

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
October 12, 2016 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Monath, Gooch, Snyder

Directors absent: Ontano

Ron Colby(newly appointed to the board arrived at 6:20). He will be installed under new business to fill the vacant position left by Cat Morton.

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Approval of Meeting Minutes for 09-14-16.

Director Snyder made a motion to approve the minutes. Director Gooch seconded the motion and was passed by a vote of 3 ayes. (Snyder, Monath, Gooch)

The Special Board Meeting of 9-20-16 was in the board packet but was not ajenized so was not approved. It will be on the November regular meeting agenda for approval.

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman's Report: None

Water & Sewer: Casey

- Water tests have been fine.
- Casey has been using the excavator at the well #1 site digging up irrigation pipe that had to be abandoned

Parks & Rec:

Director Snyder reported that he had a meeting with Drew Braugh and found it to be inspiring. Mr. Braugh has an idea how to proceed on our park and will be engaging with all the players. He has connections as he did something similar for the Hat Creek Park last year.

Director Gooch said Mr. Barugh gave some ideas on what to work on. There is a meeting planned with Mr. Braugh, Director Gooch, Director Snyder and Sandi Jensen. Director Gooch is doing bullets and Director Snyder is doing Maps. Mr Braugh has invited them to the dedication of Hat Creek Park in November, so they can pass the torch to us. She too is very excited about this project.

Manager Report: Bill Johnson

Infrastructure improvements will begin as follows: Electrical contractors will arrive October 13 to start the SCADA component of the work. Hat Creek Construction will start the mechanical and site work October 17.

Installation of the water system to the McArthur Mobile Home Park is slated for completion by October 21. This work will be done by the district

The Stewardship Council adopted their Land Conservation and Conveyance Plan (LCCP) for community park on September 21. PG&E is focusing on regulatory approvals from the California

Public Utilities Commission and Federal Energy Regulatory Commission. This process will take up to 12 months. This will lead to the transfer of PG&E lands to the district. The district will then be able to complete the purchase of the Stoltenberg property, using funds provided by the grant. During this time, the district will be moving the overall vision for the park from a concept to an engineered document that can be used for planning and executing the improvements needed to convert this idle land into a community asset.

- September operating revenues was \$47,440.98. The budget for the month was \$44,731.00.
- Operating Expenses totaled \$24,864.96, approx. the budget for the month was \$40,007.83.
- Year-to-date revenue is 1% under budget and expenses are 25% under Budget.
- The operating account has a balance of \$7,346.59.
- The savings account has a balance of \$29.97.
- The Capital improvement account has a balance of \$32,036.60.
- The various debt reserve accounts are fully funded per the requirement of our lenders.
- Accounts payable total (exclusive of grant reimbursable items) is \$16,444.41.
- Water loss for the month of September was 22%

Note:

Ron Colby took the Oath of Office at this point in the meeting.

Treasurer Report: Bill Johnson

– Financial Report:

Most of the financial information was given in the managers' report, but he expanded on it by stating the operating account is approximately \$1,600 lower than last year at this time, the savings account about the same and the capital improvement account has increased. Expenses were down because we were not able to get work done due to having one less employee in the field. This also affected payroll for the month. Billing has gone out for North Cal-Neva RC&D for grant reimbursable items totaling \$11,673.53.

Our cash flow will be tight due to continuing unusual expenses such as land purchase, expenses agreed by us to pay the cost of moving the irrigation pipe that would have been underneath the tank when it gets built which is roughly \$5,000 for parts and labor. In January, we will need to have the boundary line adjustment recorded and complete and pay Mr. Maher \$4,000

He pointed out our revenue is up and he gives credit to our water rate increases.

– Approve Financials:

Chairman Monath presented an invoice for repair of the dump truck that was received after financials were done. He would like to include this invoice with the invoices to be approved. Director Snyder made a motion to pay the unapproved bills for the month. Director Gooch seconded the motion and was passed by 4 ayes. (Snyder, Monath, Gooch, Colby)

OLD BUSINESS:

– Expand policy 6040.1 to include sewer. (i)(D)(A)

At a previous meeting, a clause was approved pertaining to our water service. Basically, it states our water customers cannot change anything on our side of the meter or the meter without our written approval. The district is including in that clause the sewer service. This way when a new customer signs up for service they are aware of this clause and will need written approval before changing anything on our side of the meter.

Director Snyder made a motion to pass policy 6040.1 Director Gooch seconded the motion and was passed by 4 ayes. (Snyder, Monath, Gooch, Colby)

NEW BUSINESS:

- Appoint Ron Colby to the Board (I)(D)(A)
 - o Ron Colby’s appointment was official by taking the Oath of Office right after the Managers report.
- Ask permission to pay prospective temporary employee \$16/hour.
 - o When the wage rates were being worked on this spring, it was stated a temporary employee would be paid at the rate set by the State of California or Federal Law was for minimum wage. At the time, it was perceived that the district would be paying someone without skills other than using a shovel, basically a laborer. If in time, the person shows knowledge in other areas through their experience working here, there would be consideration in increasing their rate of pay. There was not a consideration that the person needed would be someone with experience and knowledge. At eh current rate this would not entice a qualified person.
 - The district is currently looking at hiring one, maybe two people to get work done before bad weather sets in. Casey has found a person who would fill the necessary qualifications, such as running our equipment, to help with this work, He will not come to work for us for minimum wage.
 - In the spring, we will advertise for a position and at that time offer a higher rate with benefits.
 - o The consensus of the board was yes to pay the prospective employee \$16/hour. (Snyder, Monath, Gooch, Colby)
- Establish Operator III position for field worker. (I)(D)(A)
 - o A motion was not needed for this item, Chairman Monath asked a consensus of the board and again all said yes. (Snyder, Monath, Gooch, Colby)

Meeting adjourned at 7:30 pm

The next board meeting is 11-16-16

Respectfully Submitted,

Bill Johnson, General Manager

Date

Jerry Monath, Chairman of the Board

Date