

Minutes
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING

February 5, 2020

District Office, 24850 3rd Street, Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER: Meeting was called to order at 6 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Monath, Ontano, Gooch, Colby, DeWitt

Directors absent: None

VISITORS: Bill Johnson

PUBLIC COMMENT: None

New Business:

- Consider contactor bids for Three Rivers Park Construction
 - The engineer for the project recommends accepting the bid from Roy Alan King, the low bidder.
 - Director Ontano would like to go with Hat Creek Construction since they are local. Roy Alan King is out of Redding.
 - Going with the low bidder may allow the District to build a crosswalk after construction
 - GM Rooklidge cleared up confusion about bid amount and specified that the alternate 1 bid total is the bid being considered.
 - Director Colby made a motion to accept the lowest bidder Roy Alan King. Director DeWitt seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)
- Consider backhoe purchase
 - The sealed bid process for purchasing limits the ability to purchase used.
 - The board thinks that waiving the policy would be warranted.
 - Director DeWitt made a motion to wave the sealed bid requirement for the purchase of a backhoe. Director Ontano seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)
 - The difference between the Petersen CAT at \$72,480 and a used one that could be up to \$10,000, is not a lot.
 - Director Colby made a motion to give GM Rooklidge the authority over the next two months to buy a backhoe for a max of \$72,480 plus the cost of a warranty. Director Ontano seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)

- Consider roof contractor for USDA Grant
 - The contractor for the roof is the decision of the Board.
 - The electrical will be done by Quicksilver who placed a bid for 19K and the USDA will pay 40% of the cost of the roof and electrical combined.
 - The USDA will also pay for the required archaeological review, which was done today by Enplan.
 - Director Ontano made a motion to accept the lowest bidder Elite Construction. Director Gooch seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)
- Approval of paid Parks Manager position
 - Would like to hire a Parks Manager to administer and oversee grants and parks business.
 - Will need to distribute tax money to parks in addition to sewer, since the parks do not have revenue.
 - Administrative costs can also be asked for in grants, which could help cover the \$10,000 a year's salary. Job description in the board packet.
 - Will post the job on the website and at both post offices and the office.
 - Director Colby made a motion accept the job description as written. Director Gooch seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)
- Consider new Pay Schedule for 2019/2020
 - Director DeWitt made a motion adopt the new pay schedule as written. Director Gooch seconded, and the motion was passed unanimously with a vote of 5 ayes. (Gooch, DeWitt, Colby, Ontano and Monath)

Regular session of the Special Board Meeting was adjourned at 7:13 PM

Closed Session

- Employee Review
 - Results of closed session
 - The board decided to increase the General Managers salary with the stipulation that a new contract be issued with the following additions:
 - 5-year contract retroactive to 1/1/2020
 - Minimum 5-day work week
 - Job description to include engineering and grant writing and execution.
 - Salary to be raised to \$100,000 a year for 5 years

Meeting adjourned

Respectfully Submitted,

Stephen Rooklidge, General Manager

Date

Jerry Monath, Chairman of the Board

Date