

**MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**  
**Postponed to March 22, 2017 6:00 PM**

**CALL TO ORDER:**

Chairman Monath called the meeting to order at 6:00 p.m.

**ROLL CALL OF DIRECTORS:**

Directors present: Monath, Gooch, Snyder, Ontano, Colby

**VISITORS:** Jackie Vang, Anthony Chacon, and Patrick VanWheat all are from Forsgren Associates, INC

**PUBLIC COMMENT:**

- Bill Introduced the Visitors from Forsgren Associates, INC, they are here to finalized the completion of reports required to close the current DWR grant, project 2 and 3.

**APPROVAL OF MINUTES:**

- Approval of Regular Meeting Minutes for 02.15.17.
  - o Director Snyder would like a correction made from *Nitrites and Nitrates* to just *Nitrates*
    - Director Snyder made a motion to approve the minutes as corrected. Director Colby seconded the motion and was passed by a vote of **5** ayes. (Colby, Snyder, Monath, Gooch, Ontano)

**COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**REPORTS:**

- **Chairman's Report:**
  - o We have a busy month, we just keep adding to our work list. Employee Childers will be leaving the District. Her position is posted. We are going to do our best to employ a qualified employee as soon as possible. Employee Childers will not leave completely yet, as she will help the district train and make sure the new employee will be comfortable. Employee Childers will be available as much as she can to answer questions and train. She will even be attending Board meetings until the transition can be smooth. Thanks to Employee Childers for her past work and dedication to the District. Ontano asked why Employee Childers was leaving and she replied the position is in Burney, and she will be working for Kwahn Corporation as their accountant.
  - o We been looking to run a water line along the airport coming out of Reynolds Rd to form a loop right there, because we have had problems of smelly water. Considering putting a loop that will solve the problem permanently. It is a 6inch line it would be good for fire suppression along the fact that Farm supply wants to run a waterline along there for their use. That will be added revenue, I don't know want kind of water they expect to use, but..... Director Gooch asked who wants to do that? Director Snyder the John Deere tractor store? Monath no, McArthur Farm Supply. GM Johnson, they have arrangement with Jones Flying Service. Director Snyder oh the poison plane. Director Ontano the crop duster. Chairman Monath explains, McArthur Farm just put in a new tank in at the airport, and they want to run a water line to it, to fill their tank. Decided it would be a good thing to run a 6in. line instead of a 2in and tie in to Reynold's road, and solve two problems at one time. Create a loop for Reynolds' rd. where there is a dead end, and supply water to the

farm supply. The only cost difference will be the line itself, because we will already be completing the work. We are going to do the work this summer. I was concerned because I heard the farm supply sold their fertilizer operations, and I didn't know if they still wanted the line and GM Johnson spoke with George and they still want the line, so we are good to go! We are still completing the work on Long St. we have the mole we talked about in our possession we are going to run line to individual customers on that street from the main line. As soon as we are done with the airport, we are moving to Long St. and hopefully be completed with both jobs this summer. Director Snyder wants to know if we can use Plex for the Long St. line, and do they sell big plex. GM Johnson confirms that director Snyder is speaking of the flexible plumbing line you see in a house. GM Johnson does not know if that is available for the long street job. Why was the question asked about the plex line, the reply is because a lot of people are using plex these days and wonder if can work outside underground but it is cheaper? Chairman Monath asked the engineers that attended our meeting what their thoughts were Plex. Chacon said he has not seen plex used for that purpose, but it is new no one has asked point blank before, I will consider it. Chacon will send an email to Director Snyder. Director Snyder was wondering the quality and price.

### **Water & Sewer:**

- Bill Johnson
  - o Casey is not at attendance for the meeting so Bill filled in with the best of his knowledge
  - o We did receive a formal request from the school district for lead samplings/ This is something put in place by the division of drinking water. Because current lead poisoning events. How it works is the school district makes a request. The FRVCSD is responsible for collecting the water and sending it to the lab and paying for the test, but if there is remedial work that needs to be done that is the school districts responsibility. GM Johnson hasn't asked Burney, but I assume they received the same request. Burney is responsible for their district, just as we are only responsible for schools in our district that we serve. 4 campuses are involved, community day school, elementary school, continuation school, and the high school. Casey has the bottle for the collection and samples. Casey is going to coordinate with Mike Babajan to complete the sampling Director Gooch asked if the school district is responsible for any remedy to the results of the testing. GM Johnson says the school district is responsible for any remedial work. The only thing FRVCSD is responsible for is collecting the water, and recording the results. Director Gooch figured it would be our responsibility. GM Johnson says we test our water for lead independently, and we now there isn't a significant amount of lead. It is meant to find any deficiencies on campus.
  - o The other issue is revolved around the sewer lift stations. There has been a lot of overtime due to the alarms going off often. Either low levels or high levels. Gm Johnson got a call from Casey the other night at about 630 and was at his wits end and wanted some help. The Bridge St. lift station couldn't get the alarms to shut off. He had gone down to check them visually, in person frequently because of the alarms. I had gotten to about five feet of the pit. So, he pumped it down, there is nothing wrong with the pumps. Long story short we tried a few things, there is nothing wrong with the pump. The only other thing is the bubbler tube must be plugged up. GM Johnson had a compressor at home, so they can blow in the bubbler tube. We blew out the bubbler tube and that solved it. We are still facing issued at the lift station behind the Napa store. We have got in touch with Testo, who is the manufacturer of the equipment, and their rate is \$155 an hour, and travel time is \$155 and mileage \$.65. We don't need a spill we don't need our operators having to get up three or four times in the middle of the night. Because if we ever ignore one of the alarms, that is will be a big mess and could potentially be extremely expensive in fines and penalties. We have tried everything we know so we will be having Testo come and help us solve our problem. Director Snyder asked if we have a plan for a spill. Gm Johnson says

not that he is aware of. Director Colby mentions that might be worth creating for the future. GM Johnson says, the planning grant is for the east end of the district. Someone somewhere has got a template so we could use for something like an emergency plan, my thoughts were to have those big tubes that soak up spill. Might be a good idea to have a few of those on hand. Director Snyder comments they make those tubes for water as well. GM Johnson comments that in an emergency you can pump those pits down with any kind of pumper truck, it does not have to be a certified truck. Director Colby requests that we should put on the agenda for an emergency spill plan. Gm Johnson passed a note from Alan Driscoll at Forsgren Associates' thank the district for a hospitable reception.

- Director Ontano mentions the fire hydrant by the county yard, the county broke it they say they don't want to fix it they don't use it, so the talk is to just cap it off. Is this a problem? The county has been sending GM a report about how much water they take out of that hydrant for road work. It is a complicated issue because the hydrant belongs to the fire district. Director Ontano said Per the fire district the hydrant is only going to protect the fire district building, GM Johnson said I wish Casey was here for this discussion because Casey has been in contact with bud about the issue. Director Snyder comments that we could sell on hydrants on Craig's list. Director Monath feels we should speak to the county, fix the hydrant and the pipe and put something in there to where they can break it again, talked to them ahead of time and reverberate they broke the hydrant, and their water will be lousy and we will send you a bill. To see the reply, we would receive. Normally the county doesn't have a problem fixing problems that they break. It is up to the district to get it repaired, and it is up to us to bill the county for the repairs. Gm Johnson is to speak to the county and let them know our plans for the repairs, and then bill the county.
- Director Snyder would like to see a drinking fountain on some of the dead ends that runs all the time compared to the cost of the staff going out a flushing the water, and the damage to the pipes from flushing. I feel flushing the line sucks in the dirt from all the holes we have in the system. I see drinking fountains in Dunsmuir on all the time and I wonder is that for stinky water? I just don't know much the water would cost us running all the time. Gm Johnson comments we have a plan to help the people on Long St. this summer, and he hope it clears up a lot of issues. Chairman Monath says we need to place this discussion on an agenda to properly handle this issue. Director Snyder wonders if this should be a committee meeting. Gm Johnson offers for Director Snyder to come in and they can discuss the work they have planned for the Long St. issue. Chairman Monath comments that he would like to know more about the Drinking Fountain idea. Director Snyder says he will make a few phone calls.
- GM Johnson gets back to Casey's report, Basin water company is buying water from us. I don't know if they are paying for everything they are using, but they are taking water from hydrants on Lewis rd., When the pump is not working and when they open the hydrant the water pressure is affected, so Casey has asked them to come into town by the Fire Hall in McArthur, to see if that will help with the pressure situation. Director Colby would like to know if GM Johnson has a report on the water loss for the month. GM Johnson said yes and it is in the Manager's report, when he gets there. Director Snyder has an idea to place a meter on only one hydrant for fill-ups, and if they fill up on any other hydrant there is a fee. The honor system is not working anymore and other options may need to be put in place. Chairman Monath feels there is a lot of issues when it comes to locking fire hydrants, and not too sure there is meters for hydrants. Locking hydrant causes too many issues. We talked about a dispensing station in McArthur, and no more fills at hydrants.

#### **Parks & Rec:**

- Director Snyder says he is slowly working on the tribe, there is 30 acres in the back of the new

park that is the easiest and best access from the church. I been talking to the members of the church slowly introducing the idea to give us access. It is new and I have been getting a good rapport with Ajumawi which is a band from the Pit River Tribe. The 30 acres is part of their area of the tribe. One of their representatives told me we don't have to go to the Pit River Tribe, because this is the Ajumawi territory. Director Gooch has been waiting for Bill to let them know when their meeting with Andrew Braugh. Gm Johnson had a tentative date set up and then Andrew did not confirm it, and the week got away from him. Maybe Paulette and sky could go to MT Shasta to meet with Andrew Braugh. GM Johnson is going to send him a note and set up the meeting

### **Manager Report:**

- Bill Johnson
  - o The infrastructure work is almost complete, that is partially why the group from Forsgren is attending this evening. The item we have on the list of concern is the motor that drives the motor operated valve. Which has been removed and repaired and on the return but we don't know if it will be installed and tested before the ending date of the grant. There are incentives for Hat Creek Construction, INC to make sure the equipment is working properly. We have tracked and kept their retention, until completion of the work. The continual extensions are due to getting a late start and unexpected situations. We are working to see if we can get all work completed by the end of the Month. That is the best we can do. Director Colby would like to know if we have any extensions. We have had a couple extensions already. GM Johnson said he will consider what we can do.
  - o Intermountain heritage foundation meeting, Gm Johnson introduced Jim Cook and the wastewater planning grant. They do have a big board and a lot of people attended, we had reactions from; that is a great idea to we don't want it in our district. Although, they have all the power. Jim Cook explained that there will be four separate options, such as; sewer only at fairgrounds, to all around the area. There was some forward thinking as well. Director Colby asked what were the objections. Gm Johnson explained that one of the comment were I just put an \$8000 into an underground septic and now I won't use it. There are a lot of independent minded folks, we ran into the same experience when we were trying to expand our sphere of influence to Big Eddy Estates. They were positively not going to let it happen. We understood they didn't want it and left it alone. The planning grant runs through the remainder of this year. Director Colby asked if it will come down to majority vote. Gm Johnson comment that he is not sure, but there will be a few public meetings where people can stand up and say their peace, an open forum. Director Colby asked that due to an expiration date on the grant can this be implemented in phases. Gm Johnson replied that it could. Director Colby asked if the biggest objectors were on the east side. GM Johnson, yes! Director Colby feels that if it is better for them they should have it. Chairman Monath had attended a meeting about four years ago, that representative Daly put together in Redding. They were talking about water and sewer systems that were within 600ft to 800ft of a water source, restrictions, they already have the law in place just haven't enforced it, because they had so much opposition in southern California. The state will eventually not allow use of a septic system if you are within 600ft to 800ft. of a water source. The potential for contamination increases. In which case, they will need a sewer system. Director Gooch as if like the river, and Chairman Monath reply yes or even a canal. The canal and the river goes right by the school and the mobile home park in McArthur. Eventually you will see that septic systems are illegal within 600ft to 800ft of a water source. Chairperson Monath feels that's why Jim Cook is moving toward that direction. If the state sees the

plan can work, they may go ahead with the enforcement. GM Johnson said here in Fall River we were forced to change, but that was because of the pollution going into the River. We need a cause to force action. Director Colby asked that the law would be considered an enforcement. GM Johnson said within the context of the discussion no. GM Johnson states that we must show what damage is caused by septic systems. Director Gooch asked if Jim Cook will be testing for pollution. GM Johnson doesn't feel that is part of the planning grant. Chairperson Monath would like Brian Daly's office can explain to us the law and how the enforcement of the law works. Director Colby explained that there was a small community in bay area, that his father could be grandfathered in for sewer system that was laid and at no cost people could be hooked up to the system. Director Colby's father felt his septic system was fine and found out in the end he had 6in to 8in of sewage crust under the crust. Can the planning grant put the system in place and then the people could hook up by choice? GM Johnson replies that this is not a construction grant, purely a planning grant that could lead to a construction grant. Director Colby feels that if we are going to end up with a construction grant, then include the system in the planning grant. Chairperson Monath says the construction grant could take up to 2 to 3 years, so we have plenty of time to plan what we are going to do.

- We have received our draft Audit and have eliminated all the finding that we can, there is nothing more we can do to improve the audit.
- The operating revenue for February was very close to the budgeted amount, \$38,583 versus \$38,342, Operating expenses were \$38,399, which was about \$5,000 over the budget.
- Our power bills have gone up, PG & E has raised their rates. We also spent over \$1,000 dollars on fixing the radiator for the gas-powered engine at the well. The engine was cruddy, crusty, and overheating. The mole was purchased as well for about \$8,000 dollars. Plus, all the overtime for the sewer alarms. The operating balance account is at \$19,700, the saving account \$89,000, the capital account \$57,400. The water loss for the combined months of January and February were 10%. We couldn't read the meters due to the weather conditions, so the months were combined. Usually we are at 30% to 40%. For all the years, GM Johnson has been tracking the water loss we average about 25%. Director Snyder would like us to start using correlations to try and figure our water loss. Director Snyder would like us to consider that we are being stole from, and to set up a filling station. Director Gooch considers that the leaks were frozen in January and February.
- Chairperson Monath brought up updating our model for the water system, because we have added several changes and there will be more. We also talked about having Forsgren analyze the hospital water problem. GM Johnson is waiting to get the final task work form Forsgren. He has drafts, and then GM Johnson will move to the subject of fire protection at the hospital. Chairperson Monath explains that we will go over budget, but the extra tax revenue received will cover the overages. Fire protection at the hospital is a serious and necessary action to be completed correctly. Forsgren will be doing the work to give us a plan. Director Snyder asks if the Fire Department should have any responsibility for that. GM Johnson says it is the FRVCSD responsibility.

**Treasurer Report:** Bill Johnson

– Financial Report:

- The highlights were covered in the Manager's report. The only thing I wanted to add the graph shows consistency for the water being pumped year to year. I have seen huge changes in the amount of water. The rate restructure is beginning to show results, there are

two more steps to the rate increase.

- Approve Financials:
  - Director Ontano made a motion to pay the bills. Director Gooch seconded the motion and was passed by 5 ayes. (Snyder, Monath, Gooch, Ontano, Colby)

#### **OLD BUSINESS:**

- Consider Endorsing a candidate for Shasta LAFCo.
  - Motion to endorse Fred Ryness made by Director Ontano, seconded by Director Gooch and was passed 3 ayes, 2 nays. (Monath-yes, Ontano-yes, Gooch-yes, Colby-no, and Snyder-no)

#### **NEW BUSINESS:**

- Select engineer for Sewer Planning Grant.
  - Jim Cook sent out request for proposal for Wastewater Planning Grant, we have received three-Forsgren Associates, Base Engineering, and SHN in Klamath Falls. We have not received anything from Pace.
  - GM Johnson spent almost a day with Anders Rasmussen from SHN he seemed to have a lot of experience in sewer planning. GM Johnson has had experience with Forsgren over the course of 3 years, and recommends we select Forsgren. Forsgren is committed to the budget for the planning grant, they are also committed to the time line. Director Snyder appreciates Forsgren has come down twice, and that Forsgren is closer for more availability. Director Gooch wanted to know if this involves bidding, the answer is no. Gm Johnson explains there is a budget in the grant, and FRVCSD is insisting commitment to the budget. Chairperson Monath went through the proposals and he was impressed by SHN, his decision was between Forsgren, and SHN. Chairperson Monath recommends Forsgren.
    - Chairperson Monath made a motion select Forsgren for the engineers on the Wastewater Planning Grant. Director Gooch seconded the motion and was passed by 5 ayes. (Snyder, Monath, Gooch, Ontano, Colby)
- Update Policy and procedure
  - An update was sent to all the board to look over, an updated employee policy. Gm Johnson has had difficulty of pay rates and method of which people get advance. This policy is to correct the difficulty for the future. Our current policy is not enough to cover the situations.
    - Director Snyder made a motion to amend our policy and procedures as presented by GM Johnson. Director Gooch seconded the motion and was passed by 5 ayes. (Snyder, Monath, Gooch, Ontano, Colby)

The Board is going into Closed Session for General Manager's performance review. The Board has come out of Closed Session and Chairperson Monath comments that Bill Johnson is the best GM that we have. We are further employing Bill Johnson as General Manager.

**Meeting adjourned at 7:55 pm**

**The next board meeting is 04-12-17**

Respectfully Submitted,

\_\_\_\_\_  
Bill Johnson, General Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry Monath, Chairman of the Board

\_\_\_\_\_  
Date