

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

September 14, 2022

CALL TO ORDER:

Chairman DeWitte called the Regular Board Meeting to Order at 6:06 pm

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Colby

Absent: Kunkel

VISITORS: none

PUBLIC COMMENT: none

APPROVAL OF MINUTES:

- A motion was made by Director Hendrix to approve the Regular Meeting Minutes from August 17, 2022. Chairman Colby seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Colby)

APPROVAL OF EXPENSES:

- Director Colby made a motion to Approve and pay the invoices for the month of June. Director Hendrix seconded, and the motion passed unanimously with a vote of 3 ayes (DeWitt, Hendrix, Colby)

REPORTS:

❖ **Chairman's Report**

- Bill Rodeski learned of a grant opportunity to purchase a vac trailer and trucks for the District.

❖ **Parks**

❖ *Two Rivers Park*

- Green Infrastructure Grant
 - The engineering and design for Two Rivers is complete and will be submitted this week.
 - The plan is to put the construction of the road at the end of Grand Rapids out to bid early 2023 to be completed by summer 2023.
 - Nick Riddle will be overseeing engineering, but Jess Gregory of Gregory Engineering out of Cottonwood will be taking the lead on the project. Nick has taken a job with Caltrans, but will continue to oversee his engineering company.
- OGALS Per Capita Grant (*Nothing has changed since last month's report*)
 - Will start planning after Green Infrastructure Bid Docs are submitted
 - The hope is to construct the pavilion in Spring/Summer 2023 in coordination with the planting of trees/shrubs/grasses in the Green Infrastructure Grant.
- Shasta Land Trust
 - Performing the annual monitoring on September 14th

❖ *Fall River Lions Park*

- Quick Silver Electric and Big Dog Electric out of Alturas are submitting bids for installation of the new ballpark lighting

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

- Intermountain youth soccer has signed an agreement with the District to use the park for September and October.
 - Will pay any excess electricity costs
 - Repair irrigation in the field that needed some work
 - Re-seed areas that suffer excessive wear and tear
- Waiting on delivery of new play equipment, tables, and door for concession stand

❖ **The Financial Report**

- General
 - The auditors will not be available to perform our annual audit until late 2022
- Revenue
 - August Operating revenue was almost \$76,000 which was about \$3,000 over the budgeted amount.
- Employee Expenses
 - Employee expenses were \$35,486 which was just under budget. The work comp amount for August was \$1,000 over budget because of an adjustment to last year's payments after submitting our final payroll report.
- Operating Expenses
 - The operating expenses were almost \$7,000 under budget at about \$19,000.
- Net Income
 - Net income for the month was \$8,646 and for the year it is \$31,675

❖ **Operations Report**

- Bill and Amber put in a application for a grant to purchase a vac trailer and 2 trucks.
- Joseph's T2 test is Friday this will give the operation team more knowledge of the water industry.
- Bill has obtained his WW1 license and Joseph is an operator in training now.
- Joseph and Bill received confined space training and are working to ensure all the districts equipment is up to date and functional.
- The CRWA put on an electric class in the district office Joseph, Bill, Cecil and 2 guys from Burney water district attended. The plan is to have more classes in the future.
- The district is now enrolled to receive credit for our electric bill when we reduce power during high demand hours.
- We have been turning the well off during peak power use hours 14:00-21:00.
- Oil in our 100kw generator has been changed.
- 2 ¾ meters replaced with touch reads.
- The fair was the beginning of the month, and we were able to keep up with the high-water demand.
- Coliform samples were negative last month
- Water loss for the month 11% (29GPM)

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

❖ **Manager Report** (Copied from written report)

Continuing Education: Since my last report Bill Rodeski and Joseph Huston attended a Confined Space Entry (i.e. – Lift Stations/Manholes) class in Alturas as part of their Continuing Education. Michael Busse, California Rural Water Association met with Joseph 7 Sept to tutor him on his upcoming Water Treatment II certificate test. Busse will continue with Electrical Train at the CSD office in coming weeks.

Grants:

1. **Airport Test Well Project @ Curve Street:**

I remain hopeful we will drill this well this Fall. The drilling bid package is in the final stages of completion. I will keep you informed.

2. **FRM #1 Primary Well Infrastructure:**

On 08 September we submitted a grant application to Department of Water Resources (DWR) thru their Small Community Drought Relief Program to install new infrastructure for the Test Well we have yet to drill. This grant request as for \$1,949,000 for design and installation of well pump, pump house, all utilizes, tie-in water piping, site grading and development, fencing and solar array. I was encouraged to apply for this funding by Bow Reilly with SWRCB as DWR has a more responsive process than SWRCB. Although I had been informed in the past this grant may not apply to our need I was able to contact the lead person for this grant and encouraged to apply as funds were still available. With the combined effort of Paul Reuter, Amber and myself we were able to prepare the application in 8 working days and submit it. If awarded this year a completed project could not be done until early 2025.

3. **Wastewater System Expansion (McArthur) Project:**

Last month in error I referred to Bow Reilly as the review person. This was incorrect.

Environmental package comments from the FAA regarding treatment ponds increased inflow causing increase in water surface area relative to the airport are being addressed/discussed by Pace, Enplan (environmental consultant), FAA, and Shasta County Airport Manager. This will cause a delay in CEQA process, but hopefully FAA concerns can be resolved without major issue. The completed CEQA report cannot be submitted until all comment/concerns are addressed.

4. **Water System Improvement Project:**

Bow Reilly our SWRCB planning grant review person and I have been in communication. She, Paul Reuter, and I had a conference zoom on the proposed planning grant regarding the planning scope. Since we have received the DWR “McArthur Well Improvement” \$785,000 grant and have applied for a DWR Small Community Drought Relief Program \$1,949,000 design/construction grant titled “FRM #1 Primary Well Infrastructure” for infrastructure in/around the test well (yet to be drilled) we will need to adjust our proposed planning scope. The positive is we are in the application review process.

5. **McArthur Well – “Well No. 1 Improvements”:**

Progress on this grant is slow. I still am waiting for a final grant agreement from Sierra Institute.

6. **Backup Generator Funding Program:** No change.

RCAC has received a signed MOU from us which added a provision we would take ownership of generator provided by this grant which will be purchased by them. Although PACE has been selected as the engineer for the project, they have yet to consummate a contract with RCAC. I hopeful we will begin soon. Sarah Krohn is the lead person with RCAC for our project.

7. **Technical Assistance – Pine Grove Mobile Home Park:**

Randy Marx with UEI is close for having this refunded with the State and we should be able to continue soon.

Projects:

REGULAR BOARD MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING

1. **Solar/McArthur Backup Well:**

Each day we are getting closer to finalizing the details of agreements with Maher, Chico Electric and the CSD. I continue to be hopeful the array can be in place before winter.

2. **Diamond Mapping:** No Change since last month.

3. **Blueprints/Record Plans/Documents:** Staff and I continue to work this effort.

4. **Office/Shop Upgrades:** Minor front office painting.

5. **Engineering Support:** Continuous communication with Paul Reuter, PACE, regarding ongoing projects.

6. **Fall River Lake PGE – Trap Club Environmental Clean-Up Project:** This project has been completed by Turn Key Construction. Our bulk water sales to them have ended. They have minor completions to make on our behalf as it relates to temporary water plumbing connection modifications. I foresee this to be complete with 60 days dependent on availability of material.

OLD BUSINESS:

❖ *None*

NEW BUSINESS:

❖ **Discuss USDA Grant Opportunity**

- Bill Rodeski and Amber Beck completed a \$210,000 Grant application for a new vac trailer and two certified pre-owned trucks.
- GM Ray approved the District paying \$25,000 of the grant if awarded which is a total of \$52,500
- The board is aware and in support of the decision
- Should know if granted by next board meeting

❖ **Resolution 2022-11 Authorizing Resolution for the FRM #1 Primary Well Infrastructure**

- Resolution required with the application for the DWR Small Community Drought Relief Program grant for \$1,949,000
- A motion was made by Director Colby to approve resolution 2022-11. Director Hendrix seconded, and the motion was passed with a vote of 3 ayes. (Hendrix, DeWitt and Colby)

❖ **Resolution 2022-12 District Bank Account Signatories**

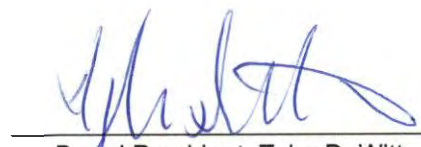
- Resolution to Designate who is authorized to sign on the Plumas bank account
- A motion was made by Director Colby to approve resolution 2022-12. Director Hendrix seconded, and the motion was passed with a vote of 3 ayes. (Hendrix, DeWitt and Colby)

Regular Meeting adjourned at 6:30 pm

Date of Approval: *October 12, 2022*



Board Secretary, Cecil D. Ray



Board President, Tyler DeWitt