

**REGULAR BOARD MINUTES**  
**FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT**  
**REGULAR BOARD MEETING**

**November 13, 2024**

**CALL TO ORDER:**

Vice Chairman Hendrix called the Regular Board Meeting to Order at 6:00 pm

**ROLL CALL OF DIRECTORS:**

Director's present: Hendrix, O'Connor, Lopez

Director's absent: DeWitt

**VISITORS:** Ginger Amoroso, Jordon Green and Jason Harper

**PUBLIC COMMENT:** Ginger Amoroso spoke about the monitoring work that the Ajumawi Band has been conducting at Two Rivers Park during the construction. Because of the artifacts and culturally sensitive materials that have been found, it is necessary for them to monitor any earth disturbing activity. This is stated in the CEQA, but the environmental report was not accurate, as it did not anticipate the scale of artifacts and remains at this location.

**APPROVAL OF MINUTES:**

- A motion was made by Director O'Connor to approve the regular board meeting minutes from 10/16/2024. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes ( Hendrix, O'Connor, Lopez)

**APPROVAL OF INVOICES:**

- Director O'Connor made a motion to approve and pay the invoices for the month. Director Lopez seconded, and the motion passed unanimously with a vote of 3 ayes ( Hendrix, O'Connor, Lopez)

**Parks Report** (Copied from written report)

- Two Rivers Park
  - The irrigation system is being installed by McEntire Landscaping
    - Most of the work is complete on the irrigation system
      - The lateral pipes were installed in shallow trenches, to avoid more earth disturbing activities.
    - Topsoil was brought in to cover most of the center area of the park
    - Hoping to get the trees and shrubs planted this year, as to not miss out on the grant money for these items (approximately \$14,500)
      - This has been an ongoing concern, as the pavilion needed to be installed before landscaping could begin.
        - We ran into many other obstacles beyond our control that kept moving the timeline closer to the end of the year.
      - Reached out to the Green Infrastructure Grant Admin for ideas on using the grant money if this must be postponed until spring 2025. Have not heard back yet.
- Restroom
  - The restroom has been delivered! That is a simplification of all the work and headache behind this project, but we are all relieved to finally have it at the park.

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- Lee One Construction did an excellent job on the pad, and it took less than 5 minutes from the time it was lifted off the truck and placed on the pad.
- There will be a video uploaded to our website soon.
- The park may remain closed until spring, depending on what the weather does in the next month. We are in the home stretch!

#### ❖ Two Rivers West

- The trailhead should be finished by the end of November. Gerald Stone has done an excellent job, and Bill and Joseph are going to finish it with some base rock.
  - The table for the trailhead will be placed before winter.
- We will be closing the gate by the end of November to prevent people from driving on the trail area again this year.
  - We will be checking the trail cams and monitoring for any issues

#### **Treasurers Report** (Copied from written report)

- Summary
  - The total of all revenue is over the budgeted amount for the year at 38%
    - The budget for revenue is much more accurate than last year, when there was an error in the calculation
  - The total of all Expenses is over by 1% but will likely drop under the budgeted amount in the next couple of months.
- 33% through the fiscal year
- *Revenue*
  - Operating revenue: \$75,704
    - Approximately \$4,000 over the budgeted amount for the month.
    - 39% for the year
  - Total Revenue: \$78,191
    - 38% for the year
- *Employee Expenses*
  - Total Employee expenses: \$35,600
    - Approximately \$1,000 under the budgeted amount.
      - 31% for the year
- *Operating Expenses*
  - Total operating expenses: \$41,424
    - About \$800 over the budgeted amount.
      - 39% for the year
        - At this point in the fiscal year the percentage is over in operating expenses because of large annual invoices.
          - Audit
          - Interest for USDA annual loan payment
- Total Expenses: \$77,023
  - Approximately \$2,300 under the budgeted amount
    - 34% for the year

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- Net Income including Depreciation and Grant Activities is \$653,899

#### **Operations Report** (Copied from written report)

- Daily site visit reporting at the Well is at a standstill, we are waiting on panels to arrive
- Joseph continues to bring firewood into the shop for the winter weather.
- Bill and Joseph have been working with Ben at the fairgrounds to get the backflow issues resolved.
- The totalizer meter at the wastewater ponds has been replaced and is working properly.
- Joseph has winterized the vac-trailer for the season to prevent freezing.
- Water and wastewater service and storage buildings have been equipped with heaters for the winter to prevent freezing.
- The water samples for Fall River Mills for the month came back positive for coliform and negative for e-coli. Bill and Joseph notified the state and submitted our plan of action to the regulator. We flushed hydrants in the area retested and still came back positive. We then treated the tanks in Fall River Mills with a 2mg/l dose of CL2 and flushed the system once more. After flushing the system, we tested outward areas of the system for a chlorine residual. Once we had a residual in the entire system samples were once again taken for testing and we are currently awaiting results
- The drought report is complete, fire hydrants have been flushed and equipment has been run for the month.
- The water loss for the month was 16 GPM, representing 12%, a 2% decrease from last month.
- Bacterial samples for the month returned positive in FRM for coliform and negative for e-coli. Test results for McArthur were negative for both.
- GOALS FOR NEXT MONTH
  - Complete backflow install at the fairgrounds
  - Continue to monitor and report on the well site improvement project
  - Load and stack firewood in the shop
  - Align the pump shafts at the booster station

#### **Manager Report**

##### **General Comments:**

My focus has been obtaining funding for the sewer project by continuing to promptly responding to our DFA Project Manager for on-going questions as he drafts the funding agreement, finalizing the purchase of lands adjacent to the McArthur Well, interacting with Pace as they continue scope and design district-wide water system improvements, and planning long-term improvements to the McArthur Well pump building that could not be included in existing contract due to funding limitation

##### **Administrative:**

**McArthur Well Improvement Construction Inspections** – Our staff support to reduce costs for this effort successfully continues.

##### **Bridge Loans**

- Golden State Natural Resources – Continue to communicate with GSNR to maintain our good relationship.

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- On 28 October I spoke representing myself **PERSONALLY** at the GSNR CEQA public hearing in Bieber in support of their plan to build two wood pellet plants in Nubieber and Tuolumne to manufacture pellets from forest thinning's for export. I **specifically** did not represent the CSD with my comments which were noted in the local Intermountain News.

**Grants:**

1. **Test Well Project @ Curve Street: UEI AR 6376 – TA Grant – Sac State: Grant Engineer: Randy Marx**
  - **Delays continue.**
  - Our next project Zoom call is 26 November when I will have updates and hopefully all delays will be over, and we can proceed with drilling.
2. **“Fall River Valley Well Infrastructure Project”: DWR (Department of Water Resources): Grant Manager: Tara George; Alica Helfrick – will be a temporary replacement for Tara during her maturity leave period.**
  - I am in communication with Pace Engineers with the preliminary planning and design effort.
  - Specific design can not be done until the new well is drilled, and testing for water quantity and quality has been completed.
  - Although we have received a time extension, we will have to be aggressive to complete all the improvements by the end of 2025.
3. **Wastewater System Expansion (McArthur) Project:**  
**Cheng Vue – SWRCB – DFA – Project Manager; Jame Garcia – Cheng Vue Supervisor**
  - Continue to communicate with Project Manager, Cheng Vue.
  - Cheng has informed us his goal is to have a funding agreement in late January or February 2025.
4. **Water System Improvement Project: -**  
**Project has now been moved to Small Community Drinking Water Unit**  
**New Project Manager: Francine Fua**  
**We have received this planning, design, and environmental grant for \$2,016,000.**
  - **Jen Collins – Pace Engineering** – She has been assigned as the Lead Engineer on this effort.
  - The project is moving forward with on-ground surveys, and initial design efforts.
  - I am meeting in Redding with Keith Krantz, Pace Civil Engineer, tomorrow as we get into details of existing infrastructure and future improvement design.
5. **McArthur Well – “Well No. 1 Improvements”: DWR, Grant Manager, Meghan Burkhardt with AnnMarie Ore as her direct Supervisor**
  - The contractor MDS Engineering & Construction, Inc. continues submitting required material and equipment information to Pace. Variable Speed Electrical Drive has yet to be submitted for approval which is impacting the overall project.
  - The pump may be deliverable within a month. However, will not be installable until all the electrical upgrades are installed.
  - The plan is still to change out the pump in the winter (January?) during minimal water use.
  - Prime and Electrical subcontractors have been on the site preparing foundations for concrete pours and installing underground conduits with pull boxes.

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- No concrete has been poured for any foundations.

**Backup Generator Funding Program: RCAC Grant Lead Person: Andrew Reynolds**

- Deliverable delivery date is unknown.

**Land Purchase from Maher under Option to Purchase**

- My aggressive goal is to complete this purchase by the end of 2024 will not happen. I will verbally explain issues we have encountered following counsel by our attorney, James Ciampa, and our environmental consultants, Enplan.
- We continue to work to complete existing ingress/egress easement modifications with the US Department of Agriculture and Mr. Maher.
- These easements are within the Maher/USDA Conservation agreement and can be completed prior to any purchase date.

**6. Pine Grove Mobile Home Park: UEI AR 6644 – TA Grant – Sac State: Grant Engineer: Randy Marx**

- Monthly Zoom meetings continue with our next on 21 November 2024.
- Project design is moving.

**Projects:**

**1. Pit River Bridge – Easement Negotiations with Shasta County**

- I have reached out to John Heath, Shasta County, Deputy Director Public Works as to status of the County's Block Grant funding application. The application included funding for our waterline across the planned replacement Pit River Bridge.
- I have yet to hear from John.

**2. Diamond Mapping:**

- a. Continuing this effort may not have value since we have received the Water Planning Grant which will have a GIS mapping of our system as a portion of the existing and future design.

**3. Blueprints/Record Plans/Documents:**

- Gerald Stone continues to make diligent progress on this huge project which we estimate to be 95% complete.
- I have task Gerald to prepare a preliminary site development plan for the proposed McArthur Lift Station site purchased property such that any visions for the property can be included in the sewer grant CEQA such that it will not have to be redone if warehouse, office, parking, aggregate storage, and etc. is ever built upon the property.

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**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- ❖ Consider Committee for Board Applicant
  - Director O'Connor and Director Hendrix volunteered for a committee to vet potential board members.


**Open Closed Session at 6:40**

**Return From Closed Session**

- ❖ Real Estate Acquisition CEQA Requirements – Parcel 018-450-018 – Cecil Ray Negotiator
  - The board unanimously agrees to postpone purchase of the property until the Water Planning Grant CEQA is complete.

**Regular Meeting Adjourned at 7:00**

Submitted,

  
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Cecil D. Ray  
Board Secretary and General Manager

  
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Brett Hendrix  
Board Vice President

Nov'24