

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**September 12, 2018 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Monath, Gooch, Ontano, Colby

**VISITORS:** Walt Caldwell, Alan Driscoll, Jim Cook

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 08/15/2018 and Special Meeting Minutes for 8/20/2018
  - o Director Colby made a motion to approve minutes. Director Gooch seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, Monath, Ontano, Colby)
  - o Director Ontano made a motion to approve minutes. Chairman Monath seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, Monath, Ontano, Colby)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairman Report:**

- Chairman Monath
  - o Last month there were a number of things approved
    - Dump trailer has been purchased
    - Six safety plates have been purchased, and Larry is cutting the holes
    - A case of meters has been purchased
    - The depreciation account has been created
  - o No clear sample at the airport still
    - Larry will be digging more tomorrow to investigate further
  - o Long street has been completed
    - Some residents reporting better pressure and colder water
    - Director Colby says his water still has a smell
      - Larry says that it could be from old pipes and will take a while for things to move through the system.
  - o A one-ton truck will still have to be bought in the future. Not sure how long the current one will last.
    - GM Rooklidge is going to look into state and federal vehicles that may be available
  - o Committee appointment of Bill Johnson onto the Parks and Recreation committee

**Operations Report:**

- Larry Fowler
  - o The results of the coliform testing for the month of August came back clear.
  - o The Long Street job is now finished
  - o Currently working on leak detection throughout the district for repair before the wet weather.

- Fourteen possible locations in 640 feet of pipe, where the contamination is occurring at the airport project.
- The fairgrounds experienced a total loss in water pressure during Sunday of the fair.
  - Got the air bled out through the meters and flushing toilets. Flushed the rest out at a hydrant.

**Parks & Rec:**

- Paulette Gooch
  - Grant agreement for the Trail Project has been signed and sent to the Stewardship Council.
  - Delay on the Community park transfer
    - Waiting for the County to provide the information to comply with the subdivision map act.
  - Hoping to do the MOU with Lomakatsi in October

**Manager Report:**

- Stephen Rooklidge
  - Thank you to Bill Johnson for making himself available to consult and making for a smooth transition.
    - Can see the improvement in the district finances in the five years that Bill Johnson was General Manager.
  - Project funding schedules
    - Waste water and drinking water projects are in progress with Forsgren and Associates
    - Received a \$500,000 planning grant to hook up McArthur to the sewer system
      - If the sewer system does not expand to McArthur, the remaining grant money may not be available.
      - See if the sewer master plan can be modified to focus on the renovations of the existing lift stations.
        - The original grant overlooked one of the biggest needs, which is the aging lift stations.
        - Spoke with Sergio Guillen, who has separated from Forsgren, and he is willing to work with us on getting a grant for the lift stations.
      - If funds are drying up with the State, try to get a grant for the force main and a lift station with fair grounds and high school as initial users of this part of the project.
        - When the community is ready for expansion, then try to get the money that it will require to hook up the residents.
  - Water well and storage tanks
    - Added a line item for the purchase of a generator
      - Project may be delayed because of current funding
  - Lift station renovations
    - New lift station behind Napa to replace the current
    - Build a new lift station at unknown location
      - Possibly the old gas station in Fall River on 299 and mechanic if the property becomes available
      - The Bridge street lift station would become the secondary
      - Access to the force main, safer for the river
  - Distribution system repair
    - Generation of pipe layers putting the system together with different pipe and depths
    - Surprised the water system didn't collapse during the Hat Fire. More luck than anything.
    - Trying to locate the most vulnerable spots
    - Old Reynolds Rd lines may need to be replaced
      - Have to ok a temporary line with the state
    - The airport connection is a backup in case of a mainline failure. Cannot be used because it is still not testing clean.

- Not likely for any grant money to be available from the state for distribution systems.
- Wages and job description reviews
  - Too many job descriptions and too restrictive
  - Looking at the job descriptions and the wage scale
- Park project work
  - Bill Johnson has graciously accepted to move forward on the park business. He is already familiar with everything that is going on.
- Calfire funding denial
  - Denied funding for the generator that was used by us during the Hat Fire
    - Generator was sent by the Division of Drinking Water
    - The approximate cost of the generator is \$11,000
    - Writing a letter to try and get them to pay for the expense

### **Treasurer Reports:**

- Amber Beck
  - Total Operating revenue was \$68,690.70 for the month of August. This is \$3,709.43 over the budgeted amount.
  - The depreciation account was started and now has a balance of \$2,712.25.
  - The Operating Reserve account has a balance of \$35,026.39.
  - There is a past due balance to Forsgren of \$26,653.75, which we will be receiving grant reimbursements for this month.
  - Total cash and equivalents are \$159,287.47, down \$4,415.67 from last month.
  - Approve Financials:
    - Director Ontano made a motion to approve the invoices for payment. Director Colby seconded the motion and it was passed unanimously by 4 ayes. (Gooch, Monath, Ontano, Colby)

### **OLD BUSINESS:**

- Staff apparel
  - Boots
    - Talked last month about giving a reimbursement for boots per year.
    - Director Colby made a motion to provide up to \$250 a year to employees for boots. Director Gooch seconded the motion. Chairman Monath amended the motion to say The District will pay 50% of what the employee pays for boots up to \$125 each time, up to twice a year. Director Colby seconded the amended motion and it was passed unanimously by 4 ayes. (Gooch, Monath, Ontano, Colby)
  - Clothing
    - Provide collared shirts for the employees that identify them as working for the water district.
    - Still need to find out the cost of the shirts and hats from Bill Johnson.
    - Jackets and rain gear should also be purchased for the employees.
    - Director Ontano knows of someone who may be able to do embroidery on the shirts. She will find out a price.
    - Possibly 30 shirts, 4 jackets and 18 hats, maybe 3-5 for Amber and Steve.
    - Clothing tabled until price quotes are collected.

### **NEW BUSINESS:**

- Alan Driscoll (Forsgren and Associates)
  - Personnel change at Forsgren
    - Moved Sergio Guillen to part time contract employee. Will stay on board to see projects

- through.
- Alan Driscoll is now in charge of this part of California
- Projects on going are the booster pump station and tank project
  - Final design completed, waiting for comments back from the state. May be minor revisions to get it wrapped up.
- Waste water master plan
  - Just received comments from the state on 8/11.
  - Doing rate study, which is an appendix to the master plan.
  - Jim Cook will be going house to house in McArthur to find out the interest from the citizens.
    - The board has the final say about going through with the sewer expansion.
  - An alternative to a full expansion is to just hook up the fairgrounds and the high school
    - The sewer line would be there, and will make future expansion easier
    - The fairgrounds would have to want this
  - Director Colby asked if there was a date at which McArthur needs to stop using septic tanks.
    - Jim Cook informs the board that this is just for planning, and community input. The state may never require McArthur to be on city sewer, but it will likely happen at some time in the future.
- Resolution 2018-5 Remove Bill Johnson from bank accounts and add Stephen Rooklidge
  - Director Ontano made a motion to approve resolution 2018-5. Director Gooch seconded the motion and it was passed unanimously by 4 ayes. (Gooch, Monath, Ontano, Colby)
- Employee Health Insurance
  - Still gathering the necessary information to bring to the board. Will be on the October agenda.

**Meeting adjourned at 7:50pm**

- **The next board meeting is 10/17/18**

Respectfully Submitted,

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Stephen Rooklidge, General Manager

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Date

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Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date