

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
July 13, 2016 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Monath, Gooch, Ontano, Snyder,

Directors absent:

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

Approval of Special Meeting Minutes for 05-18-16 and Regular Meeting Minutes 06-15-16:

Director Snyder made a motion to approve the minutes. Director Ontano seconded the motion and was passed by a vote of 4 ayes. (Ontano, Monath, Gooch, Snyder)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS:

Chairman's Report:

Chairman Monath reported that he and Bill Johnson have been quite busy with Policies and Procedures and dealing with the mobile home park in McArthur. These topics will be discussed later in the meeting. He stated that the vacancy on the board needs to be filled. Having only 4 members could be a problem when resolutions need to be voted on, as 4 ayes are required to pass them. He asked the board to consider individuals they think would be a good fit and work well with the present board.

Water & Sewer: Casey Rodriguez

- He thanked the board for the excavator which has already been used and it works great. The trailer the district is not sufficient to haul the excavator, so he is looking into the cost of purchasing one. They will be doing work with it on projects close to the shop and hold off projects that require transporting the excavator until it can be moved to those areas safely.
- Water samples are good. There have been a few complaints about odor in the water. One of the causes could be the hot weather. He believes the district should consider chlorinating the water quarterly to avoid this problem.
- 6 new meters have been installed
- Backflows will start again this month
- Exercising the valves will begin after the backflows are complete
- James has been doing weed control at the ponds a various areas of the district

Parks & Rec:

Director Snyder reported that the benches have been installed at the ball park. There has been a lot of maintenance done and it looks great.

Director Gooch would like to have a meeting with Bill, Director Snyder and Andrew Braugh to see where things are with the park. The Ducky Derby has been cancelled for this year but will be considered for next year as there was not enough time to get it put together.

Manager Report: Bill Johnson

Hat Creek Construction was the lowest bidder for our infrastructure improvements. Their required bid bonds and evidence of insurances are being evaluated. When all the documents are in order, a notice to proceed will be issued.

The McArthur Mobile Home Park is currently in negotiations with the district as their potable water is currently not up to drinking water standards due to high manganese levels. The district applied and was awarded a \$20,000 grant from the State Water Resources Control Board's Cleanup and Abatement unit. This grant will cover the cost of establishing service to the mobile home park. The negotiations are in regard to the size of the service to be used. The district is insisting on providing service in accordance with our Mission Statement which states we supply water in a "reliable, professional, cost effective and environmentally conscious manner."

The field crew has been using the Bobcat excavator and is pleased with the machine's performance.

There has been revision to the conservation easement and is on the agenda for approval. The conditions stay with the land permanently. The easement applies only to the land PG&E is donating and not the Stoltenberg property.

- June operating revenue was \$42,519.27. The budget for the month was \$41,625.
- Operating expenses totaled \$28,255.64. The budgeted amount was \$39,335.52. The total revenue for the end of the fiscal year is 18% above projections and expenses are 4% above budget.
- The operating account has a balance of \$17,446.17.
- The savings account has a balance of \$1,344.87.
- The Capital Improvement Account has a balance of \$51,201.49.
- Accounts payable total, exclusive of grant reimbursable items is \$7,338.03.

The various debt reserve accounts are fully funded per the requirements of our lenders.

- Water loss for the month of June was 8%.

Andrew Betz has been coming into the office inquiring about a water customer, who has had service disconnected due to failure to pay. There have been reports that they are stealing water from other customers. Bill has been in contact with the land owner who does not have much interest in the property stating the renters have not paid rent in months. Bill has also contacted Environmental Health and they said there is nothing they can do if the tenants choose to live under those conditions. Bill spoke to a Deputy from the Sheriff's Department and he was going to try and get there today to speak to the tenants. The district can't do anything as we do not have ordinances in place. The deputy said he could charge them with utility theft if he gets enough proof.

Municipal Advisory Committee: None

Treasurer Report: Bill Johnson

- Financial Report
Bill showed the board how our finances are following a normal pattern with revenues up in the summer.
- Approve Invoices
Director Gooch made a motion to approve invoices. Director Ontano seconded the motion and was passed by 4 ayes. (Monath, Ontano, Gooch, Snyder)

OLD BUSINESS:

- Consider continuing the MAC (I) (D) (A)
Chairman Monath stated that he does not see the value of continuing with the MAC due to lack of interest from the public. No action was taken as Ross Jones, who has been active with the MAC, would be invited to the next meeting to discuss whether or not to dissolve the MAC.

NEW BUSINESS:

- Authorize General Manager to enter into loan agreement with RCAC for construction Financing (I) (D) (A)
This is in regard to the bridge loan for the construction coming up this summer by Hat Creek Construction for the SCADA and Relief Valve. This will allow us to pay them for their work while we wait for the grant money to come in. Director Snyder made a motion to authorize the general manager to enter into a loan agreement with RCAC for construction financing. Director Gooch seconded the motion and passed with 4 ayes.
(Monath, Ontano, Gooch, Snyder)
- Consider changing policy regarding special meeting days (I) (D) (A)
The current policy states that any special meeting shall be held at 6 p.m. on Wednesday's. This can jeopardize an issue that needs immediate attention. Director Snyder made a motion to change the policy regarding special meeting days to allow us to have a special meeting on any day we want, with priority given to Wednesdays at 6 p.m. Director Gooch seconded the motion and passed with 4 ayes. (Monath, Ontano, Gooch, Snyder)
- Consider connecting our water system to McArthur Mobile Home Park
Resolution 2016-6 (I) (D) (A)
The McArthur Mobile Home Park has an issue with quality of their water with high manganese in it. The State has suggested they go onto city water. The State also wanted the district to apply for a grant to hook up to district water at no expense to them. Bill did this and received a grant for \$20,000. The problem is the owner does not want to put in the appropriate size meter to service 40 spaces. After extensive research, it was determined that a 1½" meter would be required to deliver adequate service. The owner does not want to go larger than 1". He said the 1½" is too big and too much money and does not want that size.
The district wants to do what is stated in the mission statement "The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective and environmentally conscious manner."
Chairman Monath posed the question, do we stay firm to our mission statement and put in the adequate meter size, or give the owner what her wants knowing it may not work. Chairman Monath does not want to be involved in this unless we put in the adequate meter size and do it the right way. Resolution 2016-6 was tabled until the August meeting.
By direction of the board, Bill was instructed to write a letter to Mr. Peterson (owner) and state we would like to provide him service and his tenants, but we are going to do it by the specs we think are necessary in order to service them properly, which would be a 1½" with 1½" line. Chairman Monath directed Bill to include the individual price per customer which will compare to the price paid by other residential customers with a 5/8" meter.
Bill will call Mr. Hinrich after this meeting to discuss what transpired.
- Approve late fee and disconnection policy (I) (D) (A)
Director Snyder made a motion to approve the late fee and disconnection policy. Director Gooch seconded the motion and passed with 4 ayes. (Monath, Ontano, Gooch, Snyder)

- Consider accepting the proposed Conservation Easement of the Community Park (I) (D) (A)
Bill recommended the board not take action on this tonight as there were a few conditions to consider. He had Mr. Collier, an attorney, look at it and it shows that PG&E wants to keep a number of reserve rights. This item is tabled until August.

Meeting adjourned at 7:47 pm

The next board meeting is 08-17-16

Respectfully Submitted,

Bill Johnson, General Manager

Date

Jerry Monath, Chairman of the Board

Date