

REGULAR BOARD MINUTES

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING

June 15, 2022

CALL TO ORDER:

The Regular Board Meeting was called to Order at 6:10pm by Chairman Monath

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Monath, Colby

VISITORS: none

PUBLIC COMMENT: none

APPROVAL OF MINUTES:

- A motion was made by Director Hendrix to approve the Regular Meeting Minutes from 04/13/22. Director Colby seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)

APPROVAL OF EXPENSES:

- Director Colby made a motion to Approve and pay the invoices for the month of **May**. Director DeWitt seconded, and the motion was passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)

REPORTS:

a. Chairman's Report - none

b. Parks

❖ Two Rivers Park

- Green Infrastructure Grant
 - The engineering and design for Two Rivers is being worked on by Nick Riddle at Mt. Shasta Engineering. Nick is also coordinating with McEntire landscaping on the weed abatement plan.
 - McEntire Landscaping has begun weed abatement. They are working on hand removal, along with spraying.
 - McEntire has submitted a final Landscape plant palette and conceptual plan. Available upon request.
- OGALS Per Capita Grant (*Nothing has changed since last month's report*)
 - Will start planning this after May

❖ Fall River Lake Trail

- The trail has been completed. Signs and final touches are being completed. Grand Opening is tentatively scheduled for July 2nd. **Grand Opening is now set for July 13th!**

❖ Fall River Lions Park

- The District was awarded a \$6,500 grant from the Burney Regional Community Fund to purchase new playground mulch and picnic tables to go in the gazebo.
 - This work will likely be completed by the next board meeting

- The McConnell Fund granted the District \$37,000 for Playground equipment, new mower and ballpark improvements. Details at our website www.frvcsd.org
 - The Lion's Club is donating the old mower to the parks department for use where needed.
- The Improvements paid for by the Burney/Fall River Rotary are being completed.
 - Painting of the bathrooms and signs to encourage people to keep them clean
 - New door and trim on concession stand
 - Removed the cable blocking entrance to the park. Putting up signs to deter entry by vehicles
 - New sign is being designed.

c. The Financial Report

❖ Reports

- Reminder: Added The Statement of Revenues and Expenditures CASH EXPENDITURES report. The last column shows "Capital Activities. The report gives an accurate number for the board on what cash has come in and gone out for the year. The amounts in "Capital Activities" will be depreciated next year, or when the project is completed (the amounts in Construction in Progress).
 - Because of \$42,500 in grants received for the Lions Park, the Net amount spent for the year is in the black for the month.

❖ Revenue

- For May, the total revenue was about \$88,246, which is more than \$13,000 over budget. This is primarily due to the Outside/Container revenue from Turn-key Construction.

❖ Employee Expenses

- Employee expenses were almost \$33,000, which is more than \$1,000 under budget for the month.

❖ Operating Expenses

- The operating expenses were almost \$13,000 which is nearly \$8,000 under budget for the month.

d. Operations Report

❖ System

- A new Flygt pump has been installed at LS # 1. We now have 2 new pumps installed at this LS, and a new electrical box has been installed
- With the help of Mike Skelly (Burney Water District) we have been testing the back flow devices in the district
- The #3 LS has been pumped out and cleaned. We are currently working to replace a relay switch that is causing us some alarm problems
- The valve cans across from the library have finally been replaced
- We have mowed the roadways and around the structure at the ponds
- We have been working closely with Amber to get Lion's Park ready for an upgrade
- Joseph has passed his D-2 test with the state. CONGRATULATIONS JOSEPH!!
- Our water loss for the month is 17% (22 GPM) This is a 5% decrease from last month
- Bacti samples for the month were negative

e. Manager's Report: *Following text copied from Manager's written report*

General Comments:

My Bunte PE, Lassen District, Division of Drinking Water, State Water Resources Control Board (SWRCB) who was our drinking water regulator and advisor has left the agency and taken a position at Caltrans. Steve Watson, her immediate supervisor, will be our contact until her replacement is chosen. She had been most supportive of us for safe water delivery and our efforts to improve our infrastructure. Her support will be missed.

Grants:

1. Airport Test Well Project @ Curve Street:

Kip Lybarger, Project Consulting Engineer, and Bonnie Lampley, hydrogeologist, continue finalizing the well drill package for bidding with final language guidance from UEI, Randy Marx. I am in communication with Fall River Joint Unified School District staff to finalize an easement for our primary drilling site near the FR Elem. School. The second alternate site on 3rd Street will also be available from owner and Lybarger will need to manage that directly. Well contract bidding goal is 9 August 2022.

2. Wastewater System Expansion (McArthur) Project:

On Track with focus on Environmental field work prior to submittal of this portion of package to State.

3. Water System Improvement Project:

On Track.

4. McArthur Well – "Well No. 1 Improvements":

In mid-April Stacey Hafen representing Upper Pit River IRWM group contacted me to inform me of an opportunity to apply for Department of Water Resources (DWR) Urban and Multibenefit Drought Relief Grant with the backing of the Upper Pit River group for this regionally designated funding. With assistance from Paul Reuter, Pace Engineering, we quickly prepared a time sensitive application thru Sierra Institute for Community and Environment who is the grant administrator under contract with DWR. The grant is expected to be in the amount of \$800K to include design, construction, and administration. Since Pace is our District engineer selecting to assist should be a formality.

Our application proposal was summarized as:

"The proposed project will replace 44-year-old aged infrastructure, provide back-up power, and increase the well pumping capacity, thus rendering the facility reliable until additional back-up water supply sources can be developed within the District".

Formal commitment to us that we have received this grant should be known by mid-July.

Immediately upon notice we can proceed with refundable planning and design efforts we will begin the project.

5. Backup Generator Funding Program:

Loch Dreizler (RCAC) has left RCAC to become a wastewater district Manager on CA Central Coast. Randy Vessels (RCAC) will take the lead on this project. Pace, as the selected engineer from previous interviews process, should be under contract with RCAC by the end of August. Once the contract is signed Pace can then begin the design effort.

6. Technical Assistance – Pine Grove Mobile Home Park:

This project will have some delays as the State funding during this cycle is depleted. It may be a few months until new funds from bonds allow the project to continue.

Projects:

1. Solar/McArthur Backup Well:

Frank Vanskike, Chico Electric, will have made a Zoom presentation to Board regarding the possibilities of how we can offset our power costs by constructing a solar array with a "Power Purchase Agreement".

To initiate the process, we need to file an application with PGE to confirm no unforeseen costs and their willingness for us to connect and feed their grid.

From meetings with Vanskike and Rick Maher it is most economical for Maher not to locate his planned solar array in proximity to the McArthur Well.

I continue to meet with Rick Maher regarding a lease/purchase of easements/land for both the solar array and future backup/redundant water well. I continue to be hopeful we can come to terms mutually beneficial for both of us.

2. **McArthur Well Pump Replacement:**

I have had no recent communication on our Upper Pit River IRWM grant application. The last communication I had was funding should be committed late June to mid-July.

3. **Diamond Mapping:** Continuing as slow pace.

4. **Blueprints/Record Plans/Documents:** Staff and I continue to work this effort.

5. **Server/Internet/Telephone/Alarm Wiring Relocation/Starlink Connection**

All wiring is complete. Servers have been relocated to anti-room next to Board Room with Backup/Surge Power protection. Lift Station Alarm relay panel has been replaced with new unit now located with original Auto dialer in anti-room. All voice telephone and telephone alarm circuits have been connected to new wiring. New Starlink and Frontier (with new router) are both linked to the servers. As of today, all is operational. We still need to research and resolve our need for a "roll-over" line for incoming/outgoing voice lines.

6. **Engineering Support:**

1. **Lift Station #1** – On 06.08.22 our second new 20 HP Flygt pump was installed at position #2 (Riverside) with electrical support from Bullert Industrial (Jesse) and mechanical support from Ron Shannon. Both pumps are installed with Shannon fabricated anti-tilt brackets to prevent pump axial rotation relative to pump discharge flange face. #2 Pump is fitted with a blind pipe socket holding a approx. 200 lb. weight to hold pump against "Pull-Out" mating flange such that pump will not tilt upward opening the bottom of the face-to-face mating surface causing excess leakage. These pump flanges are not bolted together but are held tight only by the force generated by the pump's weight or added weight as has been done. This arrangement is a "fix". Existing 6-inch mating elbows at bottom of wet well were not designed for the new pump 4-inch mating flanges or pumps weighting less than 6-inch pumps. Previous HOMA pumps were also 4-inch flanged and had the same issue.

Both pumps are installed with Flygt "miniCAD" pump motor moisture intrusion/seal failure protection units in the motor controllers as required by Flygt for valid warranty.

It is hoped this mechanical installation arrangement will be sufficient to last five years until total rework can be accomplished during our future grant funded Wastewater System Improvement Project. We will continue to monitor this installation.

2. **Mayers Memorial Hospital** – (Hwy 299) 4" Fire Sprinkler Tap: Installation is complete. Documentation by Pace is the last item which will be completed simultaneously with the PAPE documentation.
3. **Pape** – (Airport Drive) Hydrant/Water Meter and Sewer Lateral Connection: Project is 100% complete except for final record report/drawings from Pace and payment of our invoice to Pape.
4. **Standby Generator – Lift Station #1:** The generator voltage regulator is having issues raising voltage to full required voltage. Friday 17 June Bullert Industrial will attend to troubleshoot and repair as required.

OLD BUSINESS:

- **Consider purchase of Vac Trailer**
Tabled until next month when all comps are received

NEW BUSINESS:

- **Consider Solar Application and Project**
 - A motion was made by Director Colby to approve the submission of the APPLICATION for Solar. Chairman Monath seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)
- **Resolution 2022-05 – Engineer Selection for RCAC Generator Grant**
 - A motion was made by Director DeWitt to approve the Engineer Selection for RCAC Generator Grant. Director Colby seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)
- **Resolution 2022-06 – Volunteer Coverage**
 - A motion was made by Director DeWitt to approve Volunteer Coverage. Director Hendrix seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)
- **Consider Budget for the 2022/2023 Fiscal Year**
 - A motion was made by Director Hendrix to approve the Budget for the 2022/2023 Fiscal Year. Director Colby seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)
- **Pre-Approved Invoices for the 2022/2023 Fiscal Year**
 - A motion was made by Director DeWitt to Pre-Approve Invoices for the 2022/2023 Fiscal Year. Director Colby seconded, and the motion passed unanimously with a vote of 4 ayes (DeWitt, Hendrix, Monath, Colby)

Regular Meeting adjourned at 7:54 pm

Date of Approval: June 15, 2022


Board Chairman


General Manager