

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

February 12, 2025

CALL TO ORDER:

Vice Chairman Hendrix called the Regular Board Meeting to Order at 6:00 pm

ROLL CALL OF DIRECTORS:

Director's present: Hendrix, Harper, Lopez, O'Connor

Director's absent: DeWitt

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- A motion was made by Director Harper to approve the regular board meeting minutes from 1/15/25. Director O'Connor seconded, and the motion passed unanimously with a vote of 4 ayes (Hendrix, Harper, Lopez, O'Connor)

APPROVAL OF INVOICES:

- Director O'Connor made a motion to approve and pay the invoices for the month. Director Harper seconded, and the motion passed unanimously with a vote of 4 ayes (Hendrix, Harper, Lopez, O'Connor)

Parks Report (Copied from written report)

- Two Rivers Park
 - No construction is scheduled until spring, due to the weather
 - Electrical
 - PG&E hooked up the power to the park
 - The overhead streetlight is now illuminating the area by the restroom
 - I received a quote from Barco Products for 5 regular 6' picnic tables and one 6' ADA picnic table for the pavilion.
 - Galvanized frame and evergreen barco board seats and tabletop with a 50 year warranty.
 - Barco board is a recycled plastic product
 - Will be paid for by the Green Infrastructure grant.
 - The quote is \$8,070, which includes \$1,845 for shipping. I did get the price reduced by about \$900 by dealing with a sale rep instead of ordering through the site.

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Treasurers Report (Copied from written report)

- **Summary**

- A New Report detailing grant activity will be included in the monthly board packet when applicable.
 - We have \$525,698 out for reimbursement as of 2/4. See report on page 11.
- **We are 58% through the fiscal year**
- Total revenue is over the budgeted amount for the year at 61%
- Total Expenses are just under budget at 57%

- **Revenue**

- Operating revenue: \$64,768
 - Approximately \$700 under the budgeted amount for the month.
 - 61% for the year
- Total Revenue: \$95,131
 - 61% for the year

- **Employee Expenses**

- Total Employee expenses: \$38,145
- Approximately \$345 over the budgeted amount
 - The monthly budget did not account for the increase of SDI at the beginning of each year.
 - 57% for the year

- **Operating Expenses**

- Total operating expenses: \$12,417
 - About \$5,000 under the budgeted amount.
 - 57% for the year

- **Total Expenses: \$50,563**

- About \$5,000 under the budgeted amount
 - 57% for the year

- Net Income including Depreciation and Grant Activities is \$1,208,289. Without the grants included it is \$174,889

Operations Report (Copied from written report)

- D.O.T inspections on the F450 and Vac trailer have been completed. We are working on setting up a schedule to inspect all equipment every 3 Months.
- Bill was called by the Hospital to test their fire protection Backflow devices.
- Lovejoy couplers at the booster station have been leveled as best as they can be we will continue to watch them closely.

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- The road to the Napa Lift station got washed out. We put gravel down and got the culvert cleaned out so hopefully it won't happen again.
- A Grant for a Vibratory plate and jumping compactor has been written. This would be great equipment for the District to have and be used every time we fix a leak.
- Joseph completed preemployment drug test required for the D.O.T. and we have everything in compliance for our next CHP inspection.
- Bill has completed the surface water report for the year. We have 3 other reports due by April 1ST so we are actively working on those.
- 3 Meter box lids were replaced this month.
- The drought report is complete, fire hydrants have been flushed and equipment has been run for the month.
- The water loss for the month was 9 GPM, representing 13%, a 2% decrease from last month. This number may be skewed due to an offset of meter reading dates
- Bacterial samples for the month returned negative.
- **GOALS FOR NEXT MONTH**
 - Joseph is studying for his Wastewater 2 exam. Bill is continuing his Project Management training course.
 - Complete and submit the CCR, EAR and Volumetric reports to the SWRCB.
 - Clean the shop/ organize

Manager Report

GM Ray had a family emergency and did not attend the meeting. Amber Beck gave a quick update on several projects:

- Once the WW Expansion Project is funded the District will be facing the challenge of cashflow funding during the project construction phase. This will require some early planning for a solution.

Grants:

- 1. Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**
 - Arley Enloe is drilling the second well
 - The casing was expected to be installed 2/12/25
- 2. Wastewater System Expansion (McArthur) Project:**
Cheng Vue – SWRCB – DFA – Project Manager; Jame Garcia – Cheng Vue Supervisor
 - Still on pace to have a funding agreement in the second quarter 2025.
- 3. Water System Improvement Project: -**
Project has now been moved to Small Community Drinking Water Unit
New Project Manager: Francine Fua
\$2,016,000 Planning and Design Grant
 - Construction application is underway for \$27 million
- 4. McArthur Well – “Well No. 1 Improvements”: DWR, Grant Manager, Meghan Burkhardt with AnnMarie Ore as her direct Supervisor**

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- No contractor on-site activity since 6 December 2024 concrete pour for the Standby generator, VFD, and pump pedestal.

5. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx

- Project continues.
- 50% of the project design and final Project Tech Memo needs to be completed with previous comment input.
- Construction funding application will be complete with the authorizing resolution on the agenda tonight.

OLD BUSINESS:

- None

NEW BUSINESS:

- ❖ Consider Resolution 2025-03 – Authorizing resolution for SWRCB Pine Grove Mobile Home Park System Consolidation Project
 - Required by the State as part of the construction grant for this project.
 - Determines who is authorized to sign and file on behalf of the District
 - Director Harper made a motion to approve Resolution 2025-03. Director Lopez seconded, and the motion passed unanimously with a vote of 4 ayes (Hendrix, Harper, Lopez, O’Connor)

Regular Meeting Adjourned at 6:16

Submitted,

Cecil D. Ray
Board Secretary and General Manager

Brett Hendrix
Board Vice President

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