

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
June 12, 2019 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Monath, Gooch, Ontano

Directors Absent: DeWitt, Colby

VISITORS: Bill Johnson

PUBLIC COMMENT:

- None

APPROVAL OF MINUTES:

- Approval of Regular Meeting Minutes for 05/15/2019
 - o Director Gooch made a motion to approve minutes from 05/15/2019 as written. Director Ontano seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, Monath, Ontano)

COMMUNICATIONS: None

CONSENT AGENDA: None

Chairman Report:

- Chairman Monath
 - o The field employees requested cooler shirts for the summer weather.
 - Received cotton t-shirts with the FRVCSO logo for the employees.
 - o GM Rooklidge found a backup generator to purchase for \$20,000.
 - It will provide power to the well and hospital lift station during any power outages.
 - It is very large and will be transported on a trailer.
 - Will eventually need a structure to house it in.

Parks & Rec:

- Bill Johnson and Paulette Gooch
 - o The Community Park
 - The Stoltenberg property purchase is complete as of May 31st.
 - OGALS advanced the entire purchase price of \$75K
 - The District paid approximately \$1600 in closing costs, which is customary
 - A revised budget has been worked out for the remaining work to be done.
 - o The Trail Project
 - This project is in a holding pattern until the third-party use agreement with PG&E is obtained.
 - The Oak woodland restoration can begin soon.
 - This will provide a more attractive grove of trees and other vegetation that will respond favorably to any fire that may come through.

Operations Report/Managers Report:

- Stephen Rooklidge, GM
 - o Grants
 - The USDA received all the required information, except our 2017/2018 audit, to review the \$30,000 grant for the elevated tank site project.
 - The IRWM review of the \$1.4 million elevated tank project appears that it will take longer than other funding options.
 - The revised \$440,000 DDW test well grant was submitted and is under review.
 - Revisions have begun on the DFA grant application for the Airport Tank project.
 - To save on costs we GM Rooklidge hopes to have the Geotech and environmental consultants' complete reports on both tank sites at the same time.
 - o The District will have to pay for the reports at the Airport.
 - We have requested two home sites near the airport to have their water quality tested.
 - GM Rooklidge reviewed and returned the consulting engineer's rate study proposal with notes to revise.
 - o System
 - A contract was signed, and deposit paid, to Quicksilver Electric for work at the Hospital lift stations, well and golf course booster station.
 - All meters were read and continue to map locations.
 - Hydrants were flushed and samples collected.
 - Hydrant locks are being installed throughout the system.
 - Evaluating old equipment for the possibility of sale.
 - Maintenance, building clean up, line locating, and meter/valve locating are all on schedule.
 - o Office
 - The annual Consumer Confidence Report was completed and posted.
 - The electronic annual report was completed and submitted to the DDW.
 - All master locks for the new and exterior system doors are installed.
 - Purchases include lift station safety gear, degreaser alternatives, hydrant wrenches and shop tools.

Treasurer Report:

- o Accounts payable are all current.
- o Total operating revenue for May was approximately \$52,771.94.
- o Tax revenue was \$18,598.07, which was allocated to the sewer fund.
- o The operating reserve account has a balance of \$57,580 and the depreciation savings has a balance of \$55,217
- o Total revenue is over budget by about \$11,988, due to the tax revenue received
 - Expenses are about \$3,000 under budget
- o The auditors say we can expect the draft version of the audit the week of the 16th
- o Approve Financials:
 - Director Ontano made a motion to approve the invoices for payment. Director Gooch seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, Monath, Ontano)

OLD BUSINESS:

- None

NEW BUSINESS:

- Approve Budget for 2019/2020
 - o The budget for 2019/2020 was reviewed by the board.
 - o Director Ontano made a motion to approve the invoices for payment. Director Gooch seconded,

and the motion was passed unanimously with a vote of 3 ayes. (Gooch, Monath, Ontano)

- Discuss possible replacement of the excavator
 - o Chairman Monath and GM Rooklidge feel that it is fiscally responsible to replace the excavator with a backhoe.
 - Keeping the excavator will require the future purchase of a 1-ton truck, since the truck The District currently uses to haul it is not very reliable.
 - Director Ontano expressed her concern over replacing the excavator.
 - The District went through a great deal of trouble getting the loan to purchase it.
 - She has been told that it will “run circles around a backhoe”.
 - If employees require a Class A license there is a 40-hour class they can attend to obtain it, along with training to operate the excavator.
 - GM Rooklidge feels that a backhoe will serve the district well, as the old one did for years.
 - Only a class c license required
 - Can drive to McArthur without the need for a trailer
 - It would require selling or trading existing equipment
 - o If The District were to sell or trade the excavator, trailer and John Deere, we would no longer have debt (the excavator is approximately \$1,300 a month with \$24,765 remaining on the loan).
 - The board directed GM Rooklidge to investigate purchase/trade options and will discuss at the July board meeting.

Regular Meeting adjourned at 7:23 pm

- **The next board meeting is 07/17/2019**

Respectfully Submitted,

Stephen Rooklidge, General Manager

Date

Jerry Monath, Chairman of the Board

Date