

**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

**May 11, 2022**

**CALL TO ORDER:**

The Regular Board Meeting was called to Order at 6:03pm by Chairman Monath

**ROLL CALL OF DIRECTORS:**

Director's present: DeWitt, Hendrix, Monath, Kunkel

**VISITORS:** none

**PUBLIC COMMENT:** none

**APPROVAL OF MINUTES:**

- A motion was made by Director DeWitt to approve the Regular Meeting Minutes from 04/13/22. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Kunkel)

**APPROVAL OF EXPENSES:**

- Director Hendrix made a motion to Approve and pay the invoices for the month of **April**. Chairman Monath seconded, and the motion was passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Kunkel)

**REPORTS:**

a. **Chairman's Report** - none

b. **Parks**

- ❖ Two Rivers Park (*Nothing has changed since last month's report*)
  - Green Infrastructure Grant
    - The engineering and design for Two Rivers is being worked on by Nick Riddle at Mt. Shasta Engineering. Nick is also coordinating with McIntire landscaping on the weed abatement plan.
      - The star thistle, goat head, and other noxious weeds will be dealt with soon.
    - The Engineering and Design documents are due to the state by May 31st
  - OGALS Per Capita Grant (*Nothing has changed since last month's report*)
    - Will start planning this after May
- ❖ Fall River Lake Trail
  - Lomakatsi, the Ajumawi Band representatives, and Issi Wah Eco Restoration have completed the majority of the trail. The final touches, such as plantings and signs, will be installed in the next couple months. A grand opening of the trail will be coordinated with Lomakatsi and the Tribe.
- ❖ Fall River Lions Park
  - Two estimates were received for the removal of the Willow trees. While one is higher, it also is all inclusive (falling the trees and complete removal and cleanup); while the other requires substantial work by the District. The higher estimate is the better choice in this case.

### c. The Financial Report

#### ❖ Revenue

- For March, the Total Revenue was \$54,769, which is at budget for the month. The Miscellaneous income for the month is a payment from Pape for the water connection engineering costs at the new building they have constructed.

#### ❖ **Employee Expenses**

- Employee expenses were \$33,356, which is about \$500 over budget for the month.

#### ❖ **Operating Expenses**

- The operating expenses were about \$20,000 which is approximately \$3,000 under budget for the month.

- ❖ Net income for this year is \$128,406

### d. Operations Report

#### ❖ **System**

- Weed eating and cleaning up around the district
- Operations went Tahoe for the 2022 CRWA water expo and took classes on leadership, generator maintenance and how to handle a PSPS. Valuable connections were made with other water operators and vendors
- Operations also traveled to Sacramento for demos with vac trailer vendors from Ditch Witch and Vermeer
- The new Flygt pump has been delivered and fitted with a new pull-out flange and balancing weight. It is currently awaiting install
- The new Siemens flow meter has been installed at the McArthur well
- The valve cans that were destroyed by Cal Trans across the street from the library have been excavated and replaced. *Delayed due to Packway's vac trailer needing repair*
- The gate valve at the Lyon's Park has been replaced
- Influent at the headworks has been redirected to #1 pond
- Water loss for the month is 24% (21gpm) This is a 21% increase from last month (3gpm). Due to the installation of the new flow meter, these numbers are estimated
- Bacti samples for the month were negative

### e. Manager's Report:

#### **Grants**

*Following text copied from Manager's written report*

#### 1. **Airport Test Well Project @ Curve Street:**

Kip Lybarger, Project Consulting Engineer, and Bonnie Lampley, hydrogeologist, are finalizing the well drill package for bidding. The Fall River Joint Unified School District Board has agreed to allow us an easement for our primary drilling site near the FR Elem. School. The second alternate site on 3<sup>rd</sup> Street will also be available from owner. Our drilling goal is slipping to summer/fall 2022.

#### 2. **Water System Improvement Project: On Track**

3. **Water System Improvement Project:** On Track

4. **Backup Generator Funding Program:**

Loch Dreizler (RCAC), Randy Vessels (RCAC), Bill Johnson, and I conducted Zoom interviews on 5 May for engineering consulting firms to assist us with this project. Pace Engineering and GHD had submitted proposals. Both firms provided very good presentations. Pace had the advantage with local and historical knowledge of our District. Pace was selected by RCAC. The process will be at least 60 days before Pace is under contract with RCAC. RCAC is acting as contracting facilitator for this project such as Sac State, UEI, is facilitating the Test Well Project.

5. **Technical Assistance – Pine Grove Mobile Home Park:** On Track

### **Projects:**

1. **Solar/McArthur Backup Well:**

I have been in communication with Frank Vanskike, Chico Electric, reviewing possibilities in conjunction with Pace as to our current and future power needs, how our proposed array will fit with Rick Maher's desired array, whether both arrays although separate financially can be built at the same time, and what financial options, lease vs. purchase, can be arranged thru Chico Electric or their financing company. Solar Tax Credits which we cannot use are an incentive to attract private funders who would be willing to lease back to us with an option to own at a later date.

2. **McArthur Well Pump Replacement:**

I have had no recent communication on our Upper Pit River IRWM grant application. I remain hopeful we will be able to use this grant for these well improvements.

3. **Diamond Mapping:** Continuing as slow pace.

4. **Blueprints/Record Plans/Documents:** Staff and I continue to work this effort.

5. **Server/Internet/Telephone/Alarm Wiring Relocation/Starlink Connection:**

90% complete. Continuing.

6. **Engineering Support:**

I. **McArthur Well #1 Water Meter** - Bullert Industrial provided and installed with staff support our new 8" Siemens master water meter 15 April. It is fully operational and feeding accurate inputs into SCADA.

II. **Lift Station #1** – Bullert Industrial installed the Flygt "mini-CAD" pump motor moisture intrusion/seal failure protection unit in the motor controller in preparation for installation of the second Flygt pump in this lift station. This unit is a requirement for pump warranty purposes.

III. **Mayers Memorial Hospital (Hwy 299) 4" Fire Sprinkler Tap:** Installation is complete. Documentation by Pace is the last item which will be completed simultaneously with the PAPE documentation.

IV. **Pape (Airport Drive) Hydrant/Water Meter and Sewer Lateral Connection:** Project is approx. 90% complete. I have assumed all inspection and acceptance duties from Pace. Contractor and Owner continue to be challenging in their approach to completing requirements.

**OLD BUSINESS:**

- **Consider purchase of Vac Trailer (D) (A) (I)**  
Tabled until next month when all comps are received from Vendors

**NEW BUSINESS:**

- **Consider Budget for the 2022/2023 Fiscal Year (D) (A) (I)**  
Tabled until next month

**Regular Meeting adjourned at 6:45 pm**

  
Board Chairman

  
General Manager

Date of Approval: 6 / 15 / 2022