AGENDA

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
August 12, 2026, at 6:00 PM

District Office, 24850 Third St., Fall River Mills, CA 96028

Mission:

The Fall River Valley CSD is committed to providing quality municipal services to the residents of the Fall River Valley in a reliable, professional, cost effective, and environmentally conscious manner.

CALL TO ORDER

ROLL CALL OF DIRECTORS

PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Boards' jurisdiction that is NOT on today's agenda. Pursuant to the Brown Act (Govt. Code Section 54950 et. seq.) action or Board discussion cannot be taken on public comment matters other than receiving comments and, if deemed necessary, to schedule the matter on a subsequent Board Agenda.

(A) Action Item (D) Discussion Item (I) Information Item

APPROVAL OF MINUTES: Approval of Minutes for Regular Board Meeting on 7/15/26 (D) (I) (A)

REPORTS:

Board:

- Chairman Report
  - Committee Reports

Manager Report:	Bill Rodeski
Operations Report:	Joseph Huston
Parks & Rec Report:	Amber Beck
Treasurers Report:	Amber Beck

Approve Invoices (D) (I) (A)

OLD BUSINESS

- None

NEW BUSINESS

- Consider Approval of Resolution 2026-05 Sewer Expansion – CEQA Addendum (D) (I) (A)
- Consider New Policy – Ergonomics (D) (I) (A)

Meeting Adjournment

Next Board Meeting: September 16, 2026

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (530)336-5263. Notification in advance of the meeting will enable FRVCSD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at FRVCSD for review by the public.

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING MINUTES

July 15, 2026

CALL TO ORDER:

Chairman Hendrix called the Regular Board Meeting to order at 6:01 p.m.

ROLL CALL OF DIRECTORS:

Directors present: Hendrix, Harper, Ontano
Directors absent: Hamilton, O'Connor

VISITORS:

Staff: Amber Beck, Joseph Huston, Stevie Collins, Sky Snyder

PUBLIC COMMENT: None

COMMUNICATIONS: None

APPROVAL OF MINUTES:

Director Ontano moved to approve the Regular Board Meeting minutes from June 17, 2026. Director Ontano moved to approve the Special Meeting Minutes from June 17, 2026, amended to correct the number of approvals and board members who approved the motion. Director Harper seconded. Motion passed unanimously with 3 Ayes (Hendrix, Harper, Ontano).

APPROVAL OF INVOICES:

Director Ontano moved to approve and pay the invoices for the month. Director Harper seconded. Motion passed unanimously with 3 Ayes (Hendrix, Harper, Ontano).

PARKS REPORT – Amber Beck

Amber Beck provided updates on Two Rivers Park, Fall River Valley Community Park, and the Floyd Buckskin Memorial Trail. Grant funds remain available for Two Rivers Park, including expected retention funds and Stewardship Enhancement Grant funds, with an estimate being prepared for trail resurfacing. Community Park activities are ongoing with softball games and possible Pop Warner practices, and the District plans to reapply for the Redding Rancheria Community Fund Grant in the fall.

TREASURER'S REPORT – Amber Beck

The June 2026 Treasurer's Report shows the District ended the fiscal year close to budget, with total revenue at 99% of budget and total expenses at 98%. Revenue was only slightly under budget despite lower water use, helped by outside container revenue and interest earnings. Expenses were under budget overall, though some categories exceeded budget and will be explained in next month's year-end report. The District remains in a strong financial position, with net income increasing slightly from the prior month.

OPERATIONS REPORT – Joseph Huston

Operations staff were busy in June repairing two water line leaks, assisting with PG&E gas line installation locating, and improving confidence with the District's line locator. Sewer work focused on final bid questions and distributing right-of-entry forms for the wastewater expansion project. Staff also completed equipment maintenance, finalized the monthly drought report, received negative water sample results, and reported May 2026 water loss at 10% or 21 GPM; next month's priorities include replacing old meters, repairing the Long Street leak area, testing backflow devices, and continuing project progress.

MANAGERS REPORT – William Rodeski

The General Manager reported that the District continues to move several major projects forward, including the Pine Grove Mobile Home Park Project, Wastewater Expansion Project, McArthur Well No. 2, and the Pit River Waterline/Bridge Project. McArthur Well No. 2 is expected to begin construction soon following resolution of contractor insurance items, while the Pine Grove Mobile Home Project is before the Board for engineering support and project administration. The District is also continuing to collect Right-of-Entry forms for the Wastewater Expansion Project, reviewing possible easement and design changes, preparing for the annual audit, beginning GIS implementation and training, and developing preliminary information for the wastewater rate study.

OLD BUSINESS: NONE

NEW BUSINESS:

- Consider Approval of Pace Engineering Task Order 2026-01 for Job 2268.10 – Pine Grove Mobile Home Park Consolidation Project.
    - This is an agreement between the District and Pace for expenses to be charged to the grant.

Chairman Hendrix made a motion to approve the Task Order 2026-01 from Pace Engineering. Director Harper seconded. Motion passed unanimously with 3 Ayes (Hendrix, Harper, Ontano).

- Consider Approval of IT Contract Quote 2100 with Computer Logistics
    - With the growth of the District and advancing IT requirements, there is a need to hire a larger IT company.
    - Computer Logistics is a company out of Redding and has been in business for 30 years. They come highly recommended by several other Water Utilities in the area.

Director Harper made a motion to contract with Computer Logistics. Director Ontano seconded. Motion passed unanimously with 3 Ayes (Hendrix, Harper, Ontano).

Regular Meeting Adjourned at 6:35

Submitted,

____

Bill Rodeski, General Manager

____

Brett Hendrix, Board Chairman/President

General Manager's Report

Fall River Valley Community Services District
Prepared by: Bill Rodeski, General Manager
August 12, 2026

Overview

- Congratulations to Stevie Collins for passing his D-2 exam.
- The Golf Course and Circle Bell easements have reached a stalemate for now.
- The Wastewater Expansion Project is out to bid.
- The Pine Grove Mobile Home Park Project should go out to bid in September.
- We held the preconstruction meeting for McArthur Well #2.
- The annual audit has been rescheduled for September 21–22.
- We have started looking at possible secondary well locations in Fall River.
- I may have an opportunity to attend a second JPIA Gladbach Leadership Program cohort in 2027.

Staff and Administrative Updates

Sarah Crawford from JPIA informed me that I was second in consideration for the Gladbach Leadership Program scholarship. I had already written to withdraw as a paying participant because of the cost to the District. I also asked her to pass along my congratulations to the scholarship recipient.

Sarah then asked whether I would attend a second cohort if I were offered a scholarship. I told her I would be interested, depending on when the second cohort is scheduled.

The annual audit has been rescheduled for September 21–22, 2026.

McArthur Well #2

We held the preconstruction meeting at the District office with Pat Nelson. We are working through the specifications for the pump and VFD. Delivery is expected to take about six to eight weeks.

If construction begins before September 1, the District may need to complete a bird survey at a cost of around $1,800.

Pine Grove Mobile Home Park/Williams Road

Pace Engineering is finishing the final parts of the design.

The project is expected to go out to bid in mid to late September, with construction expected to begin in early spring of 2027.

Pit River Waterline/Bridge Project

Nothing new to report at this time. We are waiting for additional information from PACE and Shasta County.

Water Planning Grant/GIS

We met with Pace Engineering and Keil Ireland to discuss the GIS system. It will allow staff to view, update and add District infrastructure as the system changes.

Badger's response came in too late for the work to be completed under the Water Planning Grant. Because the grant funding is no longer available, the District will not move forward with the potholing project under this grant.

Wastewater Expansion Project

The Wastewater Expansion Project is now out to bid. We expect the bid opening to take place around the middle of October.

The Golf Course and Circle Bell easements are still unresolved. I have continued discussing my concerns with Pace Engineering about moving forward while some easement issues remain open.

Paul Reuter explained that about $12.338 million of the project's $34 million in funding has time restrictions. We would be required to spend those funds prior to March 2029, or we would lose the grant. Which is why the project needed to move forward with bidding.

The 13 Golf Course homes may be included as an added bid item. They will only be included if the bids come in low enough to cover the pumps, electrical work, redesign, and additional construction costs.

Wastewater Rate Study

We are still working with RCAC on the wastewater rate study. We will collect samples for BOD and TSS testing to help estimate the added wastewater load, operating costs, and power use caused by the expansion.

Fall River Secondary Well

We have started looking into possible locations for a second well in Fall River. We will need to consider property access, water quality, electrical power, existing waterlines, and possible funding.

Next Steps

- Finalize the pump and VFD requirements for McArthur Well #2.
- Prepare for the Wastewater Expansion Project bid opening in October.
- Continue working on the Golf Course and Circle Bell easements.
- Prepare the Pine Grove project for bidding in September.
- Complete the wastewater sampling for RCAC.
- Review possible secondary well locations in Fall River.
- Prepare for the annual audit on September 21–22.

Fall River Valley Community Services District

Operations Report

For the Month of July 2026

Prepared by: Joseph Huston

Date: August 15, 2026

Operations Summary

Operations have been busy completing dig tickets, changing meters, fixing leaks, checking inventory.

Water System

- Service line on windchime was broken by gas crew we were able to fix it in a couple hours
- Dig tickets Gas crew are starting long st soon.
- Asphalt on long st has been repaired for the leak last month.
- Changed 2 2'' meters at the elementary school before the start of this school year.
- Completed my part of the CCR.

Sewer System

- Helping answer finale questions to get this project out to bid.
- Pulled roots out and sewer jetted a manhole got it flowing now.

Equipment & Facilities

- Stevie has passed his D2 water license. Congratulations Stevie!
- Had a meeting discussing a mapping system that can be used by our phones and computers, this will be very helpful.
- Help fairgrounds fix leaks with our vac trailer.
- Drought report is done for the month.
- Water sample results were negative for coliform.
- Water loss for July 2026 was 14%, or 33GPM.

Goals for Next Month

- Replace old meters and a couple that are not reading right.
- Get metal lids for meter boxes.
- Connect the hospital to our water system.
- Test backflow devices.
- Continue moving projects forward.

Parks Report
August 12, 2026

Two Rivers Park

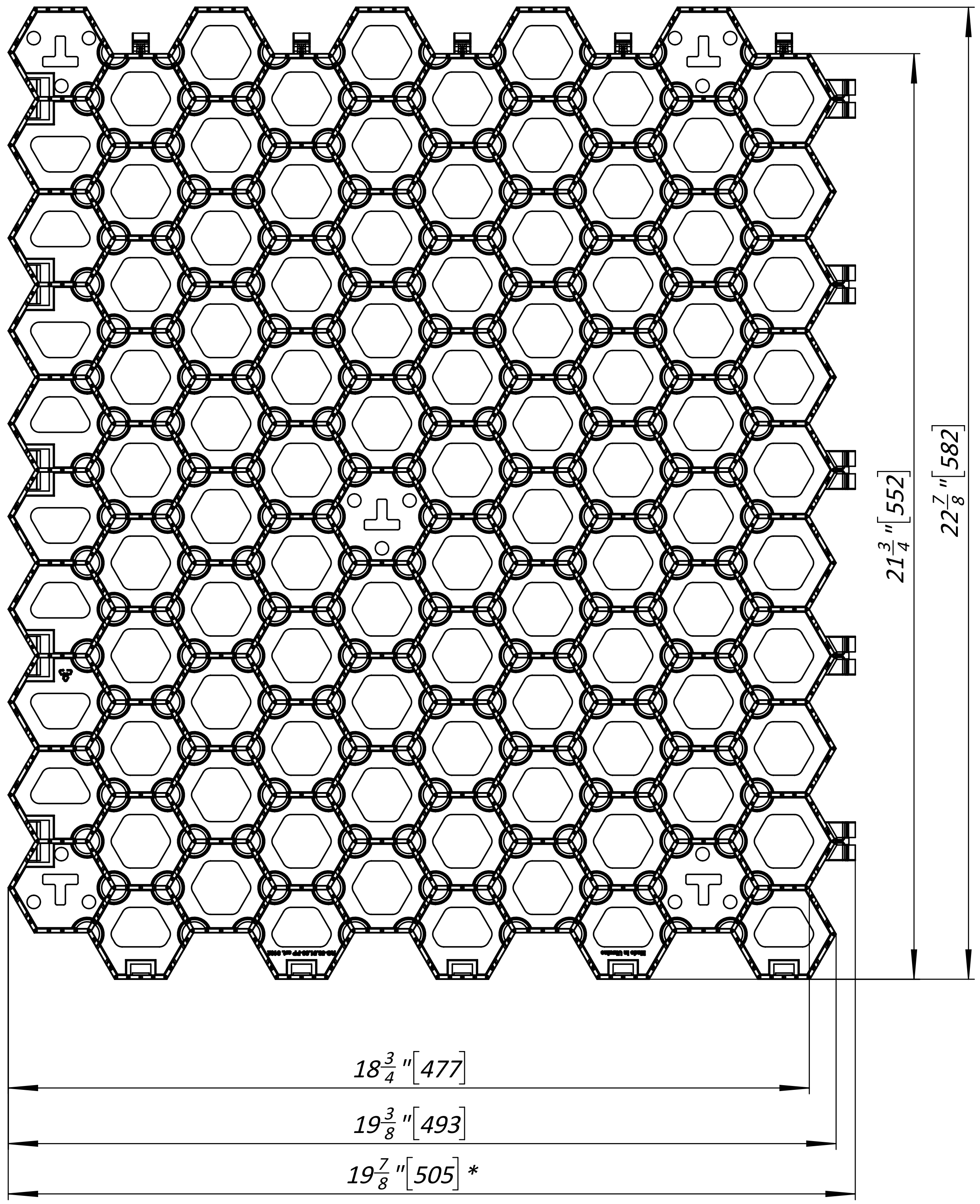
- Grants
  - **CA Natural Resources – Green Infrastructure - $383,090**
    - The District received the remaining retention amount of $28,776, which officially closes the Grant.
  - **Stewardship Enhancement Grant – Sierra NV Conservancy - $550,00**
    - Remaining Funds: **$54,428**
    - The end date of 8/31/2026 has been extended until 10/31/2026
      - This will allow us to replace a few dead trees that were planted last year, along with adding some new trees or shrubs.
    - Scott Nelson with Coast Counties Construction replacing the surface of the DG portion of the trail this week.
      - After years of needing to replace this portion of the trail, we determined that asphalt was not our best option. You can see what the ground squirrels have done to the existing asphalt, and we don't want more to deal with. See the attached pamphlet on the material that will be used.
    - We have ordered a GEM eX, which is street legal and will serve as a park maintenance vehicle. See the attached information.

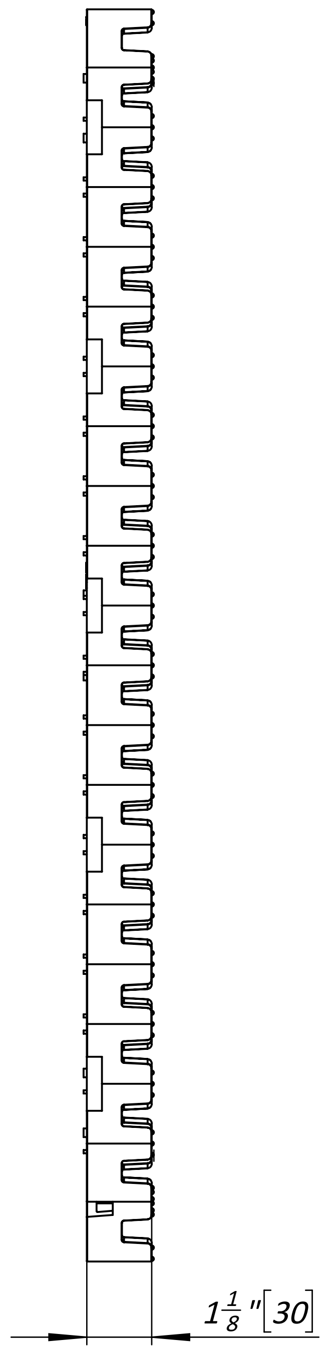
Fall River Valley Community Park (Lions Park)

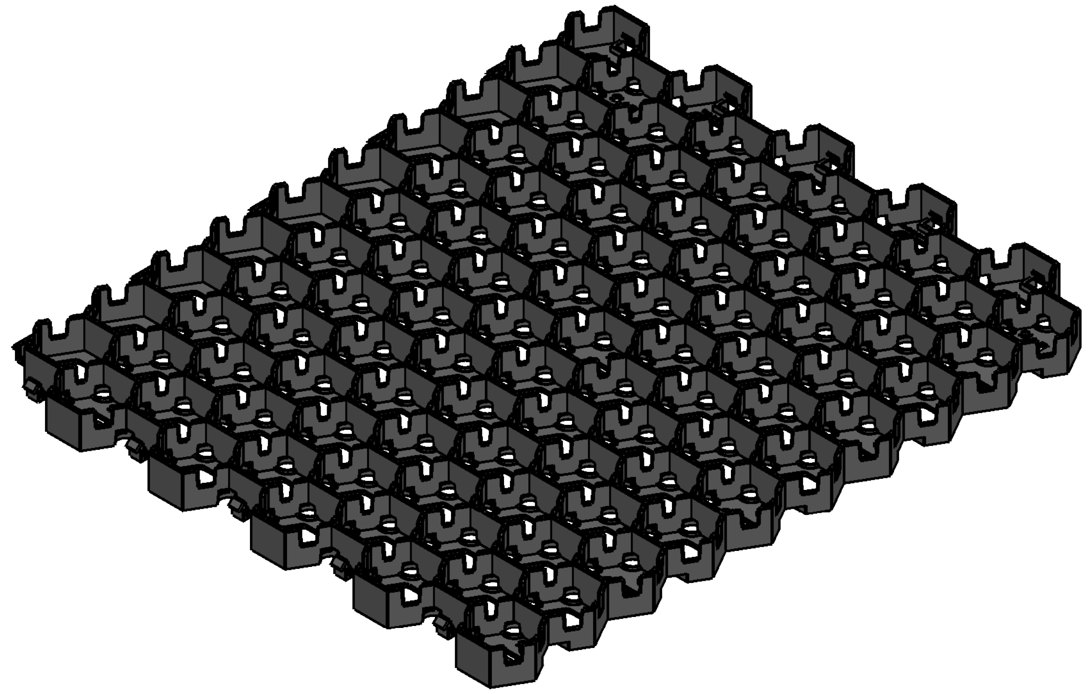
- Activities
  - The local Softball league is finished with their season.
  - Pop Warner Football practice may take place a few nights a week, every other week, during the remainder of the summer.
  - Sky Snyder and the volunteers continue to maintain the park and are doing an excellent job.

Floyd Buckskin Memorial Trail

- We are communicating with Ginger regarding coordination for maintenance of the trail.







1. Deviation of the actual weight of the nominal can be up to 8%.
2. Dimensions for reference inch, [mm].
3. Useful area - 407.6 in², [0,263 m²].
4. * - size for references.

UNLESS OTHERWISE SPECIFIED:
DIMENSIONS ARE IN MILLIMETERS
SURFACE FINISH:
TOLERANCES: ISO 2768-c
LINEAR:
ANGULAR:

FINISH:

DO NOT SCALE DRAWING

REVISION

VODALAND

	NAME	SIGNATURE	DATE
DRAWN	PYY		08.06.22
CHK'D	PMK		
APPV'D			
MFG			
Q.A			

TITLE: HexPave grass black

MATERIAL: Plastic

ARTICLE: 8102-BK

A3

WEIGHT: 1.96 lb / 0.89 kg

SCALE:1:5

SHEET 1 OF 1

8

GEM® eX

Most Versatile Electric Commercial UTV

The GEM eX — a category-creator of street-legal electric utility that doesn't just meet the demands of the job, it exceeds them in every way. On the job site, it packs plenty of grit — built to take on heavy work and tough terrain without compromise. On the street, it's legal on local roads – delivering confident and compliant mobility between destinations. Inside, the spacious and comfortable cab keeps you at your best in every season. And with no fuel and zero emissions, it works just as hard for your budget and the environment as it does for you. From rugged off-road tasks to nimble work in urban spaces, the GEM eX attacks any task in any terrain or in any season. It just works.

All-Terrain
Designed to safely deliver the mobility that commercial applications need in a trusted GEM.

Street Legal
Engineered with low-speed vehicle (LSV) features that make GEM the leading LSV on the market.

All-Electric
GEMs refined lithium-ion technology is optimized for low-speed, all-weather & demanding fleet use.

On-Road to All-Terrain

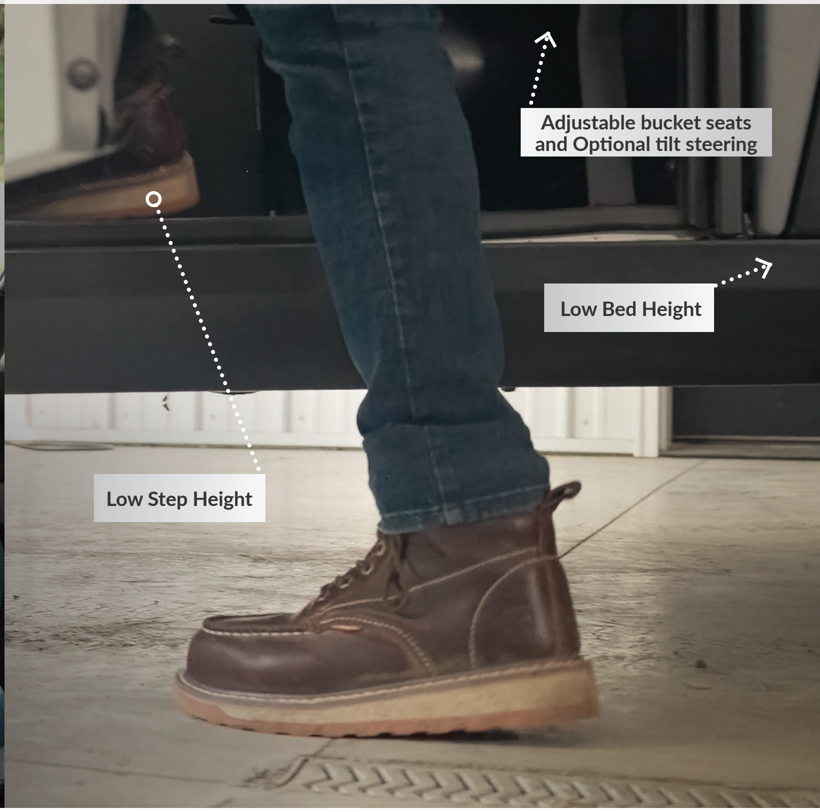
The eX is engineered for ultimate versatility. Safely and legally operate on-road under the federally classified Low-Speed Vehicle (LSV) category or work off the road with UTV all-terrain capability.

Heavy-Duty Utility

The eX's versatility extends beyond where it can operate to the type of jobs it can do. Its rugged utilitarian features are designed to meet the demands of many types of fleet customers who perform a wide variety of tasks.

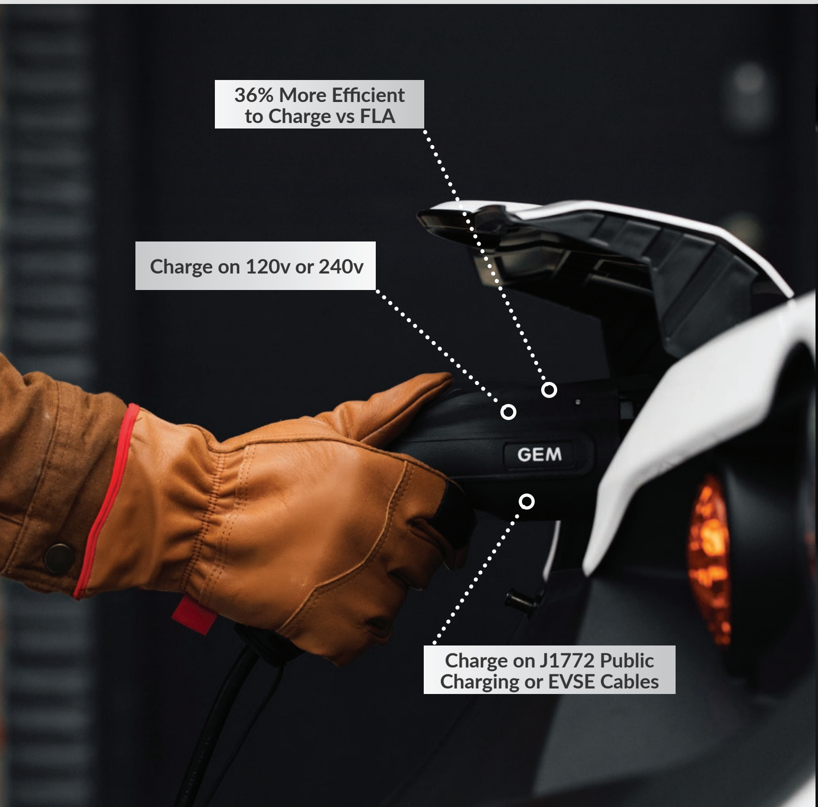
All-Day Operator Comfort

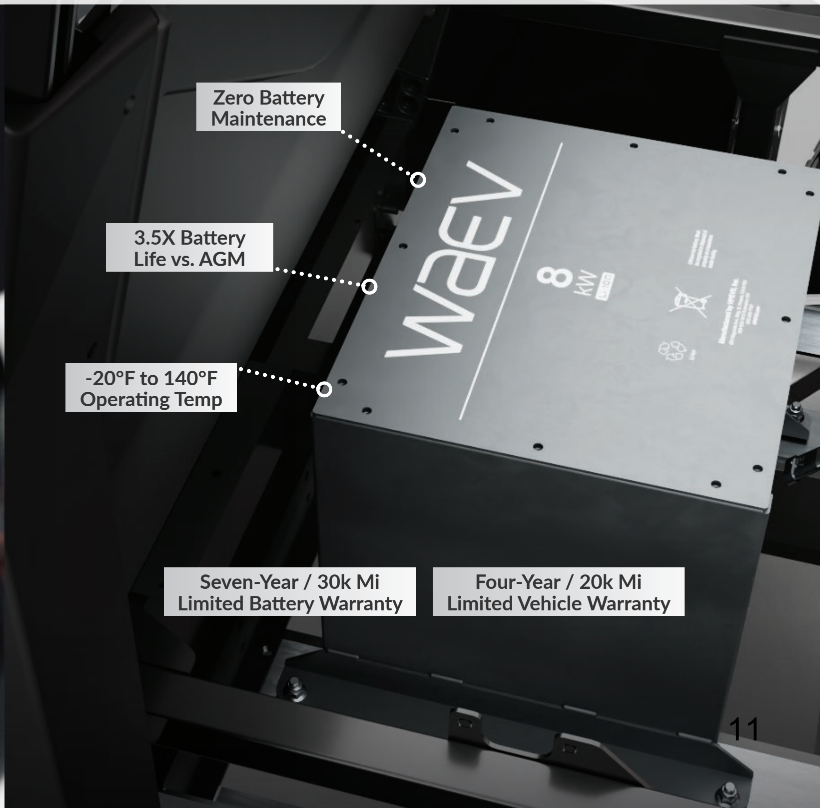
Built for the all-day work and the workers, the GEM eX pairs all this rugged capability with thoughtful design features that keep operators productive and comfortable.



Reliable Lithium-Ion Power

The eX is designed for demanding fleet use with purpose-built lithium-ion and drive technology at its core. This saves $15k+ in battery replacements, maintenance costs, downtime, and energy efficiency over the life of the vehicle and is backed with automotive-like warranties.





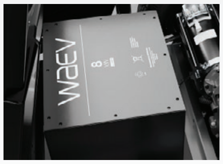
Options

EXTERIOR COLOR

Gloss White

Matte Gray

BATTERY & CHARGER



Large Pack & Fast Chargers

16 kWh Pack (up to 85 mi range) 4 Hour Fast Chargers (available on either pack)

ROOF LIGHTING

Beacon

Light Bar

Both amber color and selectable on dash

TIRES

Street

155/80 R13

All-Terrain

165/80 R13

Winter

175/70 R13

BOX

Electric Assist Lift

CAB

Doors

Hard, Removable, Roll-Up Windows

HVAC

Heat, Defrost, AC *(on HVAC model)*

Visors

Driver and passenger

Stereo

Rockford Fosgate 2-Speaker Stereo

Steering

Tilt and Electronic Power Steering

Seat Belts

High Vis Orange Seat Belts

Specs

VEHICLE SPECS

Motor	6.5 kW / 8.7 HP - 48V AC Induction
Drive	Rear-wheel drive with limited slip rear differential
Length x Width x Height	118 in (300 cm) x 55.5 in (141 cm) x 73 in (185 cm)
Turning Radius	167 in (424 cm)
Ground Clearance	9.5 in (24 cm)
Wheelbase	86 in (218 cm)
Front Suspension	MacPherson Strut - 5.6 in (14 cm) travel
Rear Suspension	Trailing arm with 6.5 in (15 cm) travel
Wheels	13 X 4.5 steel
Tires	DOT Street 155/80 R13
Brakes	Four-wheel hydraulic disc
Park Brake	Hand-Actuated
Payload Capacity	1,450 lb (658 kg)
Towing Capacity	1,250 lb (567 kg)
Dry Weight	1,550 lb (703 kg)

Gross Vehicle Weight	3,000 lb (1,361 kg)
Rear Bed Capacity	1,250 lb (567 kg)
Rear Bed Dimensions	40 in (102 cm) x 49 in (124 cm) x 12 in (30 cm)
Rear Bed	Composite with aluminum L track side rails and gas assisted lift
Seating	2 - Adjustable sliding bucket seats
Top Speed	25 mph (40 kmh)
Safety Features (standard)	Backup camera, reverse alarm, pedestrian noise emitter, lighted FNR switch, turn signals, hazard lights, side and center mounted mirrors, LED headlights and brake lights, dome light, grab handles, windshield wiper, non-slip flooring
EV Features (standard)	Hill control, selectable one-pedal driving (regen braking), self-cancelling turn signals, auto vehicle shut off with key on in 5 minutes, auto stereo/light/heat/AC shut off with key off after 3 minutes
Vehicle Warranty	Four-year/20,000 mi
Colors	White, Gray

BATTERY AND CHARGER SPECS

Configurations	BATTERY						CHARGER		CHARGE COMPATIBILITY		CHARGE TIME	
	Amp Hours	Range	Operating Temps	Battery Maintenance	Battery Life	Battery Warranty	On-Board Charger	Opportunity Charge	GEM Charge Cable	Public Charging or EVSE Cables	15 Amp (120v)	30 Amp (240v/ J1772)
8 kWh	163	28-43 mi (45-69 km)	-20 to 140°F	Maintenance Free	2,000 Cycles	Seven-year / 30,000 mile	1.2 kW	Yes	120V & 240V	J1772	6 hrs	6 hrs
8 kWh w/Fast Charger							2.2 kW					4 hrs
16 kWh	326	76-85 mi (122-137 km)					1.2 kW				12 hrs	12 hrs
16 kWh w/Fast Charger							4.4 kW					4 hrs

*Range based on typical, average use. GEM model, driving style, payload, temperature, grade and terrain will impact range. Charge time compared to standard charger. Vehicle model and charger will impact charge time. **Full four-year warranty with prorated 5th, 6th, and 7th years. GEM LSVs comply with NHTSA Low-Speed Vehicles standards and can be operated on streets posted 35 mph or less in most of the United States. Check local laws regarding street use and vehicle equipment requirements. Drivers must be at least 16 years old with a valid driver's license. Driver and passengers should always wear seat belts. Never engage in stunt driving, and avoid excessive speeds and sharp turns. Never drink and drive. All pricing, specifications, claims, and information contained in this brochure are based on information available at the time of publication and are subject to change without notice. Waev® assumes no responsibility for any inaccuracies, opinions, or omissions in those publications or changes in pricing or specifications. Unless otherwise noted, all trademarks are the property of Waev Inc. ©2025 Waev Inc.

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Treasurer's Report

For the Month Ending July 31, 2026

General

The audit has been postponed until the end of September. This was good news, since we have been so busy wrapping up grants and working on the Right of Entry Agreements for the Sewer Project.

I have included a 2026 year-end balance sheet (PG 23-24. The District was able to double the amount in savings, even without counting the $200,000 grant loan. This has already enabled us to "self-fund" the McArthur Well #2 project, without having to get a bridge loan while waiting for Grant reimbursements.

Summary

Revenue was slightly under budget, while Expenses were also under, leaving our net income at $1,790 for the month (excluding depreciation and grant activity).

Overall, the first month of the 2027 fiscal year leaves the District in good standing.

Revenue

- Operating Revenue: $102,243 — $3,022 under budget
    - Total Revenue: $106,104 - $2,428 under budget

We are not concerned about being under budget at this time of the year. The water use is very unpredictable in summer. We estimated low, but apparently people are being more conservative than usual.

Employee Expenses

- Total Employee Expenses: $41,549 - $818 under budget

The Employee expenses are exactly where they should be.

Operating Expenses

- Total Operating Expenses: $54,662 - $3,399 under budget
    - We had a couple leaks and a large invoice for park maintenance that accounts for the $4,156 in Maintenance & Repairs for the month.

Total Expenses

- Total Expenses: $96,211 — $4,217 under budget

Submitted by:
Amber Beck, Board Treasurer

INVOICES FOR July 2026

INVOICES FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT	Not Paid
Amazon.com	Park TP, Paint Maker Wand andWall Hooks	177.33	177.33
Aqua-Metric Sales, Co	1.5 Inch Meters x2	3,724.44	3,724.44
	2 INCH METER	1,392.76	1,392.76
Continental Utility Solutions	SSL - Endpoint Mngmt 2026-2027	120.00	120.00
Ed Staub & Sons	Fuel Charges	354.39	354.39
John Deere Financial	Concrete Cutter Fuel Pump	26.21	26.21
Reolink	Monthly Subscription - FRVCP	10.57	10.57
Underground Service Alert	2026 Membership Fee	300.00	300.00
UsaBlueBook	Repair Clamp 9.9-10.30 inch; 12"	581.18	581.18
Valley Best Hardware	Maintenance and Supplies	704.51	704.51
Shasta Lafco	Annual Operating Share	1,708.39	0.00
TSSC	Asphalt Repair on Long Street	2,122.88	0.00
			0.00
	Due as of 7/31/2026		**$7,391.39**

PRE-APPROVED INVOICES

VENDOR	FOR	AMOUNT	Not Paid
Amber Beck - Cell Phone	Due as of 7/31/2026	$50.00	$0.00
Coastal Business Systems	Due as of 7/31/2026	$373.21	$373.21
EDD	Due as of 7/31/2026	$921.89	$0.00
F&M Bank - Solar Lease Payment	Due as of 7/31/2026	$2,017.00	$0.00
Frontier - Internet/Telephone	Due as of 7/31/2026	$260.99	$260.99
Internal Revenue Service	Due as of 7/31/2026	$6,162.14	$0.00
Joseph Huston - Cell Phone	Due as of 7/31/2026	$50.00	$0.00
JPIA - Q4 Work Comp	Due as of 7/31/2026	$1,365.93	$1,365.93
JPIA - Dental/Vision/Life	Due as of 7/31/2026	$665.12	$0.00
Pers - Employee Health	Due as of 7/31/2026	$7,401.75	$0.00
Pers Retirement	Due as of 7/31/2026	$3,833.24	$0.00
Pace Analytical- Water Testing	Due as of 7/31/2026	$193.60	$0.00
Pers Unfunded Liability	Due as of 7/31/2026	$38,715.00	$0.00
PG&E	Due as of 7/31/2026	$2,875.86	$0.00
Starlink	Due as of 7/31/2026	$260.00	$260.00
William Rodeski - Cell Phone	Due as of 7/31/2026	$50.00	$0.00
Stevie Collins	Due as of 7/31/2026	$50.00	$0.00
	Total	**$65,027.89**	**$2,260.13**
	Due as of 7/31/2026		**$2,260.13**

Grant Reimburseable - (Not Paid Includes Previous Invoices)

VENDOR	FOR	Current	Not Paid
Pace Engineering	2268.06 - Water System Improvements	$14,810.00	$14,810.00
Pace Engineering	2268.07 McArthur Sewer Improvements	$711,787.19	$711,787.19
Pace Engineering	2268.09 McArthur Well No.2	$49,554.70	$49,554.70
Pace Engineering	2268.10 Pine Grove Mobile Home Park	$2,000.00	$2,000.00
		$787,803.41	**$778,151.89**
	Due as of 7/31/2026		**$787,803.41**

Fall River Valley Community Services District

Statement of Revenues and Expenditures - *BM Budget vs Actual - Unposted Transactions Included In Report

From 7/1/2026 Through 7/31/2026

(In Whole Numbers)

	July 2026 Actual	July 2026 Budget	Total Budget	YTD Actual (07/01/2026 - 07/31/2026)	Current Period Budget Variance - Original
Revenue					
Operating Revenue					
Revenue-Utilities	98,228	101,915	978,241	98,228	(3,687)
Outside/Container Revenue	3,515	2,800	12,100	3,515	715
Utility Fees	500	550	6,690	500	(50)
Total Operating Revenue	102,243	105,265	997,031	102,243	(3,022)
Non Operating Revenue					
Taxes Revenue	2,139	2,100	59,400	2,139	39
Interest Revenue	1,723	1,167	14,033	1,723	556
Total Non Operating Revenue	3,862	3,267	73,433	3,862	595
Total Revenue	106,104	108,532	1,070,464	106,104	(2,428)
Expenses					
Employee Expense					
Wages	29,723	29,901	385,591	29,723	178
Payroll Taxes	2,078	2,195	28,302	2,078	117
Employee Health Insurance	6,443	6,500	83,851	6,443	57
PERS- Retirement	1,939	2,371	30,577	1,939	432
Compensation Insurance	1,366	1,400	5,800	1,366	34
Total Employee Expense	41,549	42,367	534,121	41,549	818
Operating Expense					
PERS Unfunded Liability 1595	38,715	38,797	38,797	38,715	82
Legal & Accounting	0	350	24,776	0	350
Outside Services	529	800	9,600	529	271
Permit Fees	300	75	7,025	300	(225)
Association Dues	1,708	2,500	9,300	1,708	792
Insurance	2,842	2,843	34,107	2,842	1
Office Supplies	0	200	2,400	0	200
Shop Supplies	164	225	2,700	164	61
Postage	241	639	4,157	241	399
Bank Fees	0	10	120	0	10
Equipment/Tools	89	456	5,472	89	367
Water Tests	194	500	6,000	194	306
Vehicle Expense	0	500	6,000	0	500
Maintenance & Repairs	4,156	1,310	15,720	4,156	(2,846)

Fall River Valley Community Services District

Statement of Revenues and Expenditures - *BM Budget vs Actual - Unposted Transactions Included In Report
From 7/1/2026 Through 7/31/2026
(In Whole Numbers)

	July 2026 Actual	July 2026 Budget	Total Budget	YTD Actual (07/01/2026 - 07/31/2026)	Current Period Budget Variance - Original
Interest Expense	329	332	14,684	329	3
Software License & Hardware Maint	1,273	3,115	32,830	1,273	1,842
Education	146	400	5,700	146	254
Mileage	0	233	2,800	0	233
Fuel	354	937	11,240	354	583
Telephone/Internet	721	861	10,320	721	140
Utilities	2,876	2,850	34,725	2,876	(26)
Miscellaneous Expense	25	128	1,528	25	103
Total Operating Expense	54,662	58,061	280,001	54,662	3,399
Total Expenses	96,211	100,428	814,122	96,211	4,217
Net Income	9,894	8,104	256,342	9,894	1,790
Asset Expense					
Depreciation					
Depreciation Expense	20,659	0	0	20,659	(20,659)
Total Depreciation	20,659	0	0	20,659	(20,659)
Total Asset Expense	20,659	0	0	20,659	(20,659)
Net Income Including Grant Activities	(10,765)	8,104	256,342	(10,765)	(18,869)

Fall River Valley Community Services District

Balance Sheet

As of 7/31/2026

(In Whole Numbers)

	Current Year
Assets	
Current Assets	
Cash & Cash Equivalents	1,241,092
Accounts Receivable	129,036
Inventories	100,183
Prepaid Expenses	(203)
Total Current Assets	1,470,108
Long-term Assets	
Property & Equipment	5,186,090
Construction in Progress	5,325,065
Total Long-term Assets	10,511,154
Total Assets	11,981,263
Liabilities	
Short-term Liabilities	
Accounts Payable	787,803
Other Short-term Liabilities	4,562
Total Short-term Liabilities	792,365
Long-term Liabilities	
Long-term Liabilities (Lease/Loan)	549,293
Pension Liability	253,259
Total Long-term Liabilities	802,552
Other Accounts	
Balancing Accounts	116,340
Total Other Accounts	116,340
Total Liabilities	1,711,258
Net Assets	
Beginning Net Assets	
Net Assets	6,029,266
Total Beginning Net Assets	6,029,266
Current YTD Net Income	
	4,240,740
Total Net Assets	10,270,005
Total Liabilities and Net Assets	11,981,263

Fall River Valley Community Services District
Balance Sheet
Savings Account 1035
As of 7/31/2026

Assets	
Savings Account	
USDA Debt Service	
Water	21,481.94
USDA Annual	
Water	20,030.00
USDA Short Lived Assets	
Water	8,450.00
Capital Reserve	
Water	761,382.60
Sewer	264,338.36
Parks & Recreation	60.00
Operating Reserve	
Water	2,590.43
Sewer	31,102.88
Parks Savings	
Parks & Recreation	4,350.58
Total Assets	**1,113,786.79**

Fall River Valley Community Services District
Aged Payables by Due Date
Aging Date - 7/1/2026
From 7/1/2026 Through 7/31/2026

Vendor Name	Invoice/Credit Description	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon.com	Park TP, Paint Maker Wand and Wall Hooks	177.33	0.00	0.00	0.00	0.00	177.33
Aqua-Metric Sales, Co	1.5 Inch Meters x2	3,724.44	0.00	0.00	0.00	0.00	3,724.44
	2 INCH METER FOR ELEMENTARY SCHOOL	1,392.76	0.00	0.00	0.00	0.00	1,392.76
Coastal Business Systems	Printer Lease Payment + Extra Color Pages	373.21	0.00	0.00	0.00	0.00	373.21
Continental Utility Solutions	SSL - Endpoint Mngmt 2026-2027	120.00	0.00	0.00	0.00	0.00	120.00
Ed Staub & Sons	Fuel Charges	354.39	0.00	0.00	0.00	0.00	354.39
Frontier Communications	Telephone/Internet	260.99	0.00	0.00	0.00	0.00	260.99
John Deere Financial	Concrete Cutter Fuel Pump	26.21	0.00	0.00	0.00	0.00	26.21
Joint Powers Insurance Authority	QTR 4 Work Comp	1,365.93	0.00	0.00	0.00	0.00	1,365.93
Pace Engineering	2268.06 - Water System Improvements	14,810.00	0.00	0.00	0.00	0.00	14,810.00
	2268.07 McArthur Sewer Improvements	711,787.19	0.00	0.00	0.00	0.00	711,787.19
	2268.09 McA Well No. 2	49,554.70	0.00	0.00	0.00	0.00	49,554.70
	2268.10 Pine Grove Mobile Home Park	2,000.00	0.00	0.00	0.00	0.00	2,000.00
Reolink	Reolink Monthly Subscription	10.57	0.00	0.00	0.00	0.00	10.57
Starlink	Internet Service	260.00	0.00	0.00	0.00	0.00	260.00
Underground Service Alert Of Northern California & Nevada	2026 Membership Fee	300.00	0.00	0.00	0.00	0.00	300.00
UsaBlueBook	Repair Clamp 9.9-10.30 inch; 12 Inch	581.18	0.00	0.00	0.00	0.00	581.18
Valley Best Hardware	Maintenance and Supplies	704.51	0.00	0.00	0.00	0.00	704.51
Report Total		**787,803.41**	**0.00**	**0.00**	**0.00**	**0.00**	**787,803.41**

Fall River Valley Community Services District
Check/Voucher Register
1020 - Operating Account-Checking
From 7/1/2026 Through 7/31/2026

Check Number	Check Description	Vendor Name	Check Amount
2026.07 FB	SEWER ROE AD FOR FACEBOOK	FACEBOOK	45.87
4724	System Generated Check/Voucher	John Deere Financial	507.74
4725	System Generated Check/Voucher	McArthur Farm Supply Inc	139.41
4726	System Generated Check/Voucher	Napa Auto Parts	209.07
4727	System Generated Check/Voucher	Pace Engineering	660.00
4728	System Generated Check/Voucher	Packway	1,545.00
4729	System Generated Check/Voucher	Petty Cash	25.00
4730	System Generated Check/Voucher	SJ Denham Inc	841.62
4731	System Generated Check/Voucher	Shasta LAFCO	1,708.39
4732	System Generated Check/Voucher	US Postmaster	2,880.00
4733	System Generated Check/Voucher	UsaBlueBook	1,657.28
4734	System Generated Check/Voucher	Valley Best Hardware	395.27
4735	System Generated Check/Voucher	Wilgus Fire Control Inc.	526.89
4736	System Generated Check/Voucher	Woodssong Computing	150.00
4737	System Generated Check/Voucher	Noelle Betz	29.03
4738	System Generated Check/Voucher	UsaBlueBook	398.20
4739	System Generated Check/Voucher	SWRCB	80.00
DEBIT 2026-2027 941	IRS QTR Tax Filing Fee	Tax Bandits	21.70
DEBIT 259085515MSC SHIP	Shipping for Lovejoys	MSC Online	22.52
EFT 0709848	Employee Insurance	Joint Powers Insurance Authority	665.12
EFT 100000018326256	Retirement Contribution Plan - 27147 PD 2026.07…	Public Employees Retirement System	1,906.13
EFT 100000018326275	Retirement Contribution Plan - 27147 PD 2026.07…	Public Employees Retirement System	1,927.11
EFT 1539	Health Insurance	Public Employees Retirement System	7,401.75
EFT 18343025	Unfunded for 2026-2027	Public Employees Retirement System	38,715.00
EFT 2026.04 AMZ	Miantenance - Shop Supplies	Amazon.com	541.42
EFT 2026.06 AMZ	Parks Supplies, Water Bottles for Block Party, Inv…	Amazon.com	1,220.38
EFT 2026.06 COASTAL	Printers	Coastal Business Systems	360.59
EFT 2026.06 ES	Fuel	Ed Staub & Sons	819.95
EFT 2026.06 FRTR	Internet/Phone	Frontier Communications	260.01
EFT 2026.06.10 JH	Mileage	Joseph Huston	351.63
EFT 2026.06.12 BR	Postage Reimbursement	William Rodeski	81.26
EFT 2026.06.17 JH	Mileage	Joseph Huston	87.00
EFT 2026.06.30 AB	Reolink	Amber Beck	45.50
EFT 2026.07 AB	Phone	Amber Beck	50.00
EFT 2026.07 BR	Phone	William Rodeski	50.00
EFT 2026.07 JH	Phone	Joseph Huston	50.00
EFT 2026.07 MX	Annual	MaintainX Inc.	780.00
EFT 2026.07 RL	Reolink Camera Recording for FRVCP	Reolink	10.57
EFT 2026.07 SC	Phone	Stevie Collins	50.00
EFT 2026.07 Solar	Solar Lease Payment	Farmers & Merchants Bank of Central CA	2,017.00
EFT 2026.07 SS	Mileage and Directional Markers	Sky Snyder	1,039.88
EFT 2026.07.01 AB	Reolink	Amber Beck	9.10
EFT 2026.07.02 BB	Logo Revamp	Brianna Beck	440.00
EFT 2026.07.10 EDD	Payroll Liabilities for 2026.07.10	Employment Development Department	493.56
EFT 2026.07.10 IRS	Payroll Liabilities for 2026.07.10	Internal Revenue Service	3,168.44
EFT 2026.07.10 SC	T2 Exam	Stevie Collins	66.14
EFT 2026.07.24 EDD	Payroll Liabilities for 2026.07.24	Employment Development Department	428.33
EFT 2026.07.24 IRS	Payroll Liabilities for 2026.07.24	Internal Revenue Service	2,993.70
EFT 231410	Attorney Review	Lagerlof, LLP	3,145.00
EFT 259085515	Lovejoys	MSC Online	310.65
EFT 25TSSC	Asphalt for repair	TSSC Tractor & Asphalt Services	2,122.88
EFT 262804831	Water Testing	Pace Analytical Services LLC	193.60
EFT 4716-8	Dumpster	WM Corporate Services, INC	205.37
EFT PGE 2026.07	Utilities	Pacific Gas & Electric	2,875.86
PR202661	Employee: Beck; Pay Date: 7/10/2026	Amber Beck	2,648.87
PR202662	Employee: Collins; Pay Date: 7/10/2026	Stevie R. Collins	2,315.90
PR202663	Employee: Huston; Pay Date: 7/10/2026	Joseph M. Huston	2,756.71

Fall River Valley Community Services District

Check/Voucher Register

1020 - Operating Account-Checking

From 7/1/2026 Through 7/31/2026

Check Number	Check Description	Vendor Name	Check Amount
PR202664	Employee: Rodeski; Pay Date: 7/10/2026	William D. Rodeski	2,583.69
PR202665	Employee: Sky Snyder; Pay Date: 7/10/2026	Sky Snyder	685.93
PR202666	Employee: Beck; Pay Date: 7/24/2026	Amber Beck	2,648.87
PR202667	Employee: Collins; Pay Date: 7/24/2026	Stevie R. Collins	2,079.94
PR202668	Employee: Huston; Pay Date: 7/24/2026	Joseph M. Huston	2,545.07
PR202669	Employee: Rodeski; Pay Date: 7/24/2026	William D. Rodeski	2,534.27
PR202670	Employee: Sky Snyder; Pay Date: 7/24/2026	Sky Snyder	389.62
Report Total			107,914.79

Fall River Valley Community Services District

Statement of Cash Flows

As of 7/31/2026

	Current Period
Cash Flows from Operating & Non-Operating ...	
Changes in Accounts Receivables-Grants	28,776.01
Changes in Accounts receivable-Operations	(9,708.35)
Interest & Dividends Received	1,722.92
Sales	102,242.82
Miscellaneous Receipts	(140.15)
Payments to Employees & Suppliers	(104,068.55)
Total Cash Flows from Operating & Non-Oper...	18,824.70
Cash Flows from Investing Activities	
Net Cash from Purchase/Sale of Assets	0.00
Total Cash Flows from Investing Activities	0.00
Cash Flows from Financing Activities	
Net Cash from Long-term Debt Transaction	(1,688.45)
Total Cash Flows from Financing Activities	(1,688.45)
Beginning Cash & Cash Equivalents	
	1,223,955.35
Ending Cash & Cash Equivalents	1,241,091.60

Fall River Valley Community Services District
Balance Sheet
As of 6/30/2026

	Current Year	Prior Year	Current Year Change	Notes
Assets				
Current Assets				
Cash & Cash Equivalents				
Petty Cash	300	300	0	
Operating Account-Checking	111,560	169,725	(58,165)	
Savings Account	1,092,564	447,812	644,752	$200,000 - Grant Loan
F&M Bank Security Deposit Acct	17,031	11,647	5,384	
USDA Grant Account - Checking	2,500	2,500	0	
Total Cash & Cash Equivalents	**1,223,955**	**631,985**	**591,971**	Sewer Reimbursement for past exp helped!
Accounts Receivable				
Accounts Receivable Grants	28,775	240,527	(211,751)	One outstanding grant request at year end
Accounts Receivable Water	82,591	82,847	(255)	
Accounts Receivable-Sewer	36,737	32,498	4,239	
Total Accounts Receivable	**148,104**	**355,872**	**(207,768)**	
Inventories				
Inventory	97,583	84,062	13,521	
Total Inventories	**97,583**	**84,062**	**13,521**	
Prepaid Expenses				
Pre Paid Postage	0	17	(17)	
Total Prepaid Expenses	0	17	(17)	
Total Current Assets	**1,469,642**	**1,071,935**	**397,707**	
Long-term Assets				
Property & Equipment				
Land	314,544	299,544	15,000	Maher land for McArthur Well #2
Building	127,183	127,183	0	
Equipment	750,263	791,199	(40,936)	Wrote off old equipment we no longer have
Parks System	1,708,113	975,058	733,054	Two Rivers Park is mostly finished
Water System	4,631,496	3,612,647	1,018,849	McA Well #1 Impr. And McA Well #2
Sewer System	1,871,459	1,898,198	(26,739)	Wrote off Assets we no longer have
Amortized Asset	74,946	74,946	0	Fully Amortized
Accumulated Depreciation	(4,201,427)	(4,043,028)	(158,399)	More assets = More Depreciation
Accumulated Amortization	(74,946)	(74,946)	0	Fully Amortized
Total Property & Equipment	5,201,631	3,660,801	1,540,830	
Construction In Progress	5,321,880	2,462,272	2,859,608	
Total Long-term Assets	**10,523,511**	**6,123,073**	**4,400,438**	
Total Assets	**11,993,153**	**7,195,008**	**4,798,145**	

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Fall River Valley Community Services District
Balance Sheet
As of 6/30/2026

	Current Year	Prior Year	Current Year Change	Notes
Liabilities				
Short-term Liabilities				
Accounts Payable				
Accounts Payable	787,100	410,779	376,321	Large Grant Invoices
Total Accounts Payable	**787,100**	**410,779**	**376,321**	
Other Short-term Liabilities			0	
Customer Deposit Liabilities	4,700	3,964	736	
Grant Loan	200,000	0	200,000	
Other	2	0	2	
Total Other Short-term Liabilities	204,702	3,964	200,738	
Total Short-term Liabilities	**991,802**	**414,743**	**577,059**	
Long-term Liabilities				
USDA Loan	378,090	387,929	(9,839)	
Solar Lease	172,892	193,472	(20,580)	
Total Long-term Liabilities	**550,982**	**581,401**	**(30,419)**	
Other Long-term Liabilities				
Pension Liability	253,259	253,259	0	The auditors make this adjustment
Total Other Long-term Liabilities	**253,259**	**253,259**	**0**	
Total Long-term Liabilities	**804,241**	**834,660**	**(30,419)**	
Other Accounts				
Balancing Accounts				
Due From Other Funds (PR)	0	(63,472)	63,472	
Deferred Outflows	(140,686)	(140,686)	0	The auditors make this adjustment
Accrued Fringe-Vacation	11,379	7,712	3,667	
Due to Payroll Fund	0	89,905	(89,905)	
Current Portion of LT Debt	30,412	30,412	0	
Deferred Inflow	12,324	12,324	0	
Other Liabilities	2,911	2,911	0	
Total Balancing Accounts	(83,660)	(60,894)	(22,766)	
Total Other Accounts	**(83,660)**	**(60,894)**	**(22,766)**	
Total Liabilities	**1,712,383**	**1,188,508**	**523,874**	

Fall River Valley Community Services District
Balance Sheet
As of 6/30/2026

	Current Year	Prior Year	Current Year Change	Notes
Net Assets				
Fund Balance	2,338,209	2,311,776	26,433	
Short Lived Asset Reserve	(4,319)	(4,319)	0	
Net Income	3,699,042	2,031,650	1,667,393	
Vacation Expense	(3,667)	5,527	(9,195)	
Total Net Assets	**6,029,266**	**4,344,635**	**1,684,631**	
Total Beginning Net	**6,029,266**	**4,344,635**	**1,684,631**	
Current YTD Net Income				
	4,251,505	1,661,865	2,589,640	
Total Current YTD Net Income	**4,251,505**	**1,661,865**	**2,589,640**	
Total Net Assets	**10,280,771**	**6,006,500**	**4,274,271**	
Total Liabilities and Net Assets	**11,993,153.2 4**	**7,195,008.17**	**4,798,145**	**Large Grants and New Assets (Park/Water)**

RESOLUTION 2026-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT (FRVCSD) ADOPTING AN ADDENDUM TO THE PREVIOUSLY ADOPTED MITIGATED NEGATIVE DECLARATION FOR THE WASTEWATER SYSTEM EXPANSION PROJECT

WHEREAS, in accordance with California Public Resources Code Division 13 (California Environmental Quality Act [CEQA]), and California Code of Regulations Title 14, Division 6, Chapter 3 (CEQA Guidelines), the Fall River Valley Community Services District (District or FRVCSD) prepared an Initial Study and adopted a Mitigated Negative Declaration (IS/MND) for the Wastewater System Expansion project (project) on April 26, 2023 (State Clearinghouse No. 2023030217); and

WHEREAS, following adoption of the MND, the District determined that revisions to the project were required, and an Addendum to the previously adopted MND was prepared in accordance with §15164(b) of the CEQA Guidelines; and

WHEREAS, the FRVCSD Board of Directors considered adoption of the Addendum at a public meeting on August 12, 2026

NOW, THEREFORE, BE IT RESOLVED

1. The FRVCSD Board of Directors hereby finds and determines that:

    a. The above recitals are true and correct and have served as the basis, in part, for the actions set forth herein.

    b. None of the conditions described in §15162 of the CEQA Guidelines apply to the project as amended, and the proposed project revisions necessitate only minor technical changes or additions to the previously adopted MND.

    c. No new significant environmental effects, or a substantial increase in the severity of previously identified significant effects, would occur as a result of the project revisions, and no additional mitigation measures are required. The monitoring and reporting of mitigation measures for the project will be conducted in accordance with the previously adopted Mitigation Monitoring and Reporting Program (MMRP).

    d. Based on the whole record (including the Initial Study, MND, Addendum to the MND, and all supporting documentation), and the mitigation measures incorporated into the project, the Board of Directors has determined that there is no substantial evidence that the project, as amended, will have a significant effect on the environment.

e. The Addendum to the previously adopted MND, with its supporting documentation, reflects the independent judgment and analysis of the Board of Directors, which is the lead agency for the Project.

2. The Board of Directors hereby adopts an Addendum to the previously adopted MND for the project, pursuant to §15164 of the CEQA Guidelines.

3. The location and custodian of the documents and all other materials that constitute the record of proceedings upon which the Board of Directors based its decision to adopt an Addendum to the previously adopted MND is the FRVCSD, 24850 3rd Street, Fall River Mills, CA 96028.

The foregoing resolution was introduced and adopted at a regular meeting of the FRVCSD Board of Directors on the 12th day of August 2026 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Signature: ________________________________ Date: ______________________
Brett Hendrix, Board Chairman
FRVCSD Board of Directors

ATTEST:

Signature: ________________________________ Date: ______________________
William Rodeski, General Manager
FRVCSD

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

ERGONOMICS INJURY PREVENTION PLAN

Effective Date: August 12, 2026

1. PURPOSE

The purpose of the Fall River Valley Community Services District (FRVCSD) Ergonomics Injury Prevention Plan is to identify and minimize ergonomic hazards that may contribute to musculoskeletal disorders (MSDs) and workplace injuries. FRVCSD is committed to providing a safe and healthy work environment through employee training, hazard identification, and the implementation of safe work practices.

This plan is intended to reduce injuries associated with repetitive motions, awkward postures, heavy lifting, overexertion, and other ergonomic hazards that may be encountered during District operations.

2. SCOPE

This Ergonomics Plan applies to all Fall River Valley Community Services District employees, including those performing duties related to:

- Water distribution operations
- Wastewater collection and treatment operations
- Parks and trail maintenance
- Equipment and vehicle operation
- Construction and repair activities
- Manual material handling
- Administrative and office duties
- Emergency response activities

3. RESPONSIBILITIES

Management Responsibilities

Management shall:

- Maintain an effective ergonomics program.
- Provide employees with proper tools and equipment whenever feasible.
- Investigate reported ergonomic concerns and injuries.
- Provide ergonomics training to employees.
- Evaluate workplace tasks and implement ergonomic improvements when appropriate.
- Review the ergonomics program annually.

Employee Responsibilities

Employees are responsible for:

- Following safe work practices.
- Using proper lifting techniques and ergonomic equipment.
- Reporting ergonomic hazards or discomfort immediately.
- Participating in required training.
- Properly using District-provided equipment and tools.
- Reporting damaged or defective equipment.

4. ERGONOMIC HAZARD IDENTIFICATION

Supervisors and employees shall continually monitor work activities for ergonomic hazards, including but not limited to:

Manual Material Handling

- Lifting heavy objects
- Carrying equipment and materials
- Loading and unloading supplies
- Moving tools and machinery

Repetitive Motion Tasks

- Shoveling
- Digging
- Hand tool operation
- Weed eating and mowing
- Cleaning and maintenance activities

Awkward Postures

- Working in meter boxes
- Kneeling or squatting for extended periods
- Working overhead
- Crawling or confined space work
- Extended bending or twisting

Equipment Operation

- Vehicle operation
- Heavy equipment operation
- Tractor operation
- Vacuum trailer operation
- Portable power equipment use

Office Ergonomics

- Computer use
- Administrative tasks
- Prolonged sitting
- Improper workstation setup

5. ERGONOMIC RISK REDUCTION PRACTICES

Employees shall use the following ergonomic practices whenever possible:

- Plan work activities before beginning a task.
- Use mechanical lifting devices whenever available.
- Avoid unnecessary twisting while lifting or carrying materials.
- Maintain good posture while working.
- Alternate tasks when possible to reduce repetitive motion.
- Take short stretch or movement breaks during prolonged activities.
- Request assistance when lifting awkward or heavy objects.
- Use the proper tool for the job.

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6. MANUAL MATERIAL HANDLING PROCEDURES

Employees shall follow safe lifting procedures at all times.

Before Lifting

Employees should:

- Assess the size and weight of the object.
- Determine whether assistance is needed.
- Ensure the travel path is clear.
- Identify potential trip hazards.

Proper Lifting Techniques

Employees should:

- Keep feet shoulder-width apart.
- Bend at the knees rather than the waist.
- Keep the load close to the body.
- Lift using the legs.
- Avoid twisting while carrying materials.
- Move slowly and deliberately.

Team Lifting

Employees shall use team lifting or mechanical assistance when:

- The object is excessively heavy.
- The load is awkward or difficult to handle.
- The item obstructs visibility.
- The lift presents an increased risk of injury.

7. FIELD OPERATIONS ERGONOMICS

Water and Wastewater Operations

Employees shall:

- Use proper tools when accessing valves and meter boxes.
- Use kneeling pads when performing ground-level work.
- Alternate physically demanding tasks when practical.
- Utilize carts, dollies, or lifting equipment whenever available.
- Practice proper body positioning while performing repairs.

Construction and Maintenance Activities

Employees shall:

- Rotate tasks when feasible.
- Use ergonomically designed hand tools whenever possible.
- Take periodic stretching and rest breaks.
- Maintain proper posture while digging or trenching.

Parks and Grounds Maintenance

Employees/Volunteers shall:

- Adjust equipment handles when possible.
- Alternate hands during repetitive activities when practical.
- Use shoulder straps or support devices when appropriate.
- Maintain equipment to reduce excessive vibration.

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8. VEHICLE AND EQUIPMENT OPERATION

Employees operating District vehicles or equipment shall:

- Adjust seating positions before operation.

- Maintain proper posture while driving.
- Take periodic breaks during extended equipment operation.
- Use three points of contact when entering or exiting vehicles.
- Report seat or equipment issues that may contribute to ergonomic hazards.

Prolonged equipment operation may contribute to fatigue and musculoskeletal discomfort if proper ergonomics are not observed.

9. OFFICE ERGONOMICS

Administrative employees and those performing office duties shall ensure:

- Computer monitors are positioned at eye level.
- Chairs provide proper back support.
- Keyboards and mice are positioned comfortably.
- Feet are supported while seated.
- Workstations are arranged to minimize reaching and awkward posture.

Employees are encouraged to periodically stand, stretch, and change positions throughout the workday.

10. REPORTING PROCEDURES

Employees are required to promptly report:

- Ergonomic concerns.
- Musculoskeletal discomfort.
- Suspected ergonomic hazards.
- Equipment deficiencies.
- Work activities that may increase the risk of injury.

Examples include:

- Back pain related to lifting.
- Wrist or shoulder discomfort.
- Numbness or tingling.
- Repetitive strain symptoms.
- Fatigue resulting from awkward work positions.

Early reporting allows the District to address concerns before they become serious injuries.

11. ERGONOMIC INJURY INVESTIGATION

When an ergonomic injury or complaint is reported, management shall evaluate:

- The work activity being performed.

- Equipment involved.
- Employee work practices.
- Environmental conditions.
- Possible corrective actions.

Corrective actions may include:

- Additional training.
- Work practice modifications.
- Equipment improvements.
- Task reassignment when appropriate.
- Implementation of ergonomic tools or aids.

12. TRAINING REQUIREMENTS

All employees shall receive ergonomics training that includes:

- Recognition of ergonomic hazards.
- Proper lifting techniques.
- Safe material handling practices.
- Proper use of tools and equipment.
- Office ergonomics.
- Injury reporting procedures.
- District ergonomic policies and procedures.

Training shall be provided:

- Upon hire.
- During new employee orientation.
- Whenever significant job changes occur.
- When new equipment is introduced.
- As needed following ergonomic incidents or complaints.

13. PROGRAM REVIEW

This Ergonomics Injury Prevention Plan shall be reviewed annually and updated as necessary to reflect:

- Changes in District operations.
- Employee feedback.
- Injury trends.
- Regulatory changes.
- Equipment or procedural modifications.

Management may conduct periodic ergonomic assessments of work activities to identify opportunities for improvement.

14. EMPLOYEE ACKNOWLEDGMENT

I acknowledge that I have received training on the Fall River Valley Community Services District Ergonomics Injury Prevention Plan and understand my responsibilities for maintaining a safe workplace.

Employee Name: ___________________________________

Employee Signature: ________________________________

Date: ____

Supervisor Signature: _______________________________

Date: ____