

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**September 15, 2021 ~~August 11, 2021~~ WIP**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:05 p.m.

**ROLL CALL OF DIRECTORS:**

Director's present: DeWitt, Hendrix, Monath | Gooch via phone Colby absent

**VISITORS:** Bill Johnson

**PUBLIC COMMENT:**

- Paul Reuter, PACE Engineering: Recap of attached correspondence via email from Paul to GM Ray. (see Attachments p. 8-10)
- **APPROVAL OF MINUTES:** Approval of Regular Meeting Minutes for 08/11/2021, Director DeWitt made a motion to approve the Minutes for 7/14/2021. Director Gooch seconded, and the motion was passed unanimously with a vote of 4 ayes (Gooch, DeWitt, Hendrix, Monath).

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**Chairman's Report:**

1. Welcome Brett Hendrix
2. New sewage pump received and installed this week; rented pump was returned early with refund due
3. Septic-to-Sewer Trifolds were hand delivered to McArthur residents and the project is being well received
4. CR > PACE will provide engineer and electrician to troubleshoot District system to determine why pumps keep blowing up; rebuilt costs ~\$7-8K. New Swede was ~\$24K

**Parks & Recreation:**

- Amber Beck
- ❖ General
  - Amber requested about \$3,000 to assist with the painting of the structures at the Lions Ball Park. Have not heard if we will receive any funding. UPDATE: DONATION OF \$3,500 RECEIVED BY ROTARY
    - Because Amy has painting experience, and she is the Operations Assistant, the hope is to have her paint these buildings
- ❖ Two Rivers Park
  - Green Infrastructure Grant
    - The CEQA work is in progress; focus in on west side of park to expand the cultural study there, specifically the parking lot
    - Nick Riddle, MT Shasta Engineers, is working on the pre-construction designs, engineering and bid documents and right of way conversion

❖ **Fall River Lake Trail**

- Amber walked the trail with Lomakatsi, the Ahjumawi Band representatives, and Issi Wah Eco Restoration (who are doing trail construction work)
  - A request needs to be sent to the Stewardship council for some budget modifications; mostly moving money from line items that are no longer needed to items that are going to be used

The hope is that they can start construction by the beginning of October.

**Treasurer Report:**

– Amber Beck

❖ **Revenue**

- For August, the total Revenue was about \$113,646 which is almost \$42,000 over budget for the month
  - Outside container revenue was \$11,556. This is revenue from the golf course, Turn-Key Construction (doing a cleanup project at the old trap club), and one bulk water truck customer
    - Note that \$2,432 of the PG&E bill was for the intake and is reimbursed by the container revenue from the golf course and Turn-Key  
Budgeted amount: \$7,612.50    ♦ Actual without intake: \$5,986.25
  - The connection revenue of \$28,800 was for a tap into the system by the hospital for their fire suppression system

❖ **Employee Expenses**

- Employee expenses were about \$32,000 which is about \$2,000 under budget for the month

❖ **Operating Expenses**

- The operating expenses were about \$28,000 which is about \$3,000 under budget for the month
- Net income for this year is \$60,979
- Auditors arriving next week, September 23-24

**Approval of Financials:**

- Director DeWitt made a motion to Approve the invoices to be paid for the month of September. Director Gooch seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Hendrix, Monath)

**Operations Report:** none

**Manager's Report:**

– Cecil Ray

- **Water Conservation:** We have reached out to our customers via billing notes, Facebook and our Website requesting conservation. Helpful hints or links to more information have been included. Fortunately, it appears this request has worked as our demand has dropped even though we are experiencing higher than normal temperatures

- **Municipal Service Review (MSR):** The Final MSR as adopted is 5 August 2021. MSR review is on a 5-year cycle
- **Annexations:** Following a 13 August meeting between Chairmen Jerry Monath, myself, and several with Shasta County staff in conjunction with Jerry we concluded after consulting with District's attorney, James Ciampa the CSD would have an extremely costly path to break the County precedent of sharing tax revenue with properties annexed by special districts. Therefore, the CSD did not oppose the annexation terms as presented to the Board of Supervisors on 31 August 2021. In my humble opinion this was a battle we did not need both financially and in relationships when we interface with them regarding, for example, the amount of infrastructure we have within County controlled rights-of-way

#### Grants:

1. **Airport Test Well Project:** Randy Marx, Project Administrator, informed me contracts have been awarded for this project. Although suitable as a potential drilling site the Knoch Well and PGE property across from it were considered. However, an initial environmental and cultural assessment indicate this would be an expensive CEQA and time-consuming effort. The PGE land process including involving California Public Utilities Commission could take at least a year. I continue to communicate with the hydrogeologist for alternative locations
2. **McArthur Well Tank Project:** Hydraulic modeling has indicated this property would not add value to the Boards larger vision for water improvements – will fade out project
3. **McArthur Wastewater Project:** I will share with you in hardcopy a Technical Memo prepared by Paul Reuter outlining the initial proposed project. Note this memo was shared with the State (DFA). Paul Reuter will be attending via Zoom the 22 September Special Board Meeting to discuss this memo, reveal a Power Point presentation to be used for the scheduled 29 September Town Hall Meeting, and prepare Board to introduce this project to the community for their input. I would suggest you come to the 22 September meeting with all the possible questions you, or anyone, may want to ask. We all need to be prepared

#### Projects:

1. **District Office:** No activity
2. **McArthur Bulk Water Fill Station:** On hold
3. **Pit River Bridge Replacement:** I spoke with design engineer last week. 2022 construction is still possible
4. **Leak Detection:** District has received recently purchased Leak Detection equipment, yet staff surveys have not begun
5. **Solar:** I have been exploring the possibility of a Solar Project to cover all the district's needs, possible locations, costs, and financing options. Making slow progress
6. **McArthur Well Pump Replacement:** No Change: McArthur Well Pump Renewal 70% plans and specs from Waterworks, Joe Reiss, have been received. Moving forward this spec package could be combined with other short term (under 5 year) district water needs assembled into a package by PACE. Funding source yet to be determined.
7. **Water Improvement Project:** Reference Pace Tech memo, Paul Reuter
8. **Diamond Mapping:** Continuing: Amy with help from Ron Colby has begun documenting FRM fire hydrant locations, types, and specifics
9. **Blueprints/Record Plans/Documents:** Amy has been locating, organizing, and assembling our printed plans (Record (As Built), Draft, Misc.) collection. Some have been scanned to digital format (5%), scanned hard copies have been horizontally filed, electronic scans have been ...

organized in public storage drive, and an Excel spreadsheet established to document locations and status of digitizing goals. This is an on-going project that will take months

**Engineering Support:**

1. I tasked Pace Electrical Engineer, Tony Bowser, to attend the district 20 Sept to survey existing electrical motor control centers at the Lift Stations and McArthur Well as to existing condition, what immediate corrections need attention and what can be planned for in wastewater and water improvement projects. At LS #1 we lack required thermal/moisture indicators for our new Flygt pump, thus warranty would not apply

**Operations and Staff:**

1. **Lift Station #1:** Homa Pump position #2 failed mechanically and electrically. A rental pump was installed. New Flygt Pump on order for months was received and installed within days and rental returned. It is operating as the lead pump without issue at reduced load and higher volume than the HOMA it replaced. The failed HOMA pump repair cost estimate is \$10,000 which makes ordering another new Flygt a prudent decision. Will consult with Pace to be certain this pump will be suitable if Golf Course Little Lakes Drive homes are added to our system in the future
2. **Water Leaks:** A plan is being prepared to address a newly discovered leak on the East side of the Pit River Bridge

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- Consider amending previous approval amount for staff boot reimbursement
  - Chairman Monath made a motion to Approve amending the previously endorsed amount for staff boot reimbursement, Director Gooch seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Hendrix, Monath)

**Regular Meeting adjourned at 7:03pm**

- **The next board meeting is 10/13/2021**

Respectfully Submitted,

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Board Chairman

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General Manager