

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**January 17, 2018 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Ontano, Monath, Colby

**VISITORS:** Tyler Dewitt, Diana Rogers

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 12/20/17.
  - o Direction Ontano would like a correction made to last month's minutes in the Parks & Rec report. Correct "Director Snyder" to "Sky Snyder".
  - o Director Ontano made a motion to approve minutes as corrected. Chairman Monath seconded, and the motion was passed unanimously with a vote of 3 ayes. (Ontano, Monath, Colby)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairmans Report:**

- Chairman Monath
  - o Considering ways to get rid of the backhoe and blue truck.
  - o Red truck, white truck and dump truck will all need replacing soon.
    - o This is a big expense and will have to be considered in the budget.

**Operations Report:**

- Larry Fowler
  - o The results of the coliform testing for the month of December came back clear.
  - o Hydrant barriers installed at the end of North Long Street.
  - o Replaced the air compressor at the country club booster station.
  - o In the process of bi-annual/annual maintenance on equipment along with going through supplies to see what is usable and what might be needed.

**Parks & Rec:**

- Sky Snyder
  - o Meeting with the Chantz from Stewardship Council every two weeks, regarding the Waterfall Park, have been going well.
    - o Still waiting on PG&E to release the baseline report, which will then be sent to the Public Utilities Commission for approval.
    - o Escrow is expected to begin in April, along with receiving a \$40,000 planning grant written by Andrew Braugh.
      - Hope to purchase Stoltenberg property in May and break ground in June.
  - o The Fall River Lake trail grant is due February 15<sup>th</sup>.

- Lomakatsi Restoration Network is matching the grant with almost \$250,000, bringing the total close to \$400,000.
- Most of this money will stay in the District, for costs such as use of the tractor, local labor, and materials.
- The cost of maintaining the parks program can come from tax revenue, but it is Sky Snyder's intention to be self-funded, hopefully in the form of an endowment.

### **Manager Report:**

- Bill Johnson
  - Secured an agreement with Bryan Hutchinson and Steve Jackson to represent the district with the licenses for water and sewer, respectively, until the district employees are licensed.
    - Larry and Sky will be licensed around March for water, but the sewer may take a couple years.
  - Engineers from Forsgren provided a review of the plans provided for the expansion at Mayers Memorial Hospital.
    - GM Johnson suggests another backflow device be installed to allow for continuous water supply while testing the backflow.
  - Still waiting for the technical memo for the Pine Grove mobile home park.
    - Looking for state assistance for the hookup.
  - The district is behind on testing of backflow devices.
    - Byron Gibbons is testing the backflow device at the hospital on Saturday.
      - Legionella was detected at the hospital. No reason to believe it is in the water supply, as it is known to come from old hot water heaters.
  - JPIA reimbursed the district for the cost of gas line repair on the north end of Long Street.
  - Intermountain heating is putting together an estimate to replace the heater for the conference room/office and install a heater in the front office.
  - Water loss was 33% compared to 31% last December.
    - Aging infrastructure is likely a cause.
    - Director Colby suggested that the district look into borrowing leak detection equipment from the Red Bluff Office of Water Recourses.
      - Larry said he can follow up on that suggestion.

### **Treasurer Reports:**

- Bill Johnson
  - Financial Report: December operating revenue was still under budget because it was based on quantity of meters (not accounting for out of service meters). Luckily expenses were also down.
  - Waiting on Grant funds that have been approved and will be able to pay the outstanding Forsgren balance of over \$100,000.
  - Added another \$2,500 to the operating reserve account.
  - Cash and equivalents down about \$17,000 from November mainly because a \$39,000 payment was made to Forsgren, which did not yet have an offsetting grant reimbursement.
    - Diana Rogers was curious about the amount of the bill from the Mountain Echo.
      - The amount was high because of a help wanted ad and possible CEQA document listing and wasn't the cost of a subscription.

- Approve Financials:
  - Director Colby made a motion to approve the invoices for payment. Director Ontano seconded the motion and it was passed unanimously by 3 ayes. (Colby, Ontano, Monath)

**OLD BUSINESS:**

- Approve construction of the project referred to as “Well #1 Booster Pump, Tank and SCADA Improvement Project.”
  - This has been approved by the board on previous occasions.
    - The State Revolving Fund and Division of Drinking Water are also on board.
  - Chairman Monath made a motion to approve the construction project. Director Colby seconded the motion and it was passed unanimously by 3 ayes. (Monath, Colby, Ontano)

**NEW BUSINESS:**

- Appoint committee members to Parks and Recreation, Finance, Policies and Procedures, and Budget.
  - Chairman Month appointed members as follows.
    - Parks and Recreation
      - Sky Snyder, Paulette Gooch, Bill Johnson
    - Finance
      - Jerry Monath, Paulette Gooch, Bill Johnson
    - Budget
      - Ron Colby, Jerry Monath, Bill Johnson
    - Policies and Procedures
      - Jerry Monath, Kathy Ontano, Bill Johnson
  - Appoint Vice Chairperson of the Board
    - Director Ontano nominated Ron Colby, Chairman Monath seconded the nomination. Director Colby was approved unanimously with a vote of 3 ayes. (Ontano, Monath, Colby)

**Meeting adjourned at 6:45 pm**

- **The next board meeting is 2/21/18**

Respectfully Submitted,

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Bill Johnson, General Manager

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Date

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Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date