

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
November 15, 2017 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Ontano, Monath, Gooch

VISITORS: Ron Colby, Tyler Dewitt, Diana Rogers

PUBLIC COMMENT:

APPROVAL OF MINUTES:

- Approval of Regular Meeting Minutes for 10.11.17.
 - o Director Ontano made motion to approve minutes as written. Director Gooch seconded, and the motion was passed unanimously with a vote of 3 ayes. (Ontano, Monath, Gooch)

COMMUNICATIONS: None

CONSENT AGENDA: None

Chairmans Report:

- Chairman Monath
 - o Martina Ballard has accepted another position and will be leaving the CSD at the end of November. We are currently advertising and accepting applications for her replacement.
 - o We are still working on getting our licenses covered.
 - o George Williamson from LAFCo is still working on the annexations.
 - o Are in the process of acquiring an easement for the Pine Grove Mobile Home Park. The property that we would like an easement through is owned by someone from the Bay area and we have sent them a letter and are waiting for their reply.
 - o The project for power at the well is underway. May be able to put a bigger pump at the well in McArthur and we are looking into this.
 - o Have been trying to get a quote from contractors to replace the bay doors at the west end of the building.
 - o Have been brainstorming on how to get the Pine Grove Mobile Home Park connected to service. We may have to consider paying an outside contractor to do this work.
 - o Need to pull the meter at Double S Auto and move outside of their fence. Currently it is behind a locked fence where we don't always have access to it.
 - o We have been in touch with Michelle Fredrickson and she is looking into funding to help with the Pine Grove Mobile Home project.
 - o We are considering having our heating system evaluated to see if it should be replaced with a newer, more efficient system.

Operations Report:

- Larry Fowler
 - o The results of the coliform testing for the month of October came back clear.
 - o Larry & Sky have been cutting and burning overgrown vegetation at the sewer ponds.
 - o Have been replacing meters this month, specifically the oldest ones that we have as well as some old pipes.
 - o Have winterized all of the above ground pipes.
 - o Worked on the hillside under the storage tanks where we have had a problem with erosion.
 - o Started the end of season maintenance on the sewer lift station. We have had a bit of a problem with grease build-up lately so have degreased and used the pressure washer and this seems to have taken care of the problem.

Parks & Rec:

- Director Gooch
 - o Sky Snyder had a prepared Parks & Recreation report that Director Gooch read.
 - Sky Snyder has stepped in as the Parks & Recreation Director which is currently a volunteer position.
 - Director Gooch, Sky Snyder, & GM Johnson met with Chance from the Stewardship Council last week.
 - The new scoreboard at the ball park has been installed.
 - PG&E is reviewing the baseline report which will then be sent to the Public Utilities Commission for approval.
 - The grant money for this project has been requested from OGALS (Office of Grants and Local Services and is around \$320,000.
 - In Sept., the Fall River Parks along with the Lomakatsi filed a concept proposal for the 1.8-mile section around the Fall River Lake in which we asked for \$300,000. The Lomakatsi has generously offered to match this with \$250,000.

Manager Report:

- Bill Johnson
 - o GM Johnson is still working with Mayer's Memorial Hospital to find a solution to their fire flow requirements. We are planning on doing a flow test on the hydrants with the pump running and the MOV closed.
 - o Corey Halter has been enlisted to work on the boundary line adjustment completed at Well #1.
 - o GM Johnson attended the Upper Pit River Integrated Regional Water Management Group meeting where he presented a final report of our Proposition 84 funded project.
 - o The board and staff completed their training in Sustainable Utility Management presented by Angela Wendele from the CRWA.
 - o The construction loan through the RCAC has been paid in full.
 - o GM Johnson and Sergio Guillen from Forsgren examined the potential to use our surface water right to develop a small hydroelectric power plant and found that there was not enough water available and not enough of a drop to make it feasible.
 - o The water planning grant has produced a mitigated negative declaration of environmental impact. Some small nesting birds were identified that may need further study.

- YTD revenue is approx. \$810 over budget, while YTD expenses are \$9,765 under budget.
- “Unsold” water for October was at 26%. October 2016 was 28% and 2015 was 25%.

Treasurer Reports:

- Bill Johnson
 - Financial Report:
 - For the month of October, we were under budget in revenue, partially due to approximately \$3,000 in uncollectable debt that was adjusted off. We were also under budget in expenses due to reduced labor expenses and less monthly expenditures in repairs, supplies, and maintenance.
 - We received the final reimbursement check from North Cal-Neva for \$74,987.62 for the remaining retention amounts. We also received a reimbursement check from the State of California in the amount of \$30,472 for the Drinking Water Planning grant.
 - Approve Financials:
 - Director Gooch made a motion to approve the invoices for payment. Director Ontano seconded the motion and it was passed unanimously by 3 ayes. (Monath, Gooch, Ontano)

OLD BUSINESS: None

NEW BUSINESS:

- Accept Director Snyders resignation.
 - Director Gooch made a motion to accept Director Snyders resignation. Director Ontano seconded the motion and it was passed unanimously by 3 ayes. (Monath, Gooch, Ontano)
 - Martina will post the notice of vacancy tomorrow, November 16th.
- Funding of a technical memo for the Pine Grove Mobile Home Park.
 - When we apply for annexation with LAFCo, we must provide them a plan for service.
 - GM Johnson would like to enlist the help of Forsgren to develop a technical memo that will tell us what kind of a strain it will put on our system by adding the mobile home park. It is estimated that this will cost around \$5,000.
 - Director Ontano made a motion to approve the funding for a technical memo for the Pine Grove Mobile Home Park water service. Director Gooch seconded the motion and it was passed unanimously by 3 ayes. (Monath, Gooch, Ontano)
- Potential development of the Knoch well.
 - We met with Forsgren and they said that we needed to have a written agreement with the Knochs for using the well before we invest any money into it.
 - Forsgren will do the testing to determine if the well is salvageable for use, but we need to think about how much we want to spend to achieve that. It could be upwards of \$100,000 to repair this well. We also should be thinking about another option for a secondary water source in the event that it is not feasible to use the Knoch well. Director Gooch commented that we could also consider the idea of putting a well in at the hospital.

Meeting adjourned at 7:11 pm

The next board meeting is 12-13-17

Respectfully Submitted,

Bill Johnson, General Manager

Date

Jerry Monath, Chairman of the Board

Date