

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
May 12, 2021

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:05 p.m.

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Colby, Monath, Gooch

Directors Absent: Ontano

VISITORS: Via Zoom: -0-

PUBLIC COMMENT:

- None

APPROVAL OF MINUTES:

- GM Ray requested a wording change, the "need" for a spare pump in inventory:
1) Rebuilt and 1) New [reliability]; two (2) pumps were installed at Bridge Street.
- Approval of Regular Meeting Minutes for 4/14/2021. Director Colby made a motion to approve the Minutes for 4/14/2021. Director Gooch seconded, and the motion was passed unanimously with a vote of 4 ayes (Gooch, DeWitt, Colby, Monath)

COMMUNICATIONS: None

CONSENT AGENDA: None

Chairman Report: None

Parks & Recreation:

- Amber Beck

- o **Two Rivers Park**

- o **Green Infrastructure Grant**

- The grant administrator is preparing the agreement for this grant. I spoke to her on May 6th, and we are close to having this agreement ready to sign. I expect to have it at the next board meeting.
- In the process of contracting with Enplan to update the CEQA. It may only require and addendum and updated project description. This will be reimbursed through the grant.

- o **Decomposed Granite Surface**

- The hope is to be able to re-surface this part of the trail leading into the park with asphalt. After talking to the interim PG&E land manager, it may not be allowed (even though it does not meet ADA requirements) under the current licensing agreement. Working with her to find a solution.

- o **Fall River Lake Trail**

- Lomakatsi is still in discussion with PG&E about the FERC boundary adjustment. With any luck, next month's new will be that they have started working on the trail.

Treasurer Report:

- Amber Beck
 - Revenue for April was \$59,000 which is about \$2,000 over Budget for the month.
 - Employee expenses are about \$800 over Budget, at about \$31,000.
 - The operating expenses are about \$12,000 which is about \$5,000 under Budget for the month.
 - The financial statements are not showing the Frontier telephone bill, but it is added into this total.
 - Net Income for April was about \$7,500.
 - Year to date net income is \$154,000.
 - Accounts payable are up to date.
 - Approve Financials:
- Director Gooch made a motion to Approve the invoices to be paid for the month of April. Director Dewitt seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Monath, Colby)

Operations Report:

- Cecil Ray
 - The leak located on Highway 299 across from 8th St. has been repaired.
 - The Hendrix meter install job on the highway is complete.
 - Due in large part to Cecil, the flow problem at the elementary school manhole has been addressed; while this issue is not completely corrected, it is improved.
**CA compliant, low-flow toilets*
 - There was a leak at the Lyons Park located in the ball field. Joe and I were able to dig it up and repair it.
 - We have been able to change out a few more meters from analog to digital.
 - There is a new leak that has surfaced on Bridge St that we are currently in the process of repairing.
 - Water loss for the month was at 2.7 MG and is at 37%.
 - Bacti samples for the month were negative.

Manager's Report:

- Cecil Ray

Grants:

- **Airport Test Well Project:** No Change in Status: Randy Marx, Project Administrator, is in the process of finalizing vendor contract Budgets and seeking funding approval prior to awarding contracts. At present, timeline for awarding this contract remains unknown.
- **McArthur Well Tank Project:** We continue our amicable negotiations for the land purchase. We have received a copy of land appraisal funded by the McArthur's. The cover email with this document indicated a willingness to sell excluding drilling any well. I continue to remain hopeful we will ultimately reach an agreement.

Projects:

- **District Office: Electrical Upgrade** – Work is complete, inspected by USDA, and all USDA paperwork finalized. Final \$2,200 (10% retention) payment received from USDA.
- **McArthur Bulk Water Fill Station:** No Change. Mark Thomas, Quicksilver Electric has been tasked to upgrade the electrical for this project from 1-phase to 3-phase power with District-owned material.
- **Pit River Bridge Replacement:** No Change. To date, GM Ray has received no additional communication as to when this project is scheduled to commence; hopeful for 2022.
- **Leak Detection:** Scheduled with CRWA for 26-27 May.

Engineering Support:

- **Engineering Services Agreement:** McArthur Well Pump Renewal plans and specs should be ready for bid by the end of the month.
- **McArthur Property Tank Project:** Work on this project has ceased until we have a sales agreement in place.

Operations and Staff:

- Bill and Joe are scheduled for **Wastewater Treatment Operator Testing** in Reno early next month. A CRWA representative is scheduled to assist in test prep at the District office.
- CRWA representative to arrive May 26-27th to assist in test prep at the District office.
- **Lift Station #1:** Operating without issues. We need to order a spare replacement pump for this Station. Your authorization is per policy.
- **Wastewater Treatment Operator Waiver:** The State will require us to relinquish our waiver once we have a Wastewater Operator overseeing the required function.
- **Water Leak:** A leak located along Hwy 299E opposite 8th Street was found to be on a 10" steel pipe near a previously installed short section of C900 (PVC) piping, leak was repair banded. As previously known pipe is within inches of 3 fiberoptic communication cables which added interference concerns during repair. Packway Materials assisted.
- **Parks:** Amber continues to glean information from Bill Johnson as needed and establish herself as the point person for the Parks effort. Bill and Joe repaired a water leak in the ball field at the Lions Club request.

OLD BUSINESS:

- Consider the purchase of leak detection equipment – District lawyer was consulted, and suggested customer sign a waiver if we do any leak detection on their side of property.
 - tabled until next month pending leak detection tests and results.
- Consider communications system for the District.
 - pending further communications with contact in fire department, Tulalake.

NEW BUSINESS:

- Consider adopting the 2021/2022 District Budget.
 - The Budget committee met with GM Ray and Amber Beck in May to work out the details of the Budget.
 - The board and committee are satisfied with the Budget as presented.
 - ❖ Director Colby made a motion to approve the Budget as presented for the 2021/2022 fiscal year. Director Gooch seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Colby, Monath)

Regular Meeting adjourned at 7:15 pm

- **The next board meeting is 6/16/2021**

Respectfully Submitted,

Board Chairman

General Manager