

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**October 11, 2017 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Snyder, Ontano, Monath, Gooch, Colby

**VISITORS:** Tyler Dewitt, Walt Caldwell from the Mountain Echo, Diana Rogers, Rich Coakley, Clarissa Steigner, Sergio Guillen from Forsgren Associates, Cathy Bull and George Williamson from Shasta Co LAFCo

**PUBLIC COMMENT:**

Rich Coakley wanted to comment on the presentation that Director Snyder made to the RCD board for the proposed 3-part trail around Fall River Lake. Rich attended this meeting and said that the RCD loved it and he thought that the FRVCSD board should hear this.

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 09.13.17.
  - o Director Ontano made motion to approve minutes as written. Director Colby seconded, and the motion was passed unanimously with a vote of 5 ayes. (Snyder, Ontano, Monath, Gooch, Colby)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairmans Report:**

- Chairman Monath
  - o We are in the process of dealing with a conflict of interest violation and are waiting for more information after the attorney has examined it.
  - o The project on Long St. is cleaned up and finished for this year and will be continued next year. The people on the East Side of the street have been hooked up and the West side will be hooked up next year.

**Operations Report:**

- Larry Fowler
  - o The results of the coliform testing for the month of September came back negative.
  - o The conduit for the MOV has been installed and we should have the electricity and the meter installed sometime soon.
  - o The clean-up on Long Street has been completed.
  - o They have started winterizing the meters.
  - o Larry has taken his certification exam, but it could be 1-4 months before he will get his

results.

### **Parks & Rec:**

- Director Snyder
  - o Spoke with PG&E and they are wrapping up the baseline report and doing some clean-up.
  - o Continuing to meet with the Lomakatsi and Ajumawi in regard to the 1.8 mile portion of the lake trail.
  - o Director Snyder is also continuing to volunteer his time to work on Parks projects and is available most Friday mornings at the CSD office.

### **Manager Report:**

- Bill Johnson
  - o Approximately half of the Long Street project was completed but because we no longer have a licensed operator on staff, we can no longer make any alterations to our system. We are also unable to begin work on the Mobile Home Park hook-up at this time for the same reason. An estimate to have Hat Creek connect the water supply would come to around \$21,000.
  - o Director Colby asked what certification was needed to obtain the same license as Casey. Larry Fowler answered that he would need to have 1800 hours documented working under a licensed wastewater operator but that he had not been signed up for the OIT program so his previous hours working with Casey would not count.
  - o The alarm system for the sewer that died last month has now been replaced and at a much lower cost than expected. Jim Lewis recommended that we get a Sensaphone autodialer which we purchased for \$395 and then had Quiksilver electric install.
  - o Our unsold water for the month of September was at 7.7%, in 2016 it was 14.6%, and for 2015 it was 19.3%.
  - o Director Colby asked if we had heard anything more from PG&E in regard to a fine for the leak that occurred on Long St. GM Johnson replied that as of yet he had not, but that the dig tickets were inconsistent.

### **Treasurer Reports:**

- Bill Johnson
  - Financial Report:
    - o For the month, we were approximately \$7,000 over budget in revenue and under budget in expenses approximately \$24,000.
    - o We are expecting a check from North Cal-Neva for the approximate sum of \$78,000 for the remaining retention amounts. We still owe RCAC approximately \$181,000 and will use this check to pay a portion of this.
    - o GM Johnson estimates that it will cost somewhere between \$5,000-\$10,000 to prep the MOV for PG&E.
  - Approve Financials:
    - o Director Snyder made a motion to approve the invoices for payment. Director Ontano seconded the motion and it was passed unanimously by 4 ayes. (Snyder, Monath, Gooch, Ontano)

### **OLD BUSINESS:**

- Update on the annexation of the unincorporated parcels from George Williamson of LAFCo
  - o George gave an explanation of the steps, and also what was required to pursue

- annexation.
- GM Johnson has already sent in the list of parcels and they have received our application. Once LAFCo has looked at our maps and done their research, they will agree that these parcels qualify for annexation. Then the next step is to put it in front of a commissioner and hold a public meeting.
- Director Snyder asked if the surface water right should be included in the boundary. George replied that it was not necessary.
- Chairman Monath asked for an estimate of the time frame that it would take to get this accomplished. George said that the last few that he has done were completed within 90 days.
- Director Colby asked what the fee would be for this, George replied that it would be one single fee and that it was absolutely alright for us to ask the property owners to contribute to this amount.
- Director Gooch asked how comprehensive the CEQA was. George said that he thought it would be pretty straight forward and he would work with us to get it going.
- George also mentioned that there could be some funds that would be available to assist in paying for the Pine Grove Mobile Home Park project. There is funding out there for disadvantaged, unincorporated communities and he was going to speak with Michelle and look into this for us.
- Sergio Guillen from Forsgren gave an update on the progress of the drinking water and wastewater projects.
  - He reported that the tank and booster pump project is still moving forward and that they are 90% done with the plans. The next step is for GM Johnson to read through it and sign off on them.
  - Sergio said that regarding the master plan for the sewer system, the last time we met he was asked to incorporate extreme weather events into the plan. Sergio confirmed that he will incorporate these in and he will be taking the lead on the master plan. A memorandum will identify what the options are and the master plan will identify which is the best option.

**NEW BUSINESS:**

- None to report

**Meeting adjourned at 7:30 pm**

**The next board meeting is 11-15-17**

Respectfully Submitted,

\_\_\_\_\_  
Bill Johnson, General Manager

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Date

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Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date