30,000 to provide work on the trail system. This amount covers a “spike camp,” in which a crew of 14 workers work 8 days in a row for ten hours per day. They set up a camp site near the work area to minimize travel costs, as they work out of Redding.
- Fall River Lake Trail
  - The project is still held up by the third-party use agreement with PG&E.

### **Treasurer Report:**

- Amber Beck
  - Accounts payable are all current.
  - The 2018/2019 fiscal year audit draft has been approved and should be finalized within the next month.
  - Total revenue for January is approximately \$1000 over the budgeted projection.
    - Operating revenue is about \$400 under
    - Non-operating revenue is about \$2,500 over
    - Tax revenue was \$25,579
  - Employee expenses are about \$40 under the budgeted projection.
    - Three paydays in the month made the budget for the month larger than usual.
  - The operating expenses are under budget by about \$7,000
    - Education is now over the budgeted amount for the year.
      - Operations employees are taking classes and exams for wastewater and water licensing and training.
    - Bank fees were pushed over the budget for the year.
      - These fees are charged back to the customer, so the difference is made up in utility fees revenue.
  - Net Income was \$21,644, which is about \$9,000 over budget.
    - At 58% through the fiscal year The District is at 65% of budgeted total revenue and 46% of total expenses.
  - Approve Financials:
    - Director Ontano made a motion to approve the invoices for payment. Chairman Monath seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano, Monath)

### **Operations Report/Managers Report:**

- Stephen Rooklidge, GM
  - Grants
    - Test well grant is still in review at the state level. They needed two revisions that slowed the process.
    - The USDA facilities grant application is waiting for the archeologist’s report.
    - Archeologist reports are due to the District for both the Howard and McArthur parcels.
    - McArthur wastewater design has been submitted to the state for review.
    - Altec Engineering finished the surveys for both tank projects and will be submitting reports this month.
    - Two Rivers Park grant is quickly moving forward with the contractor to start demolition soon. The schedule for completing the work is accelerated because of the age of grant.

- System
  - The District borrowed a hoist from Packway for testing with our lift station pumps and will order one made if successful. That will allow District staff to lift the pumps without calling a contractor.
  - Water loss was ~1.1MG in Jan, which is higher than Dec. Unaccounted for water was used to maintain the lift stations.
  - The Hospital lift station was found to only be producing 40 gpm at the ponds, which is a little over half the flow necessary to keep solids from depositing in the forcemain. The original pump design is for each pump to produce 82 gpm. After cleaning the pipe with hydrant water and degreaser, both pumps now produce 88 gpm together (power use reduced by 1/3). We are looking at replacing both hospital lift station pumps with higher flow pumps. (~\$20,000 for both delivered)
  - Power consumption is 8% less than last year at this time but the gas cost is slightly higher.
  - Operators are locating valves in the system and replaced 7 old meters with new electronic meters.
  - A water leak was found at the high school and their staff was notified but leak not repaired yet.
- Office
  - Server upgrade will be completed by Reeder.
  - Purchased an electronic wand that is used to record meter readings from a standing position instead of always kneeling at each meter.
  - Purchased additional locks for District gates.
  - Operators are preparing for their exams in March and April.

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- Consider Lafco Annexation Resolution 2020-02
  - The issue is the still whether or not to add Maher, Carpenter and Knoch into The District.
  - Maher and Carpenter have large parcels that don't necessarily need to be added.
    - Knoch is not a large parcel, but it is an "island" on the other side of the river from Fall River Mills. The actual meter itself is in The District, next to the cemetery in Fall River.
  - Chairman Monath reminds everyone that properties getting service need to be within The District.
  - Director DeWitt asks if the map (exhibit A) can be changed once the resolution is passed.
    - GM Rooklidge says it can be altered
  - GM Monath suggest passing the resolution with exhibit A with all the parcels included.
    - If the county doesn't like the map as submitted, then the application will have to be re-submitted with the parcels in question removed.
    - It is unclear if The District will have to pay a re-submittal fee, or if adding the parcels of Knoch, Carpenter and Maher, along with the well and the sewer ponds, will stall or stop the process.
  - The Board and GM would like the annexed parcels to include the well, the sewer ponds and Knoch property, and leave out the residential parcels of Maher and Carpenter.
  - Director DeWitt made a motion to approve the Resolution 2020-02, with Exhibit A to be negotiated by Chairman Monath. Director Ontano seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano, Monath)

**Regular Meeting adjourned at 7:05 pm**

- **The next board meeting is 03/11/2020**

Respectfully Submitted,

\_\_\_\_\_  
Stephen Rooklidge, General Manager

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Date

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Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date