

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
May 16, 2018 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Monath, Gooch, Ontano

Absent: Colby

VISITORS: Tyler Dewitt, Sergio Guillen, Sandra Jenson, Diana Rogers, Andrew Bentz, Wendy Bettencourt, Barry Bettencourt, Belinda Brown, Ginger Mike-Mercado, Mary Mike, Marco Bey

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- Approval of Regular and Special Meeting Minutes for April 25, 2018
 - o Director Ontano made a motion to approve minutes. Director Gooch seconded, and the motion was passed unanimously with a vote of 3 ayes. (Gooch, Monath, Ontano)

COMMUNICATIONS: None

CONSENT AGENDA: None

Presentation by Lomakatsi Restoration Project

- Marco Bey and Belinda Brown
 - o FRVCSD and Lomakatsi have been working together since last summer to assist in the Fall River Lake Trail and Eco Cultural Restoration project.
 - o Lomakatsi is a non-profit organization in operation for 23 years based out of Ashland Oregon.
 - o Implement forest and watershed restoration projects.
 - o Improve fish habitat, reduce fire hazards and thinning to improve forest health.
 - o Lomakatsi employs 85 in house staff.
 - o A charitable organization where ecological restoration is the focus.
 - From forest to fish.
 - o Working together with local tribal leaders and youth to work in one of the main priorities.
 - o Working on a Stewardship Council grant to help fund the project.
 - o The Lomakatsi board saw the merits of the project and used funding from private donations to pay the staff about of \$15,000 for grant related expenses.
 - o The full grant proposal is close to being accepted
 - Funding up to \$299,000
 - Go towards trail improvement, oak restoration, tribal and community workforce training program.
 - o Sky Snyder helped explain where the trail will be, and that it already exists, mainly used

by recreational vehicles.

- This will restore and secure access for people to be able to walk around the lake.
- This first section of the trail has the most challenging terrain and will stop at Mackey's cove.
- The community has been very supportive of this project.
- Cultural monitors from the Ajumawi tribe will also be utilized.
 - Ginger Mike-Mercado and Mary Mike are here tonight. They talk about their efforts in monitoring the important cultural locations in the valley.
- Oak restoration will be an important part of the project, as the oak is very significant to the local tribes.
- Will engage local youth (tribal, non-tribal and elementary school age) in the project with workforce development.
- Diana Rogers asked where the parking would be for the trail.
 - Sky Snyder stated that there is a place near the elementary school that can be expanded a little for parking.
 - Diana is concerned about how the trail will affect Long street.
 - Sky Snyder says that part of the trail is about 5 years down the road, and the parking will likely be away from Long street.
- Chairman Monath asked about there being restrooms along the trail.
 - Ginger Mike-Mercado and Sky Snyder said there are no plans for restrooms.
 - He was mainly concerned about people destroying the restrooms.
- The representatives from Lomakatsi were thanked and left the meeting.

Chairmans Report:

- Chairman Monath
 - Hired Karl Young as our temporary seasonal help.
 - Bought a 2016 Dodge Ram truck.
 - Almost finished with the Airport job, and then the guys will move onto the leak across from The Frosty, and after that to North Long street.
 - GM Bill Johnson will be retiring at the end of May, he but will stay a couple weeks extra if needed.
 - Chairman Monath presented GM Johnson with a plaque on behalf of the board and staff.

Operations Report:

- Larry Fowler
 - The results of the coliform testing for the month of May came back clear.
 - The fire hydrant at the high school in McArthur has been finished, with only minor cleanup left.
 - The conduit for the upgraded power line at the well is installed. Waiting for PG&E to make the connection.
 - It was scheduled for May 10th, but PG&E cancelled.
 - The Airport pipeline project is within a few days of completion.
 - The soil on North Long street is dry, and that project should start this month.
 - The planned schedule is to finish the Airport project, then repair the leak along the highway across from The Frosty, and after that finish the service connection on North Long street.

- Trying to find houses built after 1983 to do state mandated lead and copper testing.
 - Finding 10 houses in each McArthur and Fall River to do this testing is a difficult task because there are not a lot of houses that are newer than 1983.

Parks & Rec:

- Sky Snyder
 - The Waterfall Park land is now in closing and hopefully soon in escrow.
 - Mount Shasta Engineering has completed a drone survey.
 - Made a topographic map of the whole 35 acres, which was covered by a grant from the stewardship council.
 - There will be a meeting Thursday May 17th with Mount Shasta Engineering.
 - Andrew Bentz believes that there could be volunteer community stewards to help keep the park clean. There are a lot of people in the community who may help.
 - Lomakatsi discussed the Eco-Cultural Enhancement and Trail Restoration project (the trail around the lake).
 - There is still no formal agreement, but it will likely come soon.
 - The Burney Rotary Club contributed \$3,000 toward the project.

Manager Report:

- Bill Johnson
 - The conductor upgrade at Well #1 was postponed by PG&E. They didn't tell us why.
 - The trenches are dug. Considering the open trench, they probably won't wait long before finishing
 - The Community Park transaction agreement has been approved by the CPUC.
 - Escrow will begin soon.
 - Everyone was amazed with how quickly the approval happened.
 - The wastewater planning grant is nearing completion.
 - The district will be getting a complete wastewater master plan out of the process, instead of a smaller document. It was well worth the wait.
 - The District purchased a 2016 Dodge truck, with fairly low mileage.
 - Still under manufacturers warranty on the engine and drive train.
 - Gas mileage should be better than the Ford, since it is a V6 versus a V8.
 - Cash and equivalents are \$194,477.26, up from \$169,042.94 last month.
 - This figure will change, as the water system improvements continue.
 - A few expenses have been mis-categorized, which is being fixed for a more accurate picture of the budget.
 - The District received \$43,200 from Mountain Valleys Health Centers for a connection fee. The new facility will be east of Ray's Market and Harbert's fuel.
 - The revenue helps offset the cost of the tank recoating, which was \$42,850.
 - Water loss for April was 37.9%. In 2017 it was 26%, while 2016 was 29%. Not sure of the cause for the higher loss percentage.

Treasurer Reports:

- Bill Johnson
 - At this point in 2017 the cash and equivalents were \$62,688 and it is currently \$194,477.
 - Great improvements have been made, and it has been an effort by everyone.
 - It is common to try to keep 6 months operating reserve. The District is working

toward having sufficient reserves.

- Have spent money on a John Deer tractor and excavator, but have also had large revenue, with the Dollar General and MVHC connection fees.
 - Boards philosophy has always been to keep the work local. The large equipment helps The District do that.
 - Still need to be frugal and look ahead.
- Approve Financials:
 - Before approving the bills, skipping to New Business item of approving the Streamline website bill so it won't be late every month.
 - Director Gooch made a motion to add Streamline to the pre-approved invoices. Director Ontano seconded the motion and it was passed unanimously by 3 ayes. (Gooch, Monath, Ontano)
 - Director Ontano made a motion to approve the invoices for payment. Director Gooch seconded the motion and it was passed unanimously by 3 ayes. (Gooch, Monath, Ontano)
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OLD BUSINESS: None

NEW BUSINESS:

- Lomakatsi Presentation:
 - Moved to earlier in the meeting.
- Adopt new on-call Policy:
 - A new Standby and Emergency Call Policy was received today from the attorney.
 - Saw a need to cover not just the weekend with an on-call person, but also in the evenings.
 - There was no compensation for someone to be on call in the evenings.
 - GM Johnson called another district to see what they were doing.
 - Change on call compensation from \$85 per day Saturday and Sunday to \$200 a week.
 - This would cover the weekends, holidays and evenings.
 - Changes the compensation for coming out to check on the system.
 - Minimum of 2 hours at time and a half for both weekend days.
 - Some of the wording seems to require the employees to always be available, even when not on call. They would have to notify and get permission from The District if they will be out of town, even when they are not scheduled to work.
 - This issue is tabled until next month, so the board can study the policy further.
- Pre-approve Streamline website bill
 - Done in financial report
- First reading of the Budget
 - The projected revenue is not that much different from the previous year at \$648,707.
 - This is with a more accurate, and conservative number of meters used.
 - Likely to come in over budget.

- The employee expenses are calculated with the assumption of an \$80,000 salary for the new GM.
 - Current wage rates for employees.
 - Close to \$300,000
- The remainder of the expenses are based on comparing what we've done year to date.
 - There were large expenses, such as the tractor, in the budget last year, which aren't in this year's.
 - Total on the expenses came to around \$517,000.
- Net Revenue ends up being \$142,195.
 - May seem like a lot left over, but this leaves money for the work that need to be made in the system. Approximately \$67,000 in four jobs that are already prioritized.
 - Half are prioritized in the master plan.
 - Old Reynolds road job will help improve the quality of water.
 - Old 2" galvanized pipe seems to be causing odor and taste complaints.
 - North and South long street also will be addressed.
 - The Pine Grove Mobile Home park connection will cost approximately \$26,000 .
 - May have to raise or lower 25 utility covers because of work Cal Trans is performing.
 - The cost may be about \$30,000 if done by a contractor.
 - The District may not have to pay for this. Still investigating and getting information from Bryan Hutchinson.
- The amount that is budgeted for the parks and rec is still in question.
 - Director Gooch suggests the issue is brought up again in January, or as needed, when there is a better understanding of how much money may be available from the tax revenue.

Meeting adjourned at 8:00 pm

- **The next board meeting is 06/13/18**

Respectfully Submitted,

Bill Johnson, General Manager

Date

Jerry Monath, Chairman of the Board

Date