

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
October 16, 2019 6:00 PM

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Gooch, DeWitt, Ontano, Monath, Colby

Directors Absent: None

VISITORS: Bill Johnson

PUBLIC COMMENT:

- None

APPROVAL OF MINUTES:

- Approval of Regular Meeting Minutes for 9/11/2019
 - o Director Ontano made a motion to approve minutes from 08/14/2019 as written. Director Colby seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano and Monath)
 - o Director DeWitt made a motion to approve the Special Meeting Minutes for 8/28/2019 as amended with correction "Director Ontano made a motion to pay off (corrected from of) the excavator loan." Director Ontano seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano and Monath)

COMMUNICATIONS: None

CONSENT AGENDA: None

Chairman Report:

- Chairman Monath
 - o Would like to mention the idea of hiring a district engineer for 2 days a week which would change the GM job description as it is right now.
 - The idea would be to have a full time GM and a part time district engineer
 - Would have to get the numbers together to see what it will cost
 - Chairman Monath thinks it's a good idea
 - Director Ontano wondered if hiring an operations supervisor, while also having a district engineer would be enough.
 - Will not really get into this completely until the first of the year
 - GM Rooklidge is not prepared to talk about the subject at this point

Parks & Rec:

- Bill Johnson
 - o The Community Park
 - Two Rivers Park is the new name for the Community Center Park.

- Licensing agreement is in place with PG&E, so we can now access the park across their land.
 - This is a 10-year agreement, and they get renewed all the time.
 - Director Gooch voiced concerns about the third-party use agreement. The District will continue to pursue this.
- The Trail Project
 - Pile burning at the project will begin once it is safe to do so.
 - Development will be delayed until 2020 because of delays on agreements with PG&E
- There will be a site visit at the park for a State funded grant on October 30th.

Treasurer Report:

- Amber Beck
 - Accounts payable are all current.
 - Total operating revenue for September is approximately \$61,153.
 - The operating reserve account has a balance of \$67,612 and the depreciation savings has a balance of \$65,247
 - Operating revenue is over budget by about \$2,000 mainly due to over \$5,000 in bulk water sales.
 - Expenses are about \$3,000 over budget, mostly due to expenses that were budgeted for next month being paid this month.
 - A check that was issued to Lomakatsi for Grant expense reimbursement was lost in the mail. It does seem to take a while for them to receive the checks from us, so they will now be sent with delivery confirmation.
 - Bill Johnson will be getting a check for \$2,960 for work beyond his volunteer hours, as reimbursed by the Stewardship Council.
 - Approve Financials:
 - Director Gooch made a motion to approve the invoices for payment. Director Ontano seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano and Monath)

Operations Report/Managers Report:

- Stephen Rooklidge, GM
 - Grants
 - RCAC is moving forward on sending letters to residences requesting information for the Median Home Income survey to relist McArthur and the entire District as a disadvantaged community for grant funding eligibility. Intro letters went out 10/9 and formal letters will be sent 10/16. This survey is provided free due to our working relationship with USDA, but the results are relevant to both federal and state funding opportunities.
 - Expecting one more estimate for the office/shop roof because the first one received needs corroboration before the facilities grant application will be considered by USDA.
 - The DDW/DFA grant for two test wells at the Airport property is in review at the state for funding consideration in 2020.
 - Guillen Engineering is moving forward on the wastewater design for McArthur. Altec Engineering is completing the draft easement for the McArthur tank project and scheduling the surveying for the Airport project. Enplan Co. from Redding did a site visit to write a proposal to complete the CEQA/NEPA work for the McArthur tank, McArthur sewer, and Airport tank projects. Engineering design work for the Airport tank will start when the CEQA report is completed.

- System
 - All meters were read, and staff continue to map locations for future identification.
 - Monthly bacteriological samples were collected and delivered.
Six residential meters were replaced, and two meters were found to be listed as an incorrect size. The meter and billing rate for those services were adjusted.
 - Water loss was ~1.1MG in Sept, which is 15% of total (25 gpm); 2 gpm less than August.
 - The well backup engine had work done which makes it more efficient and can now operate fully without getting too hot (starter, alternator, radiator, exhaust, tune-up).
 - The spare lift station pump was returned from the repair shop in Redding, but the volute was cracked in two spots. These stress fractures were sent to Packway for repair. This is the second pump volute that has stress cracks and indicates the bottom pump mounts of the Hospital and Bridge St lift stations need to be replaced with modern brackets. Big job.
 - Investigated the 16,000-gal concrete cistern at McArthur for use as a fire tank to provide non-potable water storage available as an overhead truck fill location. Construction will be done in-house by purchasing used pipe and pump from Packway.
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- Office
 - Two windows were replaced with acrylic and free wood was delivered.
 - Office Manager had her annual performance review.
 - The Dodge pickup and tractor were serviced.
 - Purchases included 50 touch-read residential meters, lighting fixtures, radiator repair, shop tools.

OLD BUSINESS:

- None

NEW BUSINESS:

- Consider changing CalPERS Unfunded Accrued Liability Amortization Payment Schedule (I) (D) (A)
 - Right now we are on a 30 year amortization schedule for the CalPERS Unfunded liability plan.
 - By going to a 10 year plan the District could possibly save about \$100,000 in interest charges.
 - The scheduled payments change every year, depending on the economy, so we are not guaranteed to pay the rates at the current projected schedule. No matter what, the District will save money by switching to the 10 year plan.
 - The current monthly payment for the fiscal year 2019/2020 is \$2,352.11. The highest monthly payment according to the current schedule would be \$2,827.08.
 - Director Colby made a motion to change from the current amortization schedule to the 10 year schedule. Director Ontano seconded, and the motion was passed unanimously with a vote of 4 ayes. (Gooch, DeWitt, Ontano and Monath)

Regular Meeting adjourned at 6:45 pm

- **The next board meeting is 11/13/2019**

Respectfully Submitted,

Stephen Rooklidge, General Manager

Date

Jerry Monath, Chairman of the Board

Date