

# AGENDA

## FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

October 12, 2022, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

### Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

### CALL TO ORDER

### ROLL CALL OF DIRECTORS

**PUBLIC COMMENT:** Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receive comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item

(D) Discussion Item

(I) Information Item

**APPROVAL OF MINUTES:** Approval of Regular and Special Meetings from 9/14/2022 (D) (A)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

### REPORTS:

Chairman Report:	Tyler DeWitt
Parks & Rec Report:	Amber Beck
Financial Report:	Amber Beck
<b>Approve Invoices (I) (D) (A)</b>	
Operations Report:	Bill Rodeski
Manager Report:	Cecil Ray

### OLD BUSINESS:

- Consider Vacant Director Seat (D) (A) (I)

### NEW BUSINESS:

- Consider Water and Sewer Rate Options for RCAC Rate Studies (D) (A) (I)
- Resolution 2022-13 Authorizing Resolution RCAC Bridge Loan(D) (A) (I)
- Resolution 2022-14 District Bank Account Signatories (D) (A) (I)
- Resolution 2022-15 USDA Facilities Grant Approval (D) (A) (I)

### ADJOURNMENT

**Next Regular Board Meeting November 16, 2022**

**DRAFT**

**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

**September 14, 2022**

**CALL TO ORDER:**

Chairman DeWitte called the Regular Board Meeting to Order at 6:06 pm

**ROLL CALL OF DIRECTORS:**

Director's present: DeWitt, Hendrix, Colby

Absent: Kunkel

**VISITORS:** none

**PUBLIC COMMENT:** none

**APPROVAL OF MINUTES:**

- A motion was made by Director Hendrix to approve the Regular Meeting Minutes from August 17, 2022. Chairman Colby seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Colby)

**APPROVAL OF EXPENSES:**

- Director Colby made a motion to Approve and pay the invoices for the month of June. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Colby)

**REPORTS:**

❖ **Chairman's Report**

- Bill Rodeski learned of a grant opportunity to purchase a vac trailer and trucks for the District.

❖ **Parks**

❖ *Two Rivers Park*

- Green Infrastructure Grant
  - The engineering and design for Two Rivers is complete and will be submitted this week.
  - The plan is to put the construction of the road at the end of Grand Rapids out to bid early 2023 to be completed by summer 2023.
  - Nick Riddle will be overseeing engineering, but Jess Gregory of Gregory Engineering out of Cottonwood will be taking the lead on the project. Nick has taken a job with Caltrans, but will continue to oversee his engineering company.
- OGALS Per Capita Grant (*Nothing has changed since last month's report*)
  - Will start planning after Green Infrastructure Bid Docs are submitted
  - The hope is to construct the pavilion in Spring/Summer 2023 in coordination with the planting of trees/shrubs/grasses in the Green Infrastructure Grant.
- Shasta Land Trust
  - Performing the annual monitoring on September 14th

❖ *Fall River Lions Park*

- Quick Silver Electric and Big Dog Electric out of Alturas are submitting bids for installation of the new ballpark lighting

**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

- Intermountain youth soccer has signed an agreement with the District to use the park for September and October.
  - Will pay any excess electricity costs
  - Repair irrigation in the field that needed some work
  - Re-seed areas that suffer excessive wear and tear
- Waiting on delivery of new play equipment, tables, and door for concession stand

❖ **The Financial Report**

- General
  - The auditors will not be available to perform our annual audit until late 2022
- Revenue
  - August Operating revenue was almost \$76,000 which was about \$3,000 over the budgeted amount.
- Employee Expenses
  - Employee expenses were \$35,486 which was just under budget. The work comp amount for August was \$1,000 over budget because of an adjustment to last year's payments after submitting our final payroll report.
- Operating Expenses
  - The operating expenses were almost \$7,000 under budget at about \$19,000.
- Net Income
  - Net income for the month was \$8,646 and for the year it is \$31,675

❖ **Operations Report**

- Bill and Amber put in a application for a grant to purchase a vac trailer and 2 trucks.
- Joseph's T2 test is Friday this will give the operation team more knowledge of the water industry.
- Bill has obtained his WW1 license and Joseph is an operator in training now.
- Joseph and Bill received confined space training and are working to ensure all the districts equipment is up to date and functional.
- The CRWA put on an electric class in the district office Joseph, Bill, Cecil and 2 guys from Burney water district attended. The plan is to have more classes in the future.
- The district is now enrolled to receive credit for our electric bill when we reduce power during high demand hours.
- We have been turning the well off during peak power use hours 14:00-21:00.
- Oil in our 100kw generator has been changed.
- 2 ¾ meters replaced with touch reads.
- The fair was the beginning of the month, and we were able to keep up with the high-water demand.
- Coliform samples were negative last month
- Water loss for the month 11% (29GPM)

**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

❖ **Manager Report** (Copied from written report)

**Continuing Education:** Since my last report Bill Rodeski and Joseph Huston attended a Confined Space Entry ( i.e. – Lift Stations/Manholes) class in Alturas as part of their Continuing Education. Michael Busse, California Rural Water Association met with Joseph 7 Sept to tutor him on his upcoming Water Treatment II certificate test. Busse will continue with Electrical Train at the CSD office in coming weeks.

**Grants:**

1. **Airport Test Well Project @ Curve Street:**

I remain hopeful we will drill this well this Fall. The drilling bid package is in the final stages of completion. I will keep you informed.

2. **FRM #1 Primary Well Infrastructure:**

On 08 September we submitted a grant application to Department of Water Resources (DWR) thru their Small Community Drought Relief Program to install new infrastructure for the Test Well we have yet to drill. This grant request as for \$1,949,000 for design and installation of well pump, pump house, all utilizes, tie-in water piping, site grading and development, fencing and solar array. I was encouraged to apply for this funding by Bow Reilly with SWRCB as DWR has a more responsive process than SWRCB. Although I had been informed in the past this grant may not apply to our need I was able to contact the lead person for this grant and encouraged to apply as funds were still available. With the combined effort of Paul Reuter, Amber and myself we were able to prepare the application in 8 working days and submit it. If awarded this year a completed project could not be done until early 2025.

3. **Wastewater System Expansion (McArthur) Project:**

Last month in error I referred to Bow Reilly as the review person. This was incorrect.

Environmental package comments from the FAA regarding treatment ponds increased inflow causing increase in water surface area relative to the airport are being addressed/discussed by Pace, Enplan (environmental consultant), FAA, and Shasta County Airport Manager. This will cause a delay in CEQA process, but hopefully FAA concerns can be resolved without major issue. The completed CEQA report cannot be submitted until all comment/concerns are addressed.

4. **Water System Improvement Project:**

Bow Reilly our SWRCB planning grant review person and I have been in communication. She, Paul Reuter, and I had a conference zoom on the proposed planning grant regarding the planning scope. Since we have received the DWR “McArthur Well Improvement” \$785,000 grant and have applied for a DWR Small Community Drought Relief Program \$1,949,000 design/construction grant titled “FRM #1 Primary Well Infrastructure” for infrastructure in/around the test well (yet to be drilled) we will need to adjust our proposed planning scope. The positive is we are in the application review process.

5. **McArthur Well – “Well No. 1 Improvements”:**

Progress on this grant is slow. I still am waiting for a final grant agreement from Sierra Institute.

6. **Backup Generator Funding Program:** No change.

RCAC has received a signed MOU from us which added a provision we would take ownership of generator provided by this grant which will be purchased by them. Although PACE has been selected as the engineer for the project, they have yet to consummate a contract with RCAC. I hopeful we will begin soon. Sarah Krohn is the lead person with RCAC for our project.

7. **Technical Assistance – Pine Grove Mobile Home Park:**

Randy Marx with UEI is close for having this refunded with the State and we should be able to continue soon.

**Projects:**

**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

1. **Solar/McArthur Backup Well:**

Each day we are getting closer to finalizing the details of agreements with Maher, Chico Electric and the CSD. I continue to be hopeful the array can be in place before winter.

2. **Diamond Mapping:** No Change since last month.

3. **Blueprints/Record Plans/Documents:** Staff and I continue to work this effort.

4. **Office/Shop Upgrades:** Minor front office painting.

5. **Engineering Support:** Continuous communication with Paul Reuter, PACE, regarding ongoing projects.

6. **Fall River Lake PGE – Trap Club Environmental Clean-Up Project:** This project has been completed by Turn Key Construction. Our bulk water sales to them have ended. They have minor completions to make on our behalf as it relates to temporary water plumbing connection modifications. I foresee this to be complete with 60 days dependent on availability of material.

**OLD BUSINESS:**

❖ *None*

**NEW BUSINESS:**

❖ **Discuss USDA Grant Opportunity**

- Bill Rodeski and Amber Beck completed a \$210,000 Grant application for a new vac trailer and two certified pre-owned trucks.
- GM Ray approved the District paying \$25,000 of the grant if awarded which is a total of \$52,500
- The board is aware and in support of the decision
- Should know if granted by next board meeting

❖ **Resolution 2022-11 Authorizing Resolution for the FRM #1 Primary Well Infrastructure**

- Resolution required with the application for the DWR Small Community Drought Relief Program grant for \$1,949,000
  - A motion was made by Director Colby to approve resolution 2022-11. Director Hendrix seconded, and the motion was passed with a vote of 3 ayes. (Hendrix, DeWitt and Colby)

❖ **Resolution 2022-12 District Bank Account Signatories**

- Resolution to Designate who is authorized to sign on the Plumas bank account
  - A motion was made by Director Colby to approve resolution 2022-12. Director Hendrix seconded, and the motion was passed with a vote of 3 ayes. (Hendrix, DeWitt and Colby)

**Regular Meeting adjourned at 6:30 pm**

Date of Approval: *October 12, 2022*

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Board Secretary, Cecil D. Ray

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Board President, Tyler DeWitt

**Fall River Valley Community Services District**  
Aged Payables by Invoice Date - Aged Payables for BM  
Aging Date - 8/1/2022  
From 9/1/2022 Through 9/30/2022

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Aqua-Metric Sales, Co	AMR software, Install and Annual maint/support	8,698.75	0.00	0.00	0.00	0.00	8,698.75
George W. Smith Logging	Removal and Cleanup of Willow Trees	4,000.00	0.00	0.00	0.00	0.00	4,000.00
Lagerlof, LLP	Solar Project Lease, COI e-mails	1,722.50	0.00	0.00	0.00	0.00	1,722.50
McArthur Farm Supply Inc	Roundup for tree stump/root tmt	150.13	0.00	0.00	0.00	0.00	150.13
SWRCB	Huston #52836 T2 Certification	60.00	0.00	0.00	0.00	0.00	60.00
Valley Best Hardware	Front office painting and Maintenance	319.30	0.00	0.00	0.00	0.00	319.30
Woodssong Computing	Install anydesk program	37.50	0.00	0.00	0.00	0.00	37.50
Report Total		14,988.18	0.00	0.00	0.00	0.00	14,988.18

**Fall River Valley Community Services District**  
Statement of Revenues and Expenditures - BM Budget vs Actual  
From 9/1/2022 Through 9/30/2022

	September 2022 Actual	September 2022 Budget	YTD Actual (07/01/2022 - 09/30/2022)	Total Budget	YTD Percent Used
<b>Revenue</b>					
<b>Operating Revenue</b>					
Revenue-Utilities	64,449.52	65,397.00	205,716.26	715,701.00	28.74%
Outside/Container Revenue	1,596.95	2,000.00	16,131.34	12,750.00	126.52%
Utility Fees	670.70	575.00	1,783.95	7,000.00	25.48%
<b>Total Operating Revenue</b>	<b>66,717.17</b>	<b>67,972.00</b>	<b>223,631.55</b>	<b>735,451.00</b>	<b>30.41%</b>
<b>Non Operating Revenue</b>					
Taxes Revenue	0.00	0.00	3,588.40	48,850.00	7.34%
Interest Revenue	15.93	0.00	47.18	0.00	0.00%
<b>Total Non Operating Revenue</b>	<b>15.93</b>	<b>0.00</b>	<b>3,635.58</b>	<b>48,850.00</b>	<b>7.44%</b>
<b>Total Revenue</b>	<b>66,733.10</b>	<b>67,972.00</b>	<b>227,267.13</b>	<b>784,301.00</b>	<b>28.98%</b>
<b>Expenses</b>					
<b>Employee Expense</b>					
Wages	25,573.79	25,544.64	87,581.06	333,270.89	26.27%
Payroll Taxes	1,775.69	1,890.30	6,135.87	24,662.06	24.87%
Employee Health Insurance	5,314.52	5,309.00	15,938.76	69,708.00	22.86%
PERS- Retirement Compensation Insurance	1,521.68 510.41	1,852.17 600.00	7,141.20 2,749.99	25,654.10 7,200.00	27.83% 38.19%
<b>Total Employee Expense</b>	<b>34,696.09</b>	<b>35,196.11</b>	<b>119,546.88</b>	<b>460,495.05</b>	<b>25.96%</b>
<b>Operating Expense</b>					
PERS Unfunded Liability 1595	2,434.33	2,473.00	7,652.99	29,676.00	25.78%
Legal & Accounting	1,722.50	600.00	2,470.00	23,200.00	10.64%
Outside Services	6,500.00	2,797.00	8,436.63	33,604.00	25.10%
Advertising & Promotions	0.00	40.00	0.00	480.00	0.00%
Permit Fees	(12.06)	696.00	1,645.40	19,375.00	8.49%
Dues & Subscriptions	0.00	0.00	1,352.00	8,877.00	15.23%
Insurance	1,519.00	1,519.00	4,557.00	18,228.00	25.00%
Office Supplies	180.97	250.00	495.39	4,250.00	11.65%
Shop Supplies	27.64	375.00	595.48	4,500.00	13.23%
Postage	184.80	227.00	924.59	3,241.00	28.52%
Printing	0.00	150.00	0.00	1,800.00	0.00%
Bank Fees	0.00	20.00	0.00	240.00	0.00%
Equipment Rental	0.00	350.00	0.00	4,200.00	0.00%
Equipment/Tools	139.41	450.00	828.55	5,400.00	15.34%
Water Tests	126.84	80.00	337.08	1,600.00	21.06%
Truck Expense	0.00	600.00	117.86	7,200.00	1.63%
Maintenance & Repairs	1,019.45	2,711.00	1,909.84	32,520.00	5.87%
Garbage Fees	0.00	50.00	91.75	810.00	11.32%
Interest Expense	0.00	0.00	0.00	11,950.00	0.00%
Software License & Hardware Maint	252.49	2,000.00	2,424.43	9,400.00	25.79%
Education	60.00	100.00	185.03	1,200.00	15.41%

## Fall River Valley Community Services District

### Statement of Revenues and Expenditures - BM Budget vs Actual

From 9/1/2022 Through 9/30/2022

	September 2022 Actual	September 2022 Budget	YTD Actual (07/01/2022 - 09/30/2022)	Total Budget	YTD Percent Used
Mileage	0.00	250.00	212.37	3,000.00	7.07%
Fuel	260.26	850.00	1,018.12	9,300.00	10.94%
Telephone/Internet	698.83	665.00	1,785.89	6,605.00	27.03%
Utilities	7,229.74	7,964.00	20,845.02	69,749.00	29.88%
Miscellaneous Expense	0.00	400.00	418.64	4,800.00	8.72%
Total Operating Expense	<u>22,344.20</u>	<u>25,617.00</u>	<u>58,304.06</u>	<u>315,205.00</u>	18.50%
Total Expenses	<u>57,040.29</u>	<u>60,813.11</u>	<u>177,850.94</u>	<u>775,700.05</u>	22.93%
Net Income	<u>9,692.81</u>	<u>7,158.89</u>	<u>49,416.19</u>	<u>8,600.95</u>	574.54%
Asset Expense					
Depreciation					
Depreciation Expense	<u>12,231.00</u>	<u>0.00</u>	<u>36,693.00</u>	<u>0.00</u>	0.00%
Total Depreciation	<u>12,231.00</u>	<u>0.00</u>	<u>36,693.00</u>	<u>0.00</u>	0.00%
Amortization					
Amortized Expense	<u>642.00</u>	<u>0.00</u>	<u>1,926.00</u>	<u>0.00</u>	0.00%
Total Amortization	<u>642.00</u>	<u>0.00</u>	<u>1,926.00</u>	<u>0.00</u>	0.00%
Total Asset Expense	<u>12,873.00</u>	<u>0.00</u>	<u>38,619.00</u>	<u>0.00</u>	0.00%
Capital Activities					
Grant Revenue					
Grant/Loan Inflow	<u>0.00</u>	<u>0.00</u>	<u>27,567.14</u>	<u>0.00</u>	0.00%
Total Grant Revenue	<u>0.00</u>	<u>0.00</u>	<u>27,567.14</u>	<u>0.00</u>	0.00%
Total Capital Activities	<u>0.00</u>	<u>0.00</u>	<u>27,567.14</u>	<u>0.00</u>	0.00%
Net Income Including Grant Activities	<u>(3,180.19)</u>	<u>7,158.89</u>	<u>38,364.33</u>	<u>8,600.95</u>	446.04%



**Fall River Valley Community Services District**  
Statement of Revenues and Expenditures - BM Current vs Last Year  
From 9/1/2022 Through 9/30/2022

	Septemb... 2022 Actual	Septemb... 2021 Actual	YTD Actual (07/01/2022 - 09/30/2022)	Last Year Actual
<b>Revenue</b>				
<b>Operating Revenue</b>				
Revenue-Utilities	64,449.52	61,868.36	205,716.26	209,227.45
Outside/Container Revenue	1,596.95	5,970.20	16,131.34	31,004.99
Utility Fees	670.70	732.75	1,783.95	1,577.59
New Connection	0.00	0.00	0.00	31,568.74
<b>Total Operating Revenue</b>	<u>66,717.17</u>	<u>68,571.31</u>	<u>223,631.55</u>	273,378.77
<b>Non Operating Revenue</b>				
Taxes Revenue	0.00	0.00	3,588.40	1,902.88
Interest Revenue	15.93	16.45	47.18	49.91
Donations	0.00	3,500.00	0.00	3,500.00
Miscellaneous	0.00	(900.00)	0.00	(900.00)
<b>Total Non Operating Revenue</b>	<u>15.93</u>	<u>2,616.45</u>	<u>3,635.58</u>	4,552.79
<b>Total Revenue</b>	<u>66,733.10</u>	<u>71,187.76</u>	<u>227,267.13</u>	277,931.56
<b>Expenses</b>				
<b>Employee Expense</b>				
Wages	25,573.79	22,216.72	87,581.06	79,936.40
Payroll Taxes	1,775.69	1,553.69	6,135.87	5,586.23
Employee Health Insurance	5,314.52	4,389.92	15,938.76	13,129.20
PERS- Retirement	1,521.68	1,332.85	7,141.20	6,811.20
Compensation Insurance	510.41	1,179.36	2,749.99	2,505.78
<b>Total Employee Expense</b>	<u>34,696.09</u>	<u>30,672.54</u>	<u>119,546.88</u>	107,968.81
<b>Operating Expense</b>				
PERS Unfunded Liability 1595	2,434.33	2,314.50	7,652.99	7,293.50
Legal & Accounting	1,722.50	910.00	2,470.00	3,487.50
Outside Services	6,500.00	755.00	8,436.63	5,801.46
Permit Fees	(12.06)	0.00	1,645.40	2,031.56
Dues & Subscriptions	0.00	0.00	1,352.00	818.06
Bad Debt Expense	0.00	0.00	0.00	4,154.00
Insurance	1,519.00	1,300.00	4,557.00	3,900.00
Office Supplies	180.97	66.21	495.39	1,509.47
Shop Supplies	27.64	64.33	595.48	559.84
Postage	184.80	268.20	924.59	607.35
Equipment Rental	0.00	0.00	0.00	550.00
Equipment/Tools	139.41	(117.98)	828.55	560.23
Water Tests	126.84	69.00	337.08	874.00
Truck Expense	0.00	0.00	117.86	2,218.71
Maintenance & Repairs	1,019.45	2,981.12	1,909.84	5,969.96
Garbage Fees	0.00	50.24	91.75	149.27
Shop Tools	0.00	0.00	0.00	101.60
Field Tools	0.00	0.00	0.00	636.32
Software License & Hardware Maint	252.49	1,712.71	2,424.43	3,182.69
Education	60.00	0.00	185.03	0.00
Public Relations	0.00	70.71	0.00	70.71
Mileage	0.00	801.26	212.37	1,041.61
Fuel	260.26	413.76	1,018.12	1,108.16
Telephone/Internet	698.83	1,033.06	1,785.89	1,889.28
Utilities	7,229.74	6,731.10	20,845.02	23,102.85
Miscellaneous Expense	0.00	162.50	418.64	162.50

**Fall River Valley Community Services District**  
Statement of Revenues and Expenditures - BM Current vs Last Year  
From 9/1/2022 Through 9/30/2022

	Septemb... 2022 Actual	Septemb... 2021 Actual	YTD Actual (07/01/2022 - 09/30/2022)	Last Year Actual
Donation	0.00	509.40	0.00	509.40
Total Operating Expense	22,344.20	20,095.12	58,304.06	72,290.03
Total Expenses	57,040.29	50,767.66	177,850.94	180,258.84
Net Income	9,692.81	20,420.10	49,416.19	97,672.72
Asset Expense				
Depreciation				
Depreciation Expense	12,231.00	8,083.54	36,693.00	24,250.62
Total Depreciation	12,231.00	8,083.54	36,693.00	24,250.62
Amortization				
Amortized Expense	642.00	588.89	1,926.00	1,766.67
Total Amortization	642.00	588.89	1,926.00	1,766.67
Total Asset Expense	12,873.00	8,672.43	38,619.00	26,017.29
Capital Activities				
Grant Revenue				
Grant/Loan Inflow	0.00	0.00	27,567.14	868.75
Total Grant Revenue	0.00	0.00	27,567.14	868.75
Total Capital Activities	0.00	0.00	27,567.14	868.75
Net Income Including Grant Activities	(3,180.19)	11,747.67	38,364.33	72,524.18

Fall River Valley Community Services District

Balance Sheet

As of 9/30/2022

Current Year

Assets

Current Assets

Cash & Cash Equivalents

Petty Cash	300.00
Operating Account-Checking	128,862.83
Savings Account	177,309.40
USDA-Annual	21,108.76
USDA-Short Lived Assets	722.34
USDA-Debt Service	20,775.31
USDA Grant Account - Checking	2,500.00

Total Cash & Cash Equivalents 351,578.64

Accounts Receivable

Accounts Receivable Grants	16,292.88
Accounts Receivable Water	61,128.25
Accounts Receivable-Sewer	29,507.77

Total Accounts Receivable 106,928.90

Inventories

Inventory 60,000.00

Total Inventories 60,000.00

Prepaid Expenses

Prepaid Insurance Expenses	1,200.49
Pre Paid Postage	1,739.46

Total Prepaid Expenses 2,939.95

Total Current Assets 521,447.49

Long-term Assets

Property & Equipment

Land	218,731.00
Building	114,591.28
Equipment	277,463.75
Parks System	378,518.26
Water System	3,588,095.97
Sewer System	1,658,220.09
Amortized Asset	74,946.35
Accumulated Depreciation	(3,485,329.40)
Accumulated Amortization	(64,154.66)

Total Property & Equipment 2,761,082.64

Long-term Investments

Construction In Progress 614,840.69

Total Long-term Investments 614,840.69

Total Long-term Assets 3,375,923.33

Total Assets 3,897,370.82

Liabilities

Short-term Liabilities

Accounts Payable

Accounts Payable	14,988.18
AP Beginning Balance/Interim	(375.00)
Accrued Interest Payable	375.00

Total Accounts Payable 14,988.18

Other Short-term Liabilities

FICA Taxes Liabilities	(0.10)
Employee Portion of Health Ins	(0.04)
Customer Deposit Liabilities	5,950.00

Total Other Short-term Liabilities 5,949.86

Total Short-term Liabilities 20,938.04

Long-term Liabilities

Long-term Liabilities

USDA Loan 417,147.21

Total Long-term Liabilities 417,147.21

Fall River Valley Community Services District

Balance Sheet

As of 9/30/2022

Current Year

Other Long-term Liabilities	
Pension Liability	240,152.00
Total Other Long-term Liabilities	240,152.00
Total Long-term Liabilities	657,299.21
Other Accounts	
Balancing Accounts	(139,003.40)
Total Balancing Accounts	(139,003.40)
Total Other Accounts	(139,003.40)
Total Liabilities	539,233.85
Net Assets	
Beginning Net Assets	
Net Assets	
Contributed Capital	2,231,357.36
Net Income	1,196,424.75
Building-Capital Expense	(12,718.85)
Equipment-Capital Expense	(8,698.75)
Construction In Progress-	(86,591.87)
Total Net Assets	3,319,772.64
Total Beginning Net Assets	3,319,772.64
Current YTD Net Income	
	38,364.33
Total Current YTD Net Income	38,364.33
Total Net Assets	3,358,136.97
Total Liabilities and Net Assets	3,897,370.82

## Savings Accounts

<b>Water</b>	
Capital Reserve	48,226.54
Operating Reserve	81,583.51
	<b><u>129,810.05</u></b>
<b>Sewer</b>	
Capital Reserve	11,997.80
Operating Reserve	27,255.67
	<b><u>39,253.47</u></b>
<b>Parks &amp; Recreation</b>	
Parks Savings	<u>8,245.88</u>
	<b><u>8,245.88</u></b>
<b>Total Savings Asset</b>	<b><u>177,309.40</u></b>

# Fall River Valley Community Services District

## Statement of Cash Flows

As of 9/30/2022

	<u>Current Period</u>
Cash Flows from Operating & Non-Operating A...	
Changes in Accounts receivable-Operations	3,824.32
Interest & Dividends Received	15.93
Sales	66,717.17
Miscellaneous Receipts	273.04
Payments to Employees & Suppliers	(62,254.80)
Total Cash Flows from Operating & Non-Opera...	<u>8,575.66</u>
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	<u>0.00</u>
Total Cash Flows from Investing Activities	<u>0.00</u>
Beginning Cash & Cash Equivalents	343,002.98
Ending Cash & Cash Equivalents	<u><u>351,578.64</u></u>

**Fall River Valley Community Services District**

Check/Voucher Register - BM Checks

1020 - Operating Account-Checking

From 9/1/2022 Through 9/30/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Check Amount</u>
3975	System Generated Check/Voucher	Joint Powers Insurance...	682.20
3976	System Generated Check/Voucher	Joseph Huston	35.00
3977	System Generated Check/Voucher	Valley Best Hardware	61.62
3978	System Generated Check/Voucher	William Rodeski	158.78
3979	System Generated Check/Voucher	State Board of Equaliza...	2,500.00
3980	System Generated Check/Voucher	Pace Engineering	12,298.38
3981	System Generated Check/Voucher	Amy Perkins	41.76
BP 0690911	Employee Dental, Vision and Life	Joint Powers Insurance...	633.50
DEBIT 11644861	Blinds for front office windows	Blinds.com	363.38
DEBIT C2089AE5-...	Website Service	Streamline	200.00
EFT 0-250-607-456	Payroll Liabilities for 2022.09.23	Employment Developm...	436.41
EFT 1-627-731-808	Payroll Liabilities for 2022.09.09	Employment Developm...	402.49
EFT 10000001690...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,530.25
EFT 10000001690...	Retirement Contribution Plan - 27147 PD 20...	Public Employees Retir...	1,366.46
EFT 10000001690...	Health Insurance - All Employees	Public Employees Retir...	6,050.48
EFT 10000001691...	Unfunded Accrued Liability Plan - 1595	Public Employees Retir...	2,434.33
EFT 1000994013	Coverage for 09.05.22-10.05.22	State Compensation In...	510.41
EFT 1VQ6-MNV7-...	Office pictures, shop supplies, air purifier, s...	Amazon.com	514.73
EFT 2022.09 ES	Fuel Charges for Sept 2022	Ed Staub & Sons	260.26
EFT 2209558-28	Water Testing	Pace Analytical Service...	126.84
EFT 2329091200	Smartline On-Call Number	Go Daddy	144.66
EFT 26398929520...	08.15.22-09.13.22	Pacific Gas & Electric	7,229.74
EFT 27620194	Ink refill, tissue	Quill	19.93
EFT 45278576	Payroll Liabilities for 2022.09.23	Internal Revenue Service	3,231.90
EFT 4789528-684...	Internet Service	Starlink	110.00
EFT 92872273	Payroll Liabilities for 2022.09.09	Internal Revenue Service	2,924.47
EFT INV166036044	Zoom Monthly Fee	Zoom	14.99
EFT Sept 2022	Telephone/Internet	Frontier Communications	374.17
PR2022100	Employee: Beck; Pay Date: 9/9/2022	Amber Beck	1,924.80
PR2022101	Employee: Huston; Pay Date: 9/9/2022	Joseph M. Huston	1,741.79
PR2022102	Employee: Perkins; Pay Date: 9/9/2022	Amy F. Perkins	1,095.96
PR2022103	Employee: Ray; Pay Date: 9/9/2022	Cecil D. Ray	1,621.27
PR2022104	Employee: Rodeski; Pay Date: 9/9/2022	William D. Rodeski	1,753.58
PR2022105	Employee: Skelly; Pay Date: 9/9/2022	Michael A. Skelly	203.12
PR2022106	Employee: Perkins; Pay Date: 9/16/2022	Amy F. Perkins	1,114.26
PR2022107	Employee: Beck; Pay Date: 9/23/2022	Amber Beck	1,911.53
PR2022108	Employee: Huston; Pay Date: 9/23/2022	Joseph M. Huston	1,741.79
PR2022109	Employee: Ray; Pay Date: 9/23/2022	Cecil D. Ray	1,636.84
PR2022110	Employee: Rodeski; Pay Date: 9/23/2022	William D. Rodeski	2,060.18
PR2022VPO	Employee: Perkins; Pay Date: 9/16/2022	Amy F. Perkins	790.86
Report Total			62,253.12

## RESOLUTION NO. 2022-13

### RESOLUTION OF THE BOARD OF DIRECTORS OF FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT AUTHORIZING ISSUANCE OF GRANT ANTICIPATION NOTE AND TAKING OF RELATED ACTIONS

The governing Board of Directors of Fall River Valley Community Services District hereby authorizes the submission of a loan application, the incurring of an indebtedness, the execution of a loan agreement for a Grant Anticipation Note and any amendments thereto, a promissory note and any other documents necessary to secure a loan from Rural Community Assistance Corporation.

#### RECITALS

A. Fall River Valley Community Services District (hereinafter referred to as “District”) is a community services district formed and established under Division 3 of Title 6 of the California Government Code, is a government agency under the laws of the State of California and is empowered to own property, borrow money and give security for loans.

B. Rural Community Assistance Corporation (hereinafter referred to as “RCAC”) is authorized to make loans for environmental infrastructure.

C. The District wishes to obtain a loan from RCAC to provide bridge financing to cover payments to be made in connection with certain improvements to a District groundwater production well until such time as funds to be provided by a grant provided by the California Department of Water Resources (the “Grant”) are received.

It is now resolved that:

1. The District is authorized to submit to RCAC an application for a loan, in the form of a Grant Anticipation Note to be memorialized using RCAC’s standard financing documentation, for the above stated purposes in the County of Shasta in the State of California.

2. If the loan is approved, the District is hereby authorized to incur indebtedness in an amount not to exceed the amount approved by RCAC, and not to exceed \$700,000, and to enter into a loan agreement with RCAC for the purposes set forth in the loan application and approved by RCAC. It also may give a promissory note and execute security and other instruments required by RCAC to evidence and secure the indebtedness.

3. The District is further authorized to request amendments, including increases in the loan amount up to amounts approved by RCAC (but in all cases not to exceed \$745,750), and to execute any and all documents required by RCAC to evidence and secure these amendments.

4. The District’s Board of Directors recognizes that this loan is to provide bridge financing in connection with the Grant and funds to be provided thereunder. However, if for any reason funds under the Grant are not provided to the District, the RCAC loan still needs to be



repaid. In such case, the Board will take the necessary steps to reach a repayment agreement with RCAC, which may be on extended terms, including an assignment of District revenues sufficient to meet the agreed to debt service for the loan.

5. The District authorizes its General Manager or Board President to execute in the name of the District, the loan application and the loan agreement, promissory note, security and other instruments, and any and all documentation for the disbursement of funds required by RCAC to make and secure the loan and any amendments thereto.

6. The District authorizes its General Manager or Board President to execute in the name of the District, only that documentation required by RCAC for the disbursement of funds during the term of the loan.

Passed and adopted this day of October 12, 2022, by the following vote:

Ayes:

Nays:

Abstain:

Absent:

The undersigned, Cecil D. Ray, Secretary of the District heretofore named, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the Governing Board of Directors adopted at a duly convened meeting on the date mentioned above, and that said resolution has not been altered, amended or repealed.

Date: \_\_\_\_\_

## Resolution 2022-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT  
DESIGNATING SIGNERS ON PLUMAS BANK ACCOUNTS

**Resolved, by the Board of Directors of the Fall River Valley Community Services District, that:**

**WHEREAS**, the Fall River Valley Community Services District previously passed resolution 2022-12 designating signers on plumas bank accounts; and

**WHEREAS**, the Fall River Valley Community Services District has bank accounts with Plumas Bank; and

**WHEREAS**, the District wishes to remove certain signers and authorizations and add certain other signers and authorizations; and

**NOW THEREFORE BE IT RESOLVED** that resolution 2022-12 be replaced by 2022-14.

**NOW THEREFORE BE IT RESOLVED** that Jerry Monath, Former Board President and Ron Colby, Director are to be removed from all bank accounts, including authorizations for opening and closing accounts.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the following board members are authorized to open, close and sign on all Plumas bank accounts held by the Fall River Valley Community Services District:

- Tyler DeWitt, President
- Cherie Kunkel, Vice President
- Brett Hendrix, Director

**PASSED AND ADOPTED** by the Board of Directors of the Fall River Valley Community Services District at regular monthly board meeting held on the 12th day of October 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: \_\_\_\_\_

Board Secretary

\_\_\_\_\_

Board President

## **Resolution 2022-15**

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT  
USDA RURAL DEVELOPMENT FACILITIES GRANT APPROVAL

**Resolved, by the Board of Directors of the Fall River Valley Community Services District, that:**

**WHEREAS**, the Board of Directors of the Fall River Valley Community Services District applied for and intends to accept the USDA Rural Development Facilities Grant; and

**WHEREAS**, the grant will be used for the purchase of a Vacuum-Trailer, Utility/Maintenance Truck and a Heavy Duty Truck; and

**WHEREAS**, the total project cost is \$210,000 with the Fall River Valley Community Services District agreeing to provide \$52,500 of this cost and to cover any cost overruns; and

**WHEREAS**, the General Manager is authorized to apply for and execute the grant agreement and any additional grant related paperwork on behalf of the Fall River Valley Community Services District.

**THEREFORE, BE IT RESOLVED** by the undersigned that the foregoing resolution was duly passed by the Board of Directors of the Fall River Valley Community Services District on this day, October 12, 2022 at a regular meeting of the Board of Directors, in accordance with all laws governing the District.

Ayes:

Noes:

Abstain:

Absent:

Attest: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Board President