

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**June 17, 2019 6:00 PM**

**CALL TO ORDER:**

Director Colby called the meeting to order at 6:10 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Colby, Gooch, DeWitt

Directors Absent: Monath, Ontano

**VISITORS:** None

**PUBLIC COMMENT:**

- None

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 06/12/2019
  - o Director Gooch made a motion to approve minutes from 06/12/2019 as written. Director DeWitt seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, DeWitt, Colby)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairman Report:**

- No Report this month

**Parks & Rec:**

- Bill Johnson and Paulette Gooch
  - o The Community Park
    - Nick Riddle from Mt. Shasta Engineers visited the park site with GM Rooklidge and Bill Johnson on July 11<sup>th</sup>.
      - Reviewed the Districts final concept for the park.
      - Rough draft of work to be performed and a revised budget has been submitted to OGALS for review and approval.
  - o The Trail Project
    - The Oak woodland restoration has been completed as much as it can be at this point.
      - Vegetation has been piled for future burning
      - Junipers have been thinned
    - PG&E needs to complete its easement process before trail work can be started.

**Operations Report/Managers Report:**

- Stephen Rooklidge, GM
  - o Grants
    - USDA approved the \$30,000 grant for the elevated tank site project. We are working on completing all required documentation (audits, etc), and are negotiating with the property owner for access to complete the geotech and cultural reports required for the

construction application. A cost estimate for the elevated tank construction grant/loan from USDA would be for \$1.3M. USDA allows up to 80% grant funding, so further discussion is needed after the USDA presents the terms for their 40-year loan program for the ~\$260,000 debt the District would take on if this route were chosen (early 2020).

- The revised \$440,000 DDW test well grant is still under review by the state. The Airport property will have two test wells drilled and water quantity and quality tested. This property is also the proposed site for a new 100,000-gal water storage tank that will be fitted with a booster pump station to centralize fire flow into the water system and make the fire hydrant flow response throughout the District much faster than relying on the McArthur well pump. This project proposal will be submitted to replace the state \$1.5M grant application that was put on hold in December.
  - Water tests completed by the District on wells near the proposed Airport tank location showed iron & manganese levels greater than the limit, but these wells were less than 150 ft deep. If the state test well project also results in high iron & manganese, the District may want to consider submitting a grant for a small water treatment plant instead of trying to find better quality water elsewhere. Historically, high metals concentrations have been found in the FRM area, and it may be more economically feasible to build a treatment plant than to seek water sources outside the District. Constructing a solar array next to the wells and tank would offset power costs of the water treatment facility, and USDA provides grants/loans for this type of construction.
  - The state has been slow to reimburse the District for consulting projects and are only now producing payment for an April invoice to Sergio Guillen for the wastewater rate study. Once the state shows they are responsive, we will get Sergio back working on the wastewater design for McArthur. This planning grant completion is due by next spring. It is not clear whether the state will be interested in receiving a construction grant application, but it is anticipated at least a grant application for a force main and lift station extending out near the McArthur Square area will be pursued.
  - The \$400,000 parks grant application was submitted online to the state. This is primarily to build trails on the west side of Fall River and to finish construction at the Falls Park.
- System
    - A used MultiQuip 100 KVA trailer-mounted generator was purchased and is currently at Cummins in Redding for a load test and replacement of some gauges. This size generator will be the backup power for the well, hospital lift station, and booster station. The transfer switches will be installed shortly after the generator is returned from servicing.
    - The extra Bridge Street lift station pump is at the rebuilders in Redding. So far, the electrical components seem fine but both bearings had spinning races and considerable machining needs to be done to fit the bearings and shaft on the impeller. A cost estimate should be submitted soon. Once that pump is returned, it will replace the other noisy pump at the lift station. The installed pump is working well after the pump weights

and seal were refitted to stop leakage. More sewage is being pumped to the ponds and at a higher rate of flow, this indicates increased efficiency of the rebuilt pump.

- All meters were read, and staff continue to map locations for future identification.
- Hydrants were flushed and monthly samples were collected Thursday and were negative for bacteria. A new above-ground sampling station was installed for FRM, similar to the McArthur station, because the connection was often submerged in the spring and fall, which increases the risk for contamination. This new station is easily disinfected and protected from tampering.
- 40 locked covers for fire hydrants were installed. Bulk water contracts have earned the District > \$2000 since April, and there are less visible blips on SCADA that indicate when people are drawing water from the system, so our assumption is that there have been less water thefts due to the locked hydrants and the cost of bulk water.
- The golf course is currently pumping surface water to their irrigation pond for 6 hours/night. Their cost for surface water has not changed from the prior year because it represents both a per gallon and power cost that compensates the District for maintenance and future repairs to the pump and building. This non-potable water would also be available to the fire districts and county if they have grant sources to construct a storage tank near the county yard.
- An attempt to get the old Ford tractor at the wastewater ponds running is being tried for minimal cost. If it can be started and used to mow the pond area, it will be restored to a safe running condition, otherwise, it will be added to the list of equipment to be auctioned and removed from District ownership and responsibility. The Deere tractor will be used for mowing if the Ford doesn't work and the existing mower deck is operating.
- New mechanical switches were purchased to replace the switches at the booster station that regulate pump function. It was decided to replace the switches as the more economical option instead of adding pump control functions by SCADA. These switches worked well for many years and the additional cost of SCADA controls can be better spent on a booster pressure gauge to remotely monitor the subdivision system pressure. Renovating the booster station of complete remote monitoring and control may be a future grant opportunity.
- Maintenance, building clean up, line locates, and meter/valve locating are all on schedule.
- Office
  - New phones were purchased and installed.
  - Ceiling fans have been installed, and the swamp cooler has not yet been needed this summer to cool the office and shop.
  - Purchases included a mower, lift station safety gear, sampling station parts, and extra plumbing and electrical parts.

## **Treasurer Report:**

- Amber Beck
  - o Accounts payable are all current.
    - One outstanding invoice to Andrew Braugh is grant reimbursable was just paid in July.
  - o Total operating revenue for June was approximately \$55,472.
  - o Tax revenue was \$134, which was allocated to the sewer fund.
  - o The operating reserve account has a balance of \$60,087 and the depreciation savings has a balance of \$57,724
  - o Total revenue is under budget by about \$24,000, due to the tax revenue expected in June but received in May
    - Expenses are about \$2,700 under budget
  - o The audit should be available at the August board meeting
  - o The final payment to the sewer bond was paid in June.
  - o For the fiscal year of 2018/2019
    - Net income was \$241,000, which is more than \$73,000 over the budgeted amount.
    - Total operating expenses came in at about \$1000 under budget.
  - o Approve Financials:
    - Director DeWitt made a motion to approve the invoices for payment. Director Gooch seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, DeWitt, Colby)

## **OLD BUSINESS:**

- None

## **NEW BUSINESS:**

- Approve Salary/Pay Schedule for 2019/2020
  - o There are no changes from the 2018/2019 Pay Schedule.
    - Director DeWitt made a motion to approve 2019/2020 Pay Schedule. Director Colby seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, DeWitt, Colby)
- Open a new checking account required by the USDA search grant
  - o A new bank account is required by the grant that we received from the USDA.
    - Director Gooch made a motion to approve the opening of a new bank account as required by the USDA search grant. Director DeWitt seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, DeWitt, Colby)
- Discuss developing a Parks and Recreation District
  - o Bill Johnson requesting that a discussion be started about the possible creation of a Parks and Rec District.
    - The parks will be servicing the community at large, and not just those served by the district.
    - It may be hard for the CSD to maintain the properties once they are developed.
  - o The board agrees that this subject should be discussed further and investigated.

**Regular Meeting adjourned at 7:40 pm**

- **The next board meeting is 08/14/2019**

Respectfully Submitted,

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Stephen Rooklidge, General Manager

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Date

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Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date