

MINUTES
FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
February 16, 2022

CALL TO ORDER:

Chairman Monath called the meeting to order at 6:00 p.m.

ROLL CALL OF DIRECTORS:

Director's present: DeWitt, Hendrix, Monath, Colby & Kunkel

VISITORS: David Shoup

PUBLIC COMMENT: per GM Ray, received an email from Jeff Oldson (Fall River Valley Fire Protection District) requesting CSD send to Shasta County Board of Supervisors a letter of support of in their efforts to annex areas of the Valley into our District, and that FRVFD should also receive Property Tax Revenues allocated to fire protection for these areas. Consider a Special Meeting as Jeff has a deadline of March 15.

APPROVAL OF MINUTES:

- Approval of Regular Meeting Minutes from 01/12/22. A motion was made by Director Colby to Approve the Minutes as written, Director Hendrix seconded and the motion passed unanimously with a vote of 5 ayes (DeWitt, Hendrix, Monath, Colby & Kunkel)

COMMUNICATIONS: None

CONSENT AGENDA: None

REPORTS

Chairman's Report:

- GM Ray hit with Covid and out for about a week; has a clean bill of health from ER
- Board comments re: 2021 Audit- consensus that District does not have enough personnel to conduct all recommendations. Purchase Orders are a WIP
- Damaged meter/s (lids) from snowplows – stanchion for protection would likely not be allowed by county but District could reach out to county for solution
- Swamp cooler damaged by snow, suggest replacing w/ a more silent solution or relocate
- Electrical wiring in Office should be upgraded; wasn't in original scope of work from few years ago; get bid from Quicksilver
- Comment on Lion's Ballpark: section of fence on NW corner that has a bent rail that is coming out of the rail-end and is bending the wire over. Bill to measure length and diameter of pipe to replace/mend

Parks & Recreation:

- Amber Beck
 - Green Infrastructure Grant
 - The engineering and design for Two Rivers is being worked on by Nick Riddle at Mt. Shasta Engineering. Nick is also coordinating with McIntire landscaping on the weed abatement plan
 - The star thistle, goat head, and other noxious weeds will be dealt with soon
 - The Engineering and Design documents are due to the state by May 31st

- OGALS Per Capita Grant
 - The contract for this grant has been signed by both parties
 - The total grant is \$177,952 and will build a pavilion and supporting elements
 - The project performance period ends June 30, 2024, so we have time to get this built
- Shasta Land Trust
 - They came to do their walkthrough a few months ago and had an area of concern on the west side; trash and tree debris
 - Because of the weather and the long-lasting snow, ice, and mud on that side of the park, this issue has not been investigated yet. Plan to get over there this week to deal with any issues and take photos for them

❖ Fall River Lake Trail

- Lomakatsi, the Ajumawi Band representatives, and Issi Wah Eco Restoration will continue working on the trail in the next couple weeks
 - The Stewardship Council is submitting the budget modification to their board
 - Ginger Mike and her crew will complete the trail with wood chips and gravel, where needed.
 - ❖ *Amber spoke w/Ginger w/Ajumawi Band on Sunday - they received a donation of wood chips that would finish out the trail and possibly also cover the trail on Grand Rapids*
 - Interpretive signage and native plants will be placed
 - Other signs include a main trail sign and recognition of the Rotary contribution
- Completed so far (Copied from the FRLT Progress Report:
 - Trail improvement work is nearing completion, 24 yards (2 dump trucks) of chips and 22 tons of gravel have been used in key areas. Additional locations may need wood chips and log cribs.
 - Road decommissioning/blocking of old road spurs— 12 planter box structures using juniper logs across 12 spur roads for future native species plantings.
 - Over 15 Log cribs have also been constructed for future plant guilds
 - Tribal Employment included 7 Pit River tribal Ajumawi band members employed by Lomakatsi and an additional 3 pit River Kosealekte tribal members employed through a subcontract from Lomakatsi to Issi Wah Ecocultural Restoration Services Inc., working through October and mid-November; a period of 5 weeks
 - 2 Cultural Resource Monitors from the Ajumawi Band have been on site due to the continued earth moving activities. Site remains sensitive.

❖ Fall River Lions Park

- Hoping to get the new contract with the Fall River Lions Club signed. There have been a few modifications but am hoping this version will be acceptable for both Boards.
- Bill Smith removed a broken limb that had fallen from a willow tree and a few broken cedar tree limbs from along the Hwy 299 side.
- The willow trees have outlived their life expectancy and need to be removed. Bill Smith is writing up an estimate to remove both trees, cleanup and grind the stumps. Also reaching out to Brandon Mee for an estimate. It may cost upwards of \$7,000. Ed Siegel has suggested approaching the rotary for more money to help with the project.

- Because cleanup will be a large part of the cost, the District Operators have said that they would be able to help with this. Waiting for the bids and other information before we determine how to break up the tasks.
 - Volunteers for cleanup, after everything has been cut to manageable sizes, is also an option.
- There are three grants closing in March: Redding Rancheria Community Fund, The McConnell Fund and The Burney Regional Community Fund. Planning to apply for all 3 for various needs at the Lions Park:
 - New LED lighting on the field
 - Reseeding
 - Playground equipment
 - Filler for playground (maybe an alternative to wood chips)
 - Benches
 - New picnic table inside the gazebo (losing shade from the Willow Trees)
 - If anyone has input on what they would like to see, please let me know!
- The Rotary Donation is still being used for improvement of the buildings. Amy is going to be painting inside the bathrooms. The concession door will be replaced, along with building trim.

Financial Report:

— Amber Beck

❖ Revenue

- For January, the Operating Revenue was about \$55,441 which is \$3,652 over budget for the month. Total Revenue, with Tax Revenue and a negative amount that will be reimbursed by Pape for their water connection for the new building, is \$76,879
- Tax revenue was \$26,190

❖ Employee Expenses

- Employee expenses were \$33,223 which is about \$700 under budget for the month

❖ Operating Expenses

- The operating expenses were \$12,575 which is \$9,000 under budget for the month
- Net income for this year is \$158,369

Approval of Financials:

- Director DeWitt made a motion to Approve the invoices to be paid for the month of January. Director Monath seconded, and the motion was passed unanimously with a vote of 5 ayes. (DeWitt, Hendrix, Monath, Colby, Kunkel)

Operations Report:

○ System

- Joe pulled wire in the attic to prepare for insulation install. We installed a catwalk in the attic
- The #2 pump at the #1 lift station has been fitted with a new guide flange to prevent the pump from shifting sideways

- The backflow unit at the wastewater ponds froze up causing a leak at the site. We have shut the water off and are in the process of having it repaired by Mike Skelly
- The valve cans located across from the library have been damaged, we are working to replace these ASAP
- We have an ongoing issue with the manhole located at the elementary school. We are continuing to address the issue on an "as needed" basis until we can permanently fix the problem
- We have begun to take inventory in the shop and at our McArthur storage facility
- Water loss for Dec and Jan combined was 0.36MG which is a 6% decrease from the previous month
- Bacti samples for the month were negative

○ **Summary**

Our goals for the month include

- Continue the inventory process in the shop
- Fix the backflow device at the ponds
- Replace the damaged valve cans on the highway across from the library
- Complete the attic work for insulation
- Make sure Joe doesn't get covid

Recent discovery of leak on Long Street by the Park; dig ticket called in and work to commence on Friday

Manager's Report:

— Cecil Ray

General Comments:

Finally, all staff have returned to work from Covid or other illnesses. Amber never was ill. Bill, (approx. 2 weeks) Amy, (approx. 3 weeks) and I (approx. 2 weeks) all had Covid and Joe (approx. 1 week) a non-Covid virus. For weeks we have gradually been impacted by Covid or suspected Covid. Fortunately, illness was staggered such that we had coverage and operated without major issue.

Fall River/McArthur Fire Protection Combined District has requested our support in an appeal to petition The Shasta County Board of Supervisors to share tax revenue in newly annexed areas. Reference supplemental attachments.

Grants:

1. Airport Test Well Project @ Curve Street:

Kip Lybarger, Project Consulting Engineer, is working with Bonnie Lampley to prepare the well drill package for bidding. Land access is progressing. Our goal is still to be drilling in May-June 2022

2. McArthur Wastewater Project:

Completed application is on file with the State less the Environmental portion. Paul Reuter with Pace will respond to questions from State as application review progresses

3. Water Improvement Project:

Completed application is on file with the State less the Environmental portion. Paul Reuter with Pace will respond to questions from State as application review progresses

4. Backup Generator Funding Program:

Loch Dreizler has filed application, RCAC (Rural Community Assistance Corp.) with the State. Review has begun with support from Mey Bunte, Division of Drinking Water

Projects:

1. **Solar/McArthur Backup Well:**
Ongoing effort continues
2. **McArthur Well Pump Replacement:**
No Change: McArthur Well Pump Renewal 70% plans and specs from Waterworks, Joe Reiss, have been received. Moving forward this spec package could be combined with other short term (under 5 year) district water needs assembled into a package by PACE. Funding source yet to be determined.
3. **Mayers Hospital Surplus Generator:** I am researching the possible purchase of this generator from the hospital as a temporary and/or permanent backup power supply for the McArthur Well. Will keep you informed as it develops.
4. **Diamond Mapping:** Continuing at slow pace.
5. **Blueprints/Record Plans/Documents:** Staff and I continue to work this effort. This is an on-going project that will take months.
6. **Server/Internet/Telephone/Alarm Wiring Relocation/Starlink Connection:** Manager initiated project is nearing completion. Server is being related to Board Anti Room along with Lift Station Alarm and Auto dialing unit. 1500 ft of internet wiring has been installed to connect to central switch via a hub next to Servers which will in cooperate new Starlink internet service. Upon completion of operational testing Frontier internet will be discontinued and increased connection speeds we will better serve ourselves and our online pay customers. Any future troubleshooting of system will be much easier with this new wiring layout.

Engineering Support:

1. Ryan Michaels, Bullert, attended 8-9 December and began corrective actions to Lift Station #1. Ryan will be scheduled in the future to continue corrective/preventative maintenance issues
2. Mayers Memorial Hospital (Hwy 299) 4" Fire Sprinkler Tap: Installation is complete. Documentation by Pace is the last item remaining.
3. Pape (Airport Drive) Hydrant/Water Meter and Sewer Lateral Connection: Project is approx. 70% complete. Pace and Field Staff are in communication with Pape's contractor.
4. Cody Lamb Construction is scheduled to pave the water leak repair area just South of the FR Elem School within two weeks. I have been in communication with the Shasta County Roads Dept for us to complete this repair for months.

Operations and Staff

- Reference Monthly Operations Report
- New Water Leak – Discovered Monday on North Long St, Eastside, just North of Ballpark. Plan in place to repair suspected leaking mainline on Friday 18 Feb

1. **Pit River Bridge Waterline:**
12 January 2022 refusal letter to fund replacement is still being analyzed as to response.
2. **Parks:** Reference Parks Mgr Report

OLD BUSINESS:

Consider need for a Vac Trailer - Bill Rodeski Single-most important piece of equipment Ops team needs now. Multiple use: safe excavation near underground utilities, discharge packed dirt/debris from meter boxes, pump pressurized water volumes from dig outs so Ops can repair main lines. Saves payroll, fuel, time and expenses required to rent / retrieve from and return to Packway; overhaul or troubleshoot performance issues-- will in time pay for itself.

- Appraise renting with resources used: fuel, man hours - to pick up / return unit, and rental fees
- Bill will arrange a Vac Trailer walk-around with Burney CSD to see if adequate for needs and if they might consider renting to us

Tabled until next month

NEW BUSINESS:

- **Resolution 2022-04 Fall River Lions Park – Agreement to Maintain and Operate Fall River Mills Community Park**
 - ❖ A motion was made by Chairman Monath to accept and pass as written Resolution 2022-04, Director Colby seconded, and the motion passed unanimously with a vote of 5 ayes (DeWitt, Hendrix, Monath, Colby & Kunkel)

Regular Meeting adjourned at 7:41 pm

Minutes approved on March 16, 2022

Respectfully Submitted,


Board Chairman


General Manager

Approved 3/16/2022